

Town of Albion
Regular Monthly Meeting
July 9, 2024

Present: Supervisor Mike Faulkner
Councilman Rick Stowell
Councilman Corey Holcomb
Councilman Vern Mowers
Councilman Steve Steinfeld
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Faulkner called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous Monthly minutes (WK: Audit Tax Collector & Reg. 6/11/24 & Sp.: M.B. Space availability 6/28/24). **Motion made by Councilman Stowell seconded by Councilman Steinfeld to accept all the minutes with corrections made. Motion carried. Adopted (5-0) Councilman Stowell – aye; Councilman Steinfeld – yes; Councilman Holcomb – aye; Councilman Mowers – aye; Supervisor Faulkner – aye.**

Correction to June's general abstract #6: Bill #160 appropriation number should be A1620.2 NOT A1620.22.

Reports: 1) Oswego County Legislator: Mr. Yerdon stated Camp Zerbe would be completed by August 2024, he then gave the following report:

- The Oswego County Veterans Services Agency is here to assist veterans, their dependents, and family members in obtaining eligible benefits & healthcare. There will be a location at the H. Douglas Barclay Courthouse, 1 Broad St., Pulaski, NY on the 1st & 2nd Thursdays from 8:00 to Noon. Contact 315-591-9100 or email: veterans@oswegocounty.com.
- Senior Farmer Market Coupon Distribution will be for 60 & over residents. One booklet per eligible. For any questions, please call the Office for the Aging at 315-349-3484.
- Thunder Island Youth Day for ages 5 & up (limited to 30 kids), will be August 13, 2024, from 10am to 5pm. The rain date will be 8/14/24. If interested you must register by 8/7/24, with the drawing on 8/8/24. Parent cost will be \$20 (if you choose to go in the water park), please email: jlosurdo@oswegony.org to register.
- Challenger Softball & Mentor Program: This is a free event at the Legends Field in Oswego, will run on Tuesday's from 6pm to 8pm from July 9th through August 13th. Any questions contact Kyle.Perez@oswegocounty.com.
- Reports were submitted on the Oswego County EMS; Public Safety Committee EMO; Oswego County Pioneer Search & Rescue Team; Oswego County Fire Coordinators Office.

2) Fire Dept.: Chief Holcomb submitted his monthly report and Financial Review for June 2024. They had 16 calls. Balance moved to July is \$74,055.15. Chief Holcomb then stated that Service Alert Systems has finished hooking up the fire alarm system to the storage building. Supervisor Faulkner stated that the generator has been fixed and is working.

3) Dog Control Officer: Mr. Cronk stated he has one issue with a lady that has picked up a Beagle on ST Rt 13, she wanted him to come get it at 10:00pm; the dog is now in the trailer park on S. Albion Rd. Mr. Cronk would contact the lady to set up an appointment for picking up the dog.

4) Hwy Supt.: Mr. Cronk reported on the following for June 2024:

- He has an issue with Tracey Rd Equipment: the new automatic 10-wheeler the town ordered

- will be on hold until 01/01/25. With the State's new EV Law going into effect next year might also dampen the availability of diesel trucks after 01/01/25. The Board agreed to go with the manual shift transmission and not with the automated automatic transmission.
- Mattison Rd has had the shoulders done along with the brush removed. He plans to moto-pave it.
- The tractor is in bad shape; he's trying to get through until the shared mower is available. Supervisor Faulkner asked if the intersections could be done at least.
- The salt shed needs lights. Mr. Rossbach stated he could put them in within the next couple of days. These will be LED lights.
- The town will be getting millings from the State on Monday, the 15th. He will have help from five different townships; Parish will be bringing their loader (Albion will supply the fuel), and Orwell will be bringing their dozer.
- The 2017 white pickup had its drive line twist and break which caused a pin hole in its plastic gas tank. He's tried using seal-all to fix it.
- Cemetery Street has been cleaned up and is looking better.
- The town will look into putting money in the 2025 budget for a bucket truck.
- The new caterpillar loader is here. This 938 will replace the 938M that was traded in.
- There's a dead or dying tree over hanging on Albion Cross Rd., Mr. Cronk would check it out.
- Supervisor Faulkner stated that he has received a proposal from IWORQ for the Hwy software. Williamson Law also has Hwy software, and they will have a zoom presentation at 9:30am tomorrow 7/10/24. Supervisor Faulkner also was contacted by Helix and will set up a zoom presentation for the 19th of July at 9am.
- Supervisor Faulkner asked Mr. Cronk to please watch the spending if he possibly could. He knows that some things are out of his hands but watch the little stuff that is adding up.
- Councilman Stowell asked about the numbering of the equipment. Mr. Cronk stated he would like to go back to the original numbering, but for now he would correct the equipment that doesn't have numbers for now. Councilman Stowell also asked about all the new tools, if they were being added to the inventory list. Mr. Cronk stated they would be.
- He Believes that the fuel counter for the portable gas tank has been ordered.

5) Planning Board: Mr. Rossbach will make sure Mrs. Rose is aware of the meeting on the 19th at 4pm for the comprehensive plan. Mrs. Ford asked when their meetings are, he stated they are every other second Mondays at 6:00pm until further notice.

6) NOCA: Mr. Goodnough stated that the finances are in good shape; calls are down; the staff is getting better, which makes the answering calls better.

Executive Session: Motion made by Councilman Steinfeld seconded by Councilman Holcomb to enter into executive session at 7:16pm to discuss employment history of a particular person, relating to appointment, promotion, demotion, discipline or removal. Motion carried. Adopted (5-0) Councilman Steinfeld – aye; Councilman Holcomb – aye; Councilman Stowell – aye; Councilman Mowers – aye; Supervisor Faulkner – aye.

Motion made by Councilman Stowell seconded by Councilman Mowers to re-enter into the regular meeting at 7:40pm. Motion carried. Adopted (5-0) Councilman Stowell – aye; Councilman Mowers – aye; Councilman Steinfeld – aye; Councilman Holcomb – aye; Supervisor Faulkner – aye.

7) Tug Hill Circuit Rider: Mr. Baxter reported on the following:

- NYS Dept. of State will hold a workshop on “Cemetery 101”, Wednesday, August 7th from 4pm to 7pm at the Adams Fire Dept. Those interested are encouraged to RSVP at <https://dos.ny.gov/cemeteries-101>.
- The Commission is sponsoring two budget workshops in August, one being here in Albion on Wednesday, August 7th. Retired State Comptroller Laird Petrie will be presenting.
- They are currently in the process of scheduling the next Salmon Rivers Council of Governments meeting.
- Mr. Baxter stated he will be retiring in the early part of 2025; the Commission is now advertising his position as circuit rider. Those interested can submit a resume to Katie Malinowski, Executive Director, NYS Tug Hill Commission, no later than July 31, 2024. Any questions should be asked to either katie@tughill.org or matt@tughill.org.
- The next Tug Hill Commission meeting will be held in the Town of Denmark on Monday, July 15th.
- Mr. Baxter has checked and the final town assessment roll for 2024 has yet to be posted on the County’s website. As soon as the County posts it, he will download it to the town’s website.

8) Supt. of Cemeteries: Mrs. Walter was absent but submitted her report for June 2024. There was no revenue.

9) Assessor: Mr. Maxwell was absent but submitted his June report via email. He stated that the 2024 assessment roll has been finalized.

10) CEO/BI: Mr. Marsden was absent but submitted his June report which Councilman Mowers read as follows: He issued 6 permits (2 residential; 1 addition; 3 other). Collected \$800.00 in building permits and \$100 in camper/RV permits. He gave 4 code violations & 1 appearance ticket: voided permit #1864. He now has 24 continued educational credits to date. Mrs. Ford stated the amount Mr. Marsden gave her for the permits does not match what he has reported.

11) Town Clerk: For the month of June 2024 as follows:

- Total take in/disbursed = \$890.00 (Town = \$840.00; NYS Ag & Markets = \$50.00).
- Issued 40 dog licenses (37 renewals & 3 originals); 1 certified birth certificate.
- Sent out 44 dog license renewals for July & 14 late dog license renewals for May (gave until 7/12/24).
- Entered 6 building permits = \$695.00
- Petty cash is at \$25.00 as of 6/28/24.

Motion made by Councilman Stowell seconded by Councilman Mowers to accept the report as read. Motion carried. Adopted (5-0) Councilman Stowell – aye; Councilman Mowers – aye; Councilman Holcomb – aye; Councilman Steinfeld = aye; Supervisor Faulkner – aye.

12) Supervisor: June’s report was given to the Board prior to the meeting, a copy will follow the minutes in the official minute book. **Motion made by Councilman Stowell seconded by Councilman Steinfeld to accept the submitted report for June 2024. Motion carried. Adopted (5-0) Councilman Stowell – aye; Councilman Steinfeld – aye; Councilman Holcomb – aye; Councilman Mowers – aye; Supervisor Faulkner – aye.**

Town of Albion
Resolution #5 of 2024
Transfer of Funds: A5010.4 (Supt. of Hwy CE)

BE IT RESOLVED, the Town Board of the town of Albion, Oswego County, New York, at a meeting of said Board on the 9th day of July 2024, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A5010.4 (Superintendent of highways C.E.) is to be raised Fifty Dollars (\$50.00), and said funds are to be transferred from account A1990.4 (Contingency).

Dated this 9th day of July 2024.

Motion made by Councilman Steinfeld seconded by Councilman Holcomb to accept resolution #5 of 2024 as read. Motion carried. Adopted (4-1) Councilman Steinfeld – aye; Councilman Holcomb – aye; Councilman Mowers – aye; Supervisor Faulkner – aye; Councilman Stowell – nay.

Audit Bills: General abstract #7, bills #187 - #211 = \$16,035.64. **Motion made by Councilman Stowell seconded by Councilman Holcomb to accept and pay all general bills for July 2024 as submitted. Motion carried. Adopted (5-0) Councilman Stowell – aye; Councilman Holcomb – aye; Councilman Mowers – aye; Councilman Steinfeld – aye; Supervisor Faulkner – aye.**

Hwy abstract #7, bills #86 - #103 = \$382,489.88. **Motion made by Councilman Steinfeld seconded by Councilman Holcomb to accept and pay all Hwy bills for July 2024 as submitted. Motion carried. Adopted (5-0) Councilman Steinfeld – aye; Councilman Holcomb – aye; Councilman Mowers – aye; Councilman Stowell – aye; Supervisor Faulkner – aye.**

Old Business: 1) Playground equipment installation: Councilman Holcomb stated he has a quote from Morgan Garrett of \$17,500.00. Mr. William Adams stated he would get a quote from Willy Goat, whom the town bought the equipment from.

2) The fence has been removed in front of the playground area. The brush & trees on both sides of the fence will be removed as well.

3) LED signage: Councilman Mowers stated he has quotes for a single sided LED sign as follows:

- 41" x 16" = \$11,380.00 & 53" x 16" = \$15,485.00.
- He contacted the Town of Orwell on their LED sign, and was told they hired TV Liquidator, and their cost was for a 41" x 16" = \$785.00 & for a 53" x 16" = \$885.00. The sign comes with a bunch of things. **Motion made by Councilman Steinfeld seconded by Councilman Holcomb to go with TV Liquidator and purchase the 53" x 16" LED sign for \$885.00. Motion carried. Adopted (5-0) Councilman Steinfeld – aye; Councilman Holcomb – aye; Councilman Stowell – aye; Councilman Mowers – aye; Supervisor Faulkner – aye.**

New Business: 1) The Town will still have about \$23,000.00 left in the ARPA funds after the installation of the playground. This money needs to be spent before 12/31/24; or at least pledged for.

2) The auditor suggested that the Board pick a number for each account balance for Supervisor Faulkner to balance to each month and the rest be put back into the respective savings account. The Board decided that in the Trust & Agency account the balance should be \$2500.00 and in the General & Hwy accounts the balance should be \$1000.00. The auditor also suggested that the Deputy Supervisor be present when the Supervisor balances the checkbook each month.

3) Also, the auditor stated that the Historian's pay and the Board of Assessment Review pay not be on the general abstract. He also stated that the accountant doesn't like the word "donation" being used when the town gives money to the other cemeteries. In the future this will be taken out of the cemeteries CE account.

4) Hybrid Solutions has sent a thank you card for having the town choose them to put up the new salt shed.

Public Comment: 1) Mr. Justin Rose asked when the meeting was on the comprehensive plan. Supervisor Faulkner stated it would be on Friday, July 19th at 4:00pm. Mr. Rose stated he would let his mother know.

2) Mr. Chuck Sperling stated that on S. Albion Rd there should be signs stating no shoulders, there are some spots that drop off and someone might get injured. Supervisor Faulkner stated he would inform Mr. Cronk on this.

Adjournment: Motion made by Councilman Stowell seconded by Councilman Mowers to adjourn the meeting. Motion carried. Adopted (5-0) Councilman Stowell – aye; Councilman Mowers – aye; Councilman Steinfeld – aye; Councilman Holcomb – aye; Supervisor Faulkner – aye.

Supervisor Faulkner called the meeting to a close at 8:24pm.

Respectfully submitted,

Amy J. Ford
Town Clerk