

Town of Albion
Regular Monthly Meeting
December 10, 2019

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous monthly minutes (11/12/19): **Motion made by Councilman R. Mattison seconded by Councilman Corlis to accept the minutes as written. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Oswego County Legislator: Mr. Potter read his report that had eleven resolutions and nine budget modifications. This was Mr. Potter's last report due his retiring; the Town of Albion would like to give a big Thank You to Mr. Potter for the past fourteen years of service, we will miss you.

2) Hwy Supt.: Mr. Bennett gave the following report: A) All is going well with the renovations. B) The 2010 is back and is running well. C) Mr. Bennet asked if ice deterrents could be put on the new roof since one of the outside lights has been knocked down by the snow & ice. He also asked if the part-timers could get holiday pay (2x) for Christmas Day if they need to work. The Board agreed just for Christmas Day. Councilman R. Mattison asked how his office is coming along. Mr. Bennett stated that he's waiting for the floorboards to be put in then he's moving his desk in. Councilman R. Mattison then asked about the sander still on the sawhorses. Mr. Bennet stated that it's from the Mexico truck and if needed it's where they can get to it.

3) DCO: Mr. Cronk stated that there has been an arrest made regarding the Hong Kong Rd dog case. He had nothing else to report.

4) Supt. of Cemeteries: Mrs. Walter was absent but had submitted her combined reports for Oct. & Nov. 2019; which Supervisor Walter read as follows: Total revenue = \$3,013.00 (5 plot sales = \$2,500.00; 1 full burial = \$400; 4 corner markers = \$80.00; 1 donation - \$5.00; 1 vault = \$28.00).

5) CEO: Mr. Mowers read the following report for November 2019 as follows: Issued 5 permits (1 renewal; 1 commercial; 1 demolition; 1 garage/pole barn; 1 addition/alterations); 9 camper/RV permits & 8 Certificates of Completions. He still has 26 hours of continued educational credits.

6) Town Justice: Judge Allen reported the following: A) Mr. Bubis would be in Court on 12/16/19, along with the town attorney & his. Mr. Bubis is trying to form an LLC. Judge Allen suggested that the town board be present as well so they could discuss a solution. If an answer can't be agreed upon then it would go to the County. B) The Oswego County Social Security Dept. contacted him regarding a 15yr old girl from Altmar, who needs tutoring; if they could use the Municipal Building. The Board all agreed to decline the use of the building. Judge Allen would inform them of the board's decision. C) The fuel tanks were on empty Sunday, December 1, 2019. Supervisor Walter stated the building is on automatic delivery.

7) Fire Dept.: Chief Holcomb was absent but submitted the following report for November 2019: Calls = 15; beginning balance = \$31,941.07; expenses = \$16,574.03; balance moved to December = \$15,367.04.

8) NOCA: Ms. Pierce reported the following for December 2019 as follows: A) The wrongful death lawsuit has been dropped. B) Insurance for the year = \$30,000.00 C) The dispatchers floor estimate is not in yet. D) Workers compensation will now be done internally. E) The ambulance was delivered and about ten problems were taken care of immediately before the staff left. The next ambulance would be arriving in April or May of 2020. F) Calls have decreased. G) Bonuses: volunteers received gift cards; Norm Wallis received \$1,200.00; 3.5% increase (salary = \$74,500.00); full time workers = \$250.00 & part time workers = \$125.00

9) Town Clerk: For November 2019 as follows: Total take in/disbursed = \$3,476.50 (Town = \$3,457.50; NYS Ag & Market = \$19.00). Issued 13 dog licenses; 2 certified death certificates; sent out 8 dog renewals for December & 8 late dog notices for November (gave until 12/13/19). Entered 13 building permits & 1 miscellaneous (returned check fee). Petty cash is at \$25.00 as of 11/27/19. Mrs. Ford also reported that she received a letter from Donna Scanlon, Oswego Co. Dept. of Community Development asking for a survey to be filled out by town residents on transportation needs. The survey forms are on the foyer table. Mrs. Ford asked Supervisor Walter if the town was going to renew the IMA with the town of Richland regarding Dog Control Services. Supervisor Walter stated yes. **Motion made by Councilman R. Mattison seconded by Councilman Mullin to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

10) Supervisor: for December 2019 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$8,678.94	General Money Market = \$143,762.98
Hwy Money Market = \$81.25	Hwy Money Market = \$33,376.23
<u>Account Balances (as of 11/30/19)</u>	
General Money Market = \$1,153,515.23	Hwy Money Market = \$179,649.37
General Checking Account = \$51,425.79	Hwy Checking Account = \$40,006.12
Trust & Agency = \$28,350.65	Cemetery = \$151,623.97
CBDG = \$35,473.68	

Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Supervisor Walter stated there were 11 resolutions and the board could make one motion for all if they so desired. The Board agreed. **Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept the following resolutions as read by Supervisor Walter. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Resolution #15 of 2019
Transfer of funds
Tax Collection Contractual Expense: A1330.4

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 10th day of December 2019 as follows:
WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,
NOW, THEREFORE, the budget appropriated in the following account: A1330.4 – Tax Collection Contractual Expense is to be raised One Hundred dollars (\$100.00), and said funds are to be transferred from account A1990.4 – Contingency
Dated this 10th day of December 2019

Resolution # 16 of 2019
Transfer of Funds
Assessor's Contractual Expense; Revaluation: A1355.4

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 10th day of December 2019 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1355.4 – Assessors Contractual Expense; Revaluation is to be raised One Hundred dollars (\$100.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 10th day of December 2019

Resolution # 17 of 2019
Transfer of Funds
Assessors telephone: A1355.41

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 10th day of December 2019 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1355.41 – Assessors telephone is to be raised One Hundred dollars (\$100.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 10th day of December 2019

Resolution # 18 of 2019
Transfer of Funds
Clerk Contractual Expense: A1410.4

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 10th day of December 2019 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1410.4 – Clerk Contractual Expense is to be raised Two Hundred dollars (\$200.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 10th day of December 2019

Resolution # 19 of 2019
Transfer of Funds
Attorney Contractual Expense: A1420.4

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 10th day of December 2019 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1420.4 – Attorney Contractual Expense is to be raised Two Thousand Four Hundred dollars (\$2,400.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 10th day of December 2019

Resolution # 20 of 2019
Transfer of Funds
Garage Contractual Expense: A5132.4

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 10th day of December 2019 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A5132.4 – Garage Contractual Expense is to be raised One Thousand Three Hundred (\$1,300.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 10th day of December 2019

Resolution # 21 of 2019
Transfer of Funds
Cemeteries Personal Services – maintenance employees: A8810.12

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 10th day of December 2019 as follows:
WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,
NOW, THEREFORE, the budget appropriated in the following account: A8810.12 – Cemeteries Personal Services-maintenance employees is to be raised One Thousand Four Hundred dollars (\$1,400.00), and said funds are to be transferred from account A5132.42 – Garage Heating Fuel Dated this 10th day of December 2019

Resolution # 22 of 2019
Transfer of Funds
Fuel for Equipment: DA5110.42

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 10th day of December 2019 as follows:
WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,
NOW, THEREFORE, the budget appropriated in the following account: DA5110.42 – Fuel for Equipment is to be raised Two Hundred dollars (\$200.00), and said funds are to be transferred from account DA5142.42 – Snow removal fuel for equipment Dated this 10th day of December 2019

Resolution # 23 of 2019
Transfer of Funds
Perm Improvement Equipment & Capital Outlay: DA5112.2

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 10th day of December 2019 as follows:
WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,
NOW, THEREFORE, the budget appropriated in the following account: DA5112.2 – Perm Improvement Equipment & Capital Outlay is to be raised One Thousand Six Hundred dollars (\$1,600.00), and said funds are to be transferred from account DA5110.4 – General Repairs Contractual Expense Dated this 10th day of December 2019

Resolution # 24 of 2019
Transfer of Funds
Machinery Contractual Expense: DA5130.4

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 10th day of December 2019 as follows:
WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,
NOW, THEREFORE, the budget appropriated in the following account: DA5130.4 – Machinery Contractual Expense is to be raised Thirteen Thousand dollars (\$13,000.00), and said funds are to be transferred from account DA5130.22 – Machinery Capital Outlay Dated this 10th day of December 2019

Resolution # 25 of 2019
Transfer of Funds
BAN Principal (truck): DA9730.6

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 10th day of December 2019 as follows:
WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,
NOW, THEREFORE, the budget appropriated in the following account: DA9730.6 – Bond Anticipation Note (truck) is to be raised One dollar (\$1.00.00), and said funds are to be transferred from account DA5142.42 – Snow removal fuel for equipment Dated this 10th day of December 2019

Audit Bills: General abstract #12, bills # 302 - # 334 = \$131,765.24. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept and pay all general bills for December 2019 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin - aye**

Hwy abstract # 12, bills # 152 - # 166 = \$86,570.14. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept and pay all Hwy bills for December 2019 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Old Business: 1) Town properties: the cell tower will be on private property; nothing new.

2) Heavy Rescue: Sullivan Fire Department in New Hampshire has agreed to \$30,000.00; Supervisor Walter stated the town would get \$27,000 after taxes. The truck would be leaving in two to three weeks around the New Year.

3) Status of Dugway building: nothing new

4) Update of Hwy barn: Supervisor Walter has spoken with the adjuster; still meeting with NYMIR, nothing is set yet. The barn needs to have a sprinkler system & fire alarm system. Generator will be arriving soon; things are wrapping up.

5) Re-purchase of cemetery plots: nothing new

New Business: 1) Candlelight Christmas will be on December 21st at 6pm

2) Change of accounting firms: Ferguson & Associates will no longer be with the town; Supervisor Walter has contacted the accounting firm of Bowers & Company, CPA that Ferguson suggested to use.

3) Fire Department contract: the amount being One Hundred Eight Thousand Two Hundred and 00/100 dollars (\$108,200). Both the town board & Fire Dept. agreed to keep the amount the same for five years.

4) Year-end meeting will be on Thursday, December 26th at 6:00pm. Any financial resolutions and other necessary business will only be dealt with.

5) Organizational meeting for 2020 will be held on January 7th at 6:30pm; with the regular monthly meeting to be held on Tuesday, January 14th at 6:30pm.

Public Comment: 1) Corey Holcomb stated that people might be living at the Bice's junkyard. Mr. Mowers stated he would check it out.

2) Supervisor Walter stated that the Fire Contract needs the signature of the President of the Fire Department on it.

3) Councilman R. Mattison asked Mr. Bennett if the municipal building parking lot is sanded. Mr. Bennett stated that it was.

Adjournment: **Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**
Supervisor Walter called the meeting to a close at 7:08pm.

Respectfully submitted,
Amy J. Ford, RMO
Town Clerk