

Town of Albion  
Regular Monthly Meeting  
October 8, 2019

Present: Supervisor Aaron Walter  
Councilman Randy Mattison  
Councilman Lonny Mattison  
Councilman Richard Corlis Sr.  
Councilman Richard Mullin  
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

*Previous Monthly Minutes (9/10/19):* Supervisor Walter stated there were corrections made. **Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept the minutes with corrections made. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

*Reports:* 1) Oswego County Legislator: Mr. Potter read the list of nineteen resolutions from the Legislature's October 2019 meeting. A copy of this report would be available in the Clerk's office.  
2) Hwy Supt.: Mr. Bennett reported: A) All the sand has been hauled – 300 loads; they were lucky to be the first to get it because of the quality. B) Jim Kelly from the County Hwy Dept. stated he would be contacting him next week regarding the salt. C) Both 2010 & 2007 are out to DeLong Enterprises; the 2007 is getting a new clutch & the 2010 is getting some wiring changed. Stadium International would be furnishing a list of what wiring they replaced after the fire. D) In the spring the 2007 would be getting the truck box from the Parish truck. E) The millings are going down; not sure in the next few years if they would still be there. F) The progress at the barn is going real good. Mr. Bennett asked if the heating system was going to change. Supervisor Walter stated the radiate floor would still be used; he would check with the bid to see if the boilers would be changed. G) CHIP's money paperwork is needed soon. H) Mr. Bennett asked about the track hoe; Tracey Rd Equipment has the best price. This would be tabled until the budget workshop. I) with the culvert pipe he stated that the Town of Orwell Hwy Supt. Doug Henry has obtained a quote of \$1800 for an 18" (smallest) walk behind saw for the pavement. Albion has a shared agreement with Orwell. J) Two sanders have new chains. Supervisor Walter questioned the windshield bill; Mr. Bennett stated that the incident was not reported until two days later so no Police report was taken. The resident threatened a lawsuit, so to save the town money he had Safelite fix the chip in the windshield instead of replacing the whole thing. Supervisor Walter then gave Mr. Bennett information on a potential crew truck; the Board gave approval for Mr. Bennett to go check the truck out. Councilman Corlis asked about the auto glass on ST Rte. 13 & Mexico St. Intersection. Supervisor Walter stated he would have one of the maintenance workers check it out.  
3) Supt. of Cemeteries: Mrs. Walter was absent; her report for August 2019 had no revenue.  
4) CEO/BI: Mr. Mowers read the following report for Sept. 2019: Issued fifteen permits (10 renewals & 5 other); five certificates of completion & one stop work order. Handled one formal complaint and still has 26 continued educational credits to date. Mr. Mowers stated he received a text from the town attorney asking if any plans or progress have been made regarding Mr. Bubis; he replied none. Judge Allen stated he has given Mr. Bubis until 10/31/19 to give the town any plans or progress report; so far nothing. Judge Allen stated the town attorney contact Bubis' attorney regarding this. Mr. Mowers then stated that the Waterman's property was all set.

5) Town Justice: Judge Allen reported: A) He's trying to handle Mr. Bubis. B) He had a meeting last night in Court regarding Anthony Scott's dog case. He might have to issue an order for a psychological test. C) Any defendant 17yrs old are now required to be sent to Family Court as of 10/01/19; they can no longer be arraigned.

6) Fire Dept.: Chief Holcomb was absent, but he submitted his monthly & quarterly reports. Supervisor Walter read the following monthly report for Sept. 2019: Calls = 13; beginning balance = \$41,575.05; expenses = \$1,211.09; balance moved to October = \$40,363.06. Copies of both reports would be available in the Clerk's office.

7) NOCA: Ms. Pierce stated that NOCA's October's meeting would be next Monday on the 14<sup>th</sup>.

8) Town Clerk: For Sept. 2019 total take in/disbursed = \$1,189.00 (Town = \$1,175.00; NYS Ag & Markets = \$14.00). Issued 12 dog licenses; 12 fish cleaning licenses; 2 certified copies of marriage licenses; sent out 9 dog renewal notices for October & 9 late dog notices for Sept. (gave until 10/14/19). Entered eleven building permits & petty cash is at \$25.00 (as of 9/30/19). **Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

9) Supervisor's October 2019 report:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$4,474.85	General Money Market = \$48,063.51
Hwy Money Market = \$25,818.12	Hwy Money Market = \$18,705.30
<u>Account Balances (as of 9/30/19)</u>	
General Money Market = \$1,402,829.43	Hwy Money Market = \$248,637.67
General Checking Account = \$25,064.30	Hwy Checking Account = \$36,767.28
Trust & Agency = \$30,783.00	Cemetery = \$147,161.85
CBDG = \$35,487.34	

Total = \$1,926,730.87

**Motion made by Councilman Mullin seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Resolution # 13 of 2019  
Transfer of Funds  
DA5110.42 – Fuel for Equipment

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 8<sup>th</sup> day of October 2019, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the Town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA5110.42 – Fuel for Equipment is to be raised One Thousand dollars (\$1,000.00), and said funds are to be transferred from account DA5142.42 – Snow Removal Fuel for Equipment

Dated this 8<sup>th</sup> day of October 2019

**Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept resolution # 13 of 2019 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

**Audit Bills:** General abstract # 10; bills #237 - #264 = \$87,723.12. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept and pay all General bills for October 2019 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy abstract # 10, bills #126 - #137 = \$19,483.06. **Motion made by Councilman Corlis seconded by Councilman R. Mattison to accept and pay all Hwy bills for October 2019 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

*Old Business:* 1) Town properties: New developer is interested in installing a cell tower behind the municipal building. It would need to be 150' from homes. Supervisor Walter would take measurements. 2) Heavy Rescue: The price is staying as is, Supervisor Walter would like the truck stored at the old barn as soon as it can be. 3) Status of Dugway voting building: nothing new. 4) Update on Hwy barn/fire insurance: no change since last meeting. 5) Hwy garage reconstruction bids: paperwork has been submitted to the proper insurance companies. 6) Maplelawn Cemetery: tabled until budget time. 7) Re-purchase of cemetery lots: nothing new. 8) Re-appointment of Assessor: Mr. Maxwell has submitted a signed agreement.

*New Business:* 1) NYMIR Utilization request: Mr. Rick Stowell handed out paperwork stating that new plow trucks are being fitted with electrical & battery disconnect switches. All towns are required to install these in their older plow trucks. Town of Albion has already handles this issue. Mr. Stowell Also handed out a PESH (Public Employee Safety Health) Federal Driver & Fleet Safety Handbook; a small discussion was made on this issue.

*Reports continued:* 10) Tug Hill Circuit Rider: Mr. Baxter reported: A) Handed out two versions of the 2019 comparison town budgets for Oswego County. B) Would like to use the municipal building on Monday, Oct. 14<sup>th</sup>. The board gave approval. At this meeting the Commission's next five year strategic plan along with the results of the 2019 Tug Hill Residents & Landowners survey would be presented. C) Deadline is approaching (10/21/19) for the Fundamentals of Water & Wastewater Facilities for Municipalities workshop, to be held at the Tailwater Lodge. D) The annual Tug Hill Commissions meeting & dinner will be held on November 7<sup>th</sup> at the Tug Hill Vineyards in Lowville.

*New Business continued:* 2) Budget workshop: Wednesday, October 16<sup>th</sup> at 5:30pm. The Board would be voting on the 2020 Preliminary Budget at their next regular monthly meeting Tuesday, November 12<sup>th</sup>. The Public Hearing on the 2020 budget needs to be before November 7<sup>th</sup>. 3) BP Electrical Services: Proposal for a new Generac RG03224 Projector QS series 32kw standby generator = \$19,468.00

*Adjournment:* **Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**  
Supervisor Walter called the meeting to a close at 7:30pm.

Respectfully submitted,  
Amy J. Ford, RMO  
Town Clerk