

Town of Albion
Regular Monthly Meeting
November 12, 2019

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous monthly minutes (10/8; 10/16 & 10/30): **Motion made by Councilman Corlis and seconded by Councilman L. Mattison to accept all sets of minutes as written. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Oswego County Legislator: Mr. Potter read the list of 26 resolutions from November's Legislative meeting. A copy of said list is available in the Town Clerk's office.

2) Hwy Supt.: Mr. Bennett reported the following: A) Highway worker Wayne Kaminsky is out on comp with a back injury (11/05/19). He is doing physical therapy and would be bringing a doctor's note. Supervisor Walter asked what he was doing at the time and Mr. Bennett stated he was hooking chains to a beaver grate and twisted his back. B) The 2011 should be back either tomorrow or Thursday. C) Mr. Bennett asked when the heat to the new barn would be turned on. Supervisor Walter stated it should be by the weekend; Mr. Banks is waiting for the power ventilators. D) The power (electric) is on. E) Vents: Mr. O'Donnell would be coming to block them in. F) The spinner motor on the 2007 has gone. Mr. Bennett stated that the back up spinner along with a lot of stock was lost in the fire. G) Supervisor Walter pulled all of the Stadium International bills from Hwy abstract # 11. H) Mr. Bennett stated the track-hoe he's interested in from CAT has a steel track with rubber bolt on pads. **Roll call vote to purchase/lease to own said CAT track-hoe: Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Mullin – aye; Councilman Corlis – aye; Supervisor Walter – aye. Passed 5-0.** I) The crew truck Mr. Bennett looked at was not something the town could use. Something smaller would be better. J) The office being built is not up to par; steel should be put on the outside. Supervisor Walter stated he would check on it.

3) DCO: Mr. Cronk reported the following: A) Paws Across the County will not take dogs without rabies shots. B) Tractor Supply has the 5 in 1 parvo shots/\$10.00 ea. Mr. Cronk can administer them when needed. C) The Bull Run Rd dog abuse case has not been taken care of; the authorities have not done anything. Paws Across the County took the dog back in August when this dog abuse started. Supervisor Walter stated he would check on it. D) A lot of dogs are being dropped off; he's been trying to find homes for them. E) Mr. Cronk will submit his mileage for the year before next month.

4) Supt. of Cemeteries: Mrs. Walter was not present, but Supervisor Walter read her report for September 2019 as follows: Total revenue = \$1,430.00 (1 sale of plot = \$500; 2 cremation burials = \$650; 1 weekend burial = \$200; 4 corner markers = \$80).

5) Assessor: Mr. Maxwell & Supervisor Walter (on behalf of the board) signed a MOU (Memorandum of Understanding). Mr. Maxwell would submit a monthly report starting next month. The board had voted to re-appoint Mr. Maxwell in an executive session, but no minutes were taken or given to Mrs. Ford to record. Supervisor Walter stated he would attach the MOU to an email and send it to the board. **Roll call**

vote to re-appoint Mr. Maxwell for another 6yr term as Sole Assessor: Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Mullin – nay; Councilman Corlis – aye; Supervisor Walter – aye. Passed 4-1.

6) CEO/BI: Mr. Mowers reported the following for October 2019: Issued eleven permits (3 renewals; 1 addition; 7 other); 3 camper/RV permits; 4 certificates of completion; 1 stop work order & handed 1 formal complaint. He still has 26 continued educational credits to date. Mr. Mowers stated that the cost of permits for commercial buildings be changed. Supervisor Walter suggested raising the square footage cost. Mr. Mowers stated he would like the Oswego County Health Dept. be more hands on with OWTS. He then confirmed that a Dollar General store would be built; the town would be charging \$20/100 sq. ft. & \$100 for OWTS. The original permit would be \$500.

7) Town Justice: Judge Allen stated that the biggest problem is with Mr. Bubis – nothing has been done. Mr. Bubis would be in Court December 2nd at 6pm. He would look for more answers on this and would let the board know.

8) Fire Dept.: Chief Holcomb was not present but submitted the following report for October 2019: Calls = 22; beginning balance = \$40,363.06; expenses = \$8,421.99; balance moved to November 2019 = \$31,941.07.

9) NOCA: Ms. Pierce reported for November 2019 as follows: A) New ambulance would be arriving soon; they would be purchasing another for \$124,000. B) The floor in the dispatcher’s office needs replacing; estimates given. C) Problem with the copier’s service contract warranty. D) McFee & Mentor ambulances are not issuing bills to the insurance companies, they are just billing the patients then passing the unpaid bill to a collection agency. E) All offices are up for voting next month. Councilman Mullin stated that NOCA was fiscally irresponsible and something needs to be done to hold them accountable.

10) Tug Hill Circuit Rider: Mr. Baxter reported the following: A) He attended the Fundamentals of Water & Wastewater Facilities for Municipalities workshop on 10/29/19 at the Tailwater Lodge. B) He attended the Tug Hill Commission’s annual meeting & dinner on 11/07/19 at the Tug Hill Vineyards in Lowville. C) There was a meeting of the Salmon Rivers Council of Governments (SRCG), on 10/14/19 at the Albion Municipal Building. D) Mr. Baxter then submitted his invoice for Albion’s membership to the SRCG for 2020. E) Mr. Baxter stated he had prepared a comparison between Oswego County townships regarding town justices and their functions.

11) Town Clerk: For the month of October 2019: Total take-in/disbursed = \$590.50 (Town = \$567.50; NYS Ag & Markets = \$23.00). Issued 13 dog licenses; 1 certified copy of marriage; 1 certified birth certificate. Sent out 16 dog license renewals for November & 4 late dog notices for October (gave until 11/15/19). Entered 11 building permits & as of 11/01/19 petty cash is at \$25.00. Mrs. Ford stated she has quotes from ARC IT as follows: to upgrade from windows 7 to windows 10 = \$250/computer & \$26/computer for managed service workstations. **Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept the report as read. Motion carried (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye.**

12) Supervisor: For November 2019 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$66,890.81	General Money Market = \$100,081.98
Hwy Money Market = \$98.02	Hwy Money Market = \$35,790.54
<u>Account Balances (as of 9/30/19)</u>	
General Money Market = \$1,316,197.16	Hwy Money Market = \$213,651.39
General Checking Account = \$24,256.35	Hwy Checking Account = \$37,061.97

Trust & Agency = \$30,688.39
CBDG = \$35,480.62

Cemetery = \$150,066.08

Total = \$1,807,401.96

Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 14 of 2019
Transfer of funds
DA5130.23 – Machinery Capital Outlay – insurance

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 12th day of November 2019, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA5130.23 – Machinery Capital Outlay – insurance is to be raised One Hundred dollars (\$100.00), and said funds are to be transferred from account DA5142.42 – Snow Removal Fuel for Equipment

Dated this 12th day of November 2019

Motion made by Councilman R. Mattison seconded by Councilman Corlis to accept resolution # 14 of 2019 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Audit Bills: General abstract # 11; bills # 265 - # 301 = \$126,086.45. Supervisor Walter stated bill # 266 to the Comptroller should be increased \$4,862.00 making the total for abstract # 11 = \$130,948.45. **Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to accept and pay all general bills for November 2019 as corrected. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy abstract # 11; bills # 138- # 151 = \$19,174.01. Supervisor Walter removed bills \$ 142 -#144 = \$4,381.21. Total for abstract # 11 = \$14,792.80. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept and pay all Hwy bills for November 2019 with correction made. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Old Business: 1) Town properties: this will be removed from the agenda due to a cell tower going up on private property. Mr. Baxter stated that AT & T might be representing the tower; he would send Supervisor Walter a copy of the Town of Parish' Planning Board minutes.

2) Heavy Rescue: Someone from California is interested. There are now 8 registered hits on the site.

3) Status of Dugway building: nothing new

4) Update on Hwy barn: renovations are well under way. The installation and the outside of the building are done; all others are still being finished.

Proposal from BP Electrical Services for a new Generac RG03224 Protector QS Series Generator with installation included = \$19,468.00. **Board voted and all agreed (5-0) to accept the proposal as submitted.** Supervisor Walter stated this would come out of appropriation account A5132.44 – Garage re-construction/repair. Also Supervisor Walter stated that he would like the center drain working.

5) Re-purchasing of cemetery plots: nothing new.

New Business: 1) Budget Adoption: only change is on page 6, Hospital & Medical Insurance – A9060.8 would be decreased \$2,017.00. The Board would write a MOU (Memorandum of Understanding), with Hwy Supt. Bennett. **Roll call vote to adopt the 2020 Preliminary Budget with corrections made.**

Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Mullin – aye; Councilman Corlis – aye; Supervisor Walter – aye. Passed 5-0

2) AUD preparation after April 15th: Furgison & Co. stated the Town would have to wait until after April 15th to do the Annual Financial Statement (audit).

Public Comment: 1) Mr. Baxter stated that it would benefit the town to just purchase a new computer than paying for a windows upgrade.

Adjournment: **Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**
Supervisor Walter called the meeting to a close at 7:50pm.

Respectfully submitted,
Amy J. Ford, RMO
Town Clerk