

Town of Albion
Regular Monthly Meeting
September 10, 2019

Present: Supervisor Aaron Walter
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk
Absent: Councilman Randy Mattison

Supervisor Walter called the meeting to order at 6:30 pm; then led in the Pledge of Allegiance to the Flag.

Previous Monthly Minutes (8/13/19): Supervisor Walter stated that Mrs. Ford had corrected the minutes after she had sent copies to the board. **Motion made by Councilman Mattison seconded by Councilman Corlis to accept the minutes as corrected. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Oswego County Legislator: Mr. Potter reported for August 2019: The 2019 Property Tax Auction would be held October 5, 2019 at the Mexico High School auditorium beginning at 10:00 am (registration begins at 8:30 am). He then read the list of fourteen resolutions and five budget modifications. A list of said resolutions & budget modifications are available in the Town Clerk's office.

2) Hwy Supt.: Mr. Bennett reported: A) the white pickup truck needs new tires. B) The materials for the sanders have been bought. C) The oil & stone has been completed for the year as well as the last culvert pipe put in. D) Thanks were given to Mr. Cronk and the Oswego County ATV Club for fixing Smokey Rd. E) J & S Construction has been doing real good work at the fire damaged barn. F) Mr. Bennett asked if the County would be plowing their roads this winter. Supervisor Walter stated that the Town would still be plowing them; he would sign the paperwork needed. G) The workers are ready to start hauling sand as soon as they are given the go ahead. H) The 2016/2017 needs to be inspected. I) Mr. Bennett wondered about the excavator issue. Supervisor Walter stated he hasn't heard anything back from the board. J) State Route 183 in Williamstown still needs to be completed.

3) DCO: Mr. Cronk reported: A) He had a dog bite issue; the State Police were called in. The dog did not have rabies. B) Nothing much else is going on. Judge Allen stated that new laws are coming down on dangerous dogs. Mr. Cronk stated he has received a letter for the meeting; he also asked about the starved dog case. Judge Allen stated the gentleman would be sentenced in his Court on Monday, September 16, 2019; this would be closed to the public for HEPA reasons.

4) Supt. of Cemeteries: Mrs. Walter was absent but had submitted her report for July 2019: Total revenue = \$975.00 (1 full burial = \$400; 1 cremation = \$300; 1 weekend add burial = \$200; 1 foundation = \$75).

5) CEO/BI: Mr. Mowers reported for August 2019 as follows: Issued 10 permits (5 renewals; 5 garage/pole barn). Gave 4 Certificates of Completion, handled 1 formal complaint and voided 1 permit. He still has 26 hours of Continued Educational Credits to date. Mr. Mowers then stated the Town Attorney had contacted him regarding Mr. Bubis.

6) Town Justice: Judge Allen reported: A) The Town Attorney would be present on Monday, September 16, 2019 Court. B) Mr. Bubis still needs to clean up his property. C) New Law states that 17/18yr olds & under are to be sent to Family Court. D) The increases in his Municipal Court budget are due to the new

mandatory regulations (ex: "Red Flag Law"). E) He has a meeting/dinner in Clay, NY on September 27th. F) Summonses would start in January 2020 – the Town Attorney would be utilized more.

7) Fire Dept.: Chief Holcomb was absent but had submitted his August 2019 report which Supervisor Walter read as follows: Calls= 20; beginning balance = \$43,536.62; expenses = \$1,961.57; check balance moved to September 2019 = \$41,574.05.

8) NOCA: Ms. Pierce reported: A) She did a repeat class on Sexual Harassment. B) The new 2020 budget has been accepted. C) New ambulance maybe arriving in Oct. or Nov. – lights are being installed. D) The accident in Sandy Creek would be reported to the insurance company. The ambulance involved had minimal damage; the stretcher and holding clamps were inspected and have passed. E) NOCA needs to take Homeland Security tests 100c, 400c & 700c before they can apply for grants. F) The Paramedic they hired is very qualified. G) They gave approval to Coffin Gravel to fill a 20' lot for \$4,000. H) Town contracts would increase by 10%; last increase was in 2010. Supervisor Walter asked if Ms. Pierce could get him a total member count; she said would.

9) Town Clerk: For August 2019: A) Total take in/disbursed = \$716.00 (Town = \$675.50; NYS Ag & Markets = \$18.00; NYS Health Dept. = \$ 22.50). Issued 13 dog licenses; 1 marriage license. Sent out 16 dog license renewals for Sept. and 14 late dog license renewals for August (gave until 9/16/19). Entered 9 building permits and petty cash is at \$25.00 (as of 8/30/19). B) She had three quotes for a new laptop: 1) Quill – Lenovo (12GB) = \$799.99; 2) Staples – Lenovo (12GB) = \$629.99; 3) Quill – HP (8GB) = \$404.99. Supervisor Walter stated she should wait until budget time. C) NYMIR representative, Mr. Henry J. van den Heever, Senior Risk Control Specialist had sent her samples of documents for (1) Sexual Harassment Policy. (2) Complaint forms for Sexual Harassment. (3) Updated version for Local Law # 1 of 1985 "Requiring written notice of defective, unsafe, dangerous or obstructed condition prior to maintenance of action against the Town of Albion for damages for injuries to persons or damage to property".

Motion made by Councilman Mattison seconded by Councilman Mullin to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

10) Supervisor: For September 2019 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$16,790.76	General Money Market = \$43,144.26
Hwy Money Market = \$120.12	Hwy Money Market = \$52,294.61
<u>Account balances (as of 8/31/19)</u>	
General Money Market = \$1,446,418.09	Hwy Money Market = \$240,524.85
General Checking Account = \$27,169.08	Hwy Checking Account = \$69,519.62
Trust & Agency = \$28,098.28	Cemetery = \$146,126.74
CBDG = \$35,494.28	
Total = \$1,993,350.94	

Motion made by Councilman Corlis seconded by Councilman Mattison to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 10 of 2019
Transfer of funds
Internet Services – A1620.49

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 10th day of September 2019 as follows:
WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORRE, the budget appropriated in the following account: A1620.49 – Internet Services is to be raised Five Hundred dollars (\$500.00), and said funds are to transferred from account A1990.4 – Contingency
Dated this 10th day of September 2019

Motion made by Councilman Mattison seconded by Councilman Mullin to accept resolution # 10 of 2019 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 11 of 2019
Transfer of funds
Cemeteries Personal Services – A8810.21

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 10th day of September 2019 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A8810.21 – Cemeteries Personal Services – Maintenance employees is to be raised One Thousand Five Hundred dollars (\$1500.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 10th day of September 2019

Motion made by Councilman Mattison seconded by Councilman Mullin to accept resolution # 11 of 2019 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 12 of 2019
Transfer of funds
General Repairs Personal Services – DA5110.1

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 10th day of September 2019 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA5110.1 – General Repairs Personal Services is to be raised Twenty-five Thousand dollars (\$25,000), and said funds are to be transferred from account : DA5130.22 – Machinery Capital Outlay

Dated this 10th day of September 2019

Motion made by Councilman Mattison seconded by Councilman Mullin to accept resolution #12 of 2019 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Audit Bills: General abstract # 9; bills # 215 - # 236 = \$36,539.07. **Motion made by Councilman Corlis seconded by Councilman Mullin to accept and pay all general bills for September 2019 as submitted. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy Abstract #9; bills # 117 - # 125 = \$ 3,423.40. **Motion made by Councilman Corlis seconded by Councilman Mattison to accept and pay all Hwy bills for September 2019 as submitted. Motion carried. Adopted (4-0) Supervisor Walter – aye Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Old Business: 1) Town Properties: nothing new.

2) Heavy Rescue: nothing new.

3) Status of Dugway building: nothing new.

4) Update on Hwy barn fire/insurance: J & S Commercial Construction has started work. Mr. Brian Britton from HaTech has done some temporary electrical work.

5) Hwy garage reconstruction bids: waiting for roof to be completed by J & S Construction before the interior bid is awarded. Plumbing bid – contract still needs to be signed. The Hwy barn should be cleaned up and done this year.

6) Maplelawn Cemetery: more information has been given; this will be discussed at budget time.

7) Re-purchase of cemetery lots: the Town Attorney has too much on her plate at the moment. This issue would be tabled until the Bubis business has been taken care of.

8) Assessor appointment: Supervisor Walter stated that nothing has been signed – he is still going back & forth with details. Councilman Mullin stated that he would like something in writing.

New Business: 1) Supervisor Walter stated he should have the 2020 Tentative Budget out by September 20, 2019.

2) Mr. Bennett stated that senior worker Mike Ford would not be retiring until January 2020. Supervisor Walter and Mr. Bennett would get together to go over the Hwy budget.

Public Comment: 1) Mr. James Wheeler asked when the Board would decide on the excavator. Supervisor Walter stated it would be at budget time. Mr. Wheeler then asked if the increase to the cemetery workers was still needed. Supervisor Walter stated that there were leaves yet to be picked up.

***Adjournment:* Motion made by Councilman Mattison seconded by Councilman Mullin to adjourn the meeting. Motion carried. Adopted (4-0) Supervisor – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Supervisor Walter called the meeting to a close at 7:15pm.

Respectfully submitted,
Amy J. Ford, RMO
Town Clerk