

Town of Albion
Regular Monthly Meeting
April 9, 2024

Present: Supervisor Mike Faulkner
Councilman Vern Mowers
Councilman Corey Holcomb
Recording Secretary: Amy J. Ford, Town Clerk
Absent: Councilman Rick Stowell
Councilman Steve Steinfeld

Supervisor Faulkner called the meeting to order at 6:30pm, then led in the Pledge of Allegiance to the Flag.

Previous monthly minutes (W.S. & Reg. 03/12/24): **Motion made by Councilman Holcomb seconded by Councilman Mowers to accept the minutes as written. Motion carried. Adopted (3-0) Councilman Holcomb – aye; Councilman Mowers – aye; Supervisor Faulkner – aye.**

Supervisor Faulkner stated there was a correction on General abstract #3, bill #65 – the appropriation number should be A1355.41 not A1335.41.

Motion made by Councilman Mowers seconded by Councilman Holcomb to accept the audit of the Town Clerk's 2023 books that was done prior to the regular meeting. Motion carried. Adopted (3-0) Councilman Mowers – aye; Councilman Holcomb – aye; Supervisor Faulkner – aye.

Reports: 1) Oswego County Legislator: Mr. Yerdon reported on the following:

- Camp Zerbe has started construction on their new bathroom.
- Office for the Aging & the Village of Pulaski will be holding their 2nd Annual Resource Fair on April 19th from 3pm-6pm at the American Legion Post #358, Pulaski.
- Youth Softball will have a free program for Oswego County girl's grades K-12 from June 10th - 22nd at the Legends Fields in Oswego (across from the Os. Co. Jail).
- Oswego County Mobile Canteen will host a complimentary luncheon open to veterans, service members & military connected families on Thursday, April 25th from 10am to 3pm at the Oswego County Music Hall (McCrobie Civic Center) in Oswego.
- Camp Zerbe is now hiring. All Day Camp Counselors that are 300-hour members receive a living allowance of \$3,041 and an education award of \$1,459.26. Those interested can find the information on the Albion Municipal Board in the hallway, and on the website.
- Legends Field in Oswego are hiring those interested, information will be posted on the Albion Municipal Board in the hallway, and on the website.
- AmeriCorps are hiring those interested, information will be posted on the Albion Municipal Board, and on the website.

Councilman Mowers asked about the repairs to the Pulaski Transfer Station' wall. Mr. Yerdon stated that there will be a new wall built and the station will stay open as long as possible.

New Business: 1) Barton & Loguidice, P.C. gave a presentation on water & infrastructure grants: Supervisor Faulkner stated that the Town of Richland is very interested, and there is a lot of money available.

The representative stated that the Town would basically go through the same steps as before in 2017; the cost has doubled since then. The Board was given information on how to apply for the grants. County Legislator Yerdon stated that he was on the town board for the Town of Richland at the time they were developing a water district, and even though it's costly it's well worth it. The Board will discuss this further when the board has all the members.

Report continued: 2) Chief Holcomb submitted his monthly report and financial report for March 2024. He also stated the following:

- The storage building has been completed as per the bids.
- Don from Service Alert is working on tying the fire alarm system in the new building with the municipal buildings fire alarm system.

3) DCO: Mr. Cronk stated there wasn't much going on, just the usual routine.

4) Hwy Supt.: Mr. Cronk reported on the following:

- Received some paving quotes; Barrett is the lowest of the three. **Motion made by Councilman Mowers seconded by Councilman Holcomb with Barrett Paving for a 1 ½" thick course fine binder for \$231,277.00. Motion carried. Adopted (3-0) Councilman Mowers – aye; Councilman Holcomb – aye; Supervisor Faulkner – aye.**
- OGS bid is lower than the County's salt bid. Would like to order 400 tons from OGS; there is still some discussion as to who has the lowest bid.
- He had stripped (un-harnessed) two trucks and found both with problems. One has been fixed and the other is in the process of being repaired. He will keep two trucks harnessed just in case.
- The stone has been put down for the new salt building. The material for the new salt building has been delivered, he doesn't know exactly what was delivered though.
- Mr. Cronk asked if the shared service plan has been sent in yet? Supervisor Faulkner stated that he has sent the DOT the signed paperwork. Mr. Cronk needs the 284 form for the County to be completed.
- Mr. Cronk would like to purchase a screening machine. The Town of Parish is interested in going in half with us. The Board will talk about this when they have a full board.
- The salt building will be moved back 50' from the existing markers. A SEQR will not be necessary as its inside dimensions are under 4000 square ft. The Town might not be eligible for a grant to help cover the cost of the salt building; however, if need be, the budget can be amended – the town can cover the cost.
- Mr. Cronk stated there is a problem with morale & the ability to follow rules. He presented to the Board an "Employee Warning Notice", that he got from the Town of Richland. If a worker receives three violations, then the penalty is termination.
- Supervisor Faulkner stated he received a letter from NYMIR & a form for confirmation of battery disconnects on all equipment. Mr. Cronk signed it, and the form will be sent back.
- The new 3500 Ram crew truck has been delivered – it's very nice, and there will be NO SMOKING IN IT, OR ANY OTHER TOWN VEHICLES/EQUIPMENT.
- Supervisor Faulkner stated that Maranda from the DOT would be here at the municipal building at 10:00 am to discuss CHIPS.

5) CEO/BI: Mr. Marsden submitted the following report for March 2024:

- Issued 8 building permits; 2 certificates of occupancy; 2 certificates of completion; 5 code violations. Gave the Town Clerk \$730.00. He has 17 continued educational credits and will receive more Friday.
- He gave a code violation for the camper on Cemetery St., along with others on the street.
- Mr. Marsden will contact the residents on Co. Rt 22 & St Rt 13 again; he's doing the best he can, but Albion has the slackest laws. Small discussion on the steps a code violation goes through.
- Chief Holcomb stated that the Health Dept. was informed about 4 years ago to sewage leaking into a basement on Cemetery St. Mr. Marsden would contact the Health Dept. again to see if they could help with the issue on Cemetery St.

6) Planning Board: Mr. Rossbach (chair) was absent, but he had mentioned to Supervisor Faulkner about having a meeting every other month until something comes up. Councilman Mowers suggested that the Planning Board begin doing a template on zoning.

7) Supt. of Cemeteries: Mrs. Walter was absent but submitted her report for March 2024. Total revenue = \$150.00 (2 foundations = \$75.00). Also, Mrs. Walter reported that they are getting ready for the lawn maintenance program to start, that is why there are bills on this month's general abstract.

8) Assessor: Mr. Maxwell was absent; he didn't submit a report but told Supervisor Faulkner that he has been busy with the Town of Jordan that he just was hired to be Assessor in. They are worse off than Albion.

9) NOCA: Mr. Goodnough reported that they are the same as last month with finances and calls. The third ambulance does not have enough staff to maintain it. There is a lower number of people that are wanting to be EMT's with the cost compared to what they have to go through the raises are not compatible to that of the cities.

10) Tug Hill Circuit Rider: Mr. Baxter reported the following:

- He hopes to see many representatives from Albion at the Conference May 1st & 2nd.
- The meeting of the Commission on March 18th was hosted by the Village of Pulaski. The Commission will also be having a meeting on May 20th in Central Square Village Offices at 10am.
- He thanked the Board for allowing the Salmon River Council of Governments to have their meeting here in the municipal building on March 26th. The next meeting will be in June 2024.
- The Commissions annual report Headwaters is out now, those that wish to be on their e-mailing list should contact <https://tughill.org/headwaters-annual-report/>

11) Town Clerk: For the month of March 2024 as follows:

- Total take in/disbursed = \$1,170.00 (Town = \$1,127.50; NYS Ag & Markets = \$20.00; NYS Health Dept. =\$22.50).
- Issued: 14 dog licenses; 1 marriage license; 2 junkyard licenses.

- Sent: 10 dog renewals for May; 7 late dog renewal notices (gave until 04/12/24).

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- Entered: 9 building permits.
- Petty cash is at \$25.00 as of 03/29/24.

Motion made by Councilman Holcomb seconded by Councilman Mowers to accept the report as read. Motion carried. Adopted (3-0) Councilman Holcomb – aye; Councilman Mowers – aye; Supervisor Faulkner – aye.

12) Supervisor: Given to the Board prior to the meeting, a copy will follow the minutes in the official minute book. **Motion made by Councilman Holcomb seconded by Councilman Mowers to accept the report as submitted. Motion carried. Adopted (3-0) Councilman Holcomb – aye; Councilman Mowers – aye; Supervisor Faulkner – aye.**

Audit Bills: General bills, abstract #4, bills #87 - #115 = \$117,917.27. **Motion made by Councilman Mowers to accept and pay all general bills for April 2024 as submitted. Motion carried. Adopted (3-0) Councilman Mowers – aye; Councilman Holcomb – aye; Supervisor Faulkner – aye.**

Hwy bills, abstract #4, bills #43 - #59 = \$99,849.77. **Motion made by Councilman Holcomb seconded by Councilman Mowers to accept and pay all Hwy bills for April 2-24 as submitted. Motion carried. Adopted (3-0) Councilman Holcomb – aye; Councilman Mowers – aye; Supervisor Faulkner – aye.**

Old Business: 1) Playground: Mr. Adams gave the Board prices for equipment and installation costs that includes toddler & handicap accessibility. The playground would be 60'x90' area. The Board will look over all the information given and decide when there is a full board.

New Business continued: 2) Newsletter: Supervisor Faulkner stated that with 1245 addresses it would cost the town between \$2000-\$3000 per shipment, the cost would go down with the second shipment. The board discussed other ways to save than a newsletter. Supervisor Faulkner would ask the Post Office questions. Tabled until next meeting.

3) National Grid Aerial Photography: An unmanned aerial system (UAS), or drone will provide visual view of areas along the electric grid right-of-way. More info will be on the website.

4) Auction International will have the four trucks on sale within the week.

5) The Audit of the Supervisor's books will be at 6:00pm right before the regular monthly meeting on May 14th.

Motion made by Councilman Holcomb seconded by Councilman Mowers to enter into executive session at 8:15pm to discuss relating proposed, pending or current litigation. Motion carried. Adopted (3-0) Councilman Holcomb – aye; Councilman Mowers – aye; Supervisor Faulkner – aye.

Motion made by Councilman Mowers seconded by Councilman Holcomb to re-enter into the regular meeting at 8:23pm. Motion carried. Adopted (3-0) Councilman Mowers – aye; Councilman Holcomb – aye; Supervisor Faulkner – aye.

Adjournment: **Motion made by Councilman Holcomb seconded by Councilman Mowers to adjourn the meeting. Motion carried. Adopted (3-0) Councilman Holcomb – aye; Councilman Mowers – aye; Supervisor Faulkner – aye.**

Supervisor Faulkner called the meeting to a close at 8:24pm.

Respectfully submitted, Amy J. Ford: Town Clerk