

Town of Albion
Regular Monthly Meeting
August 13, 2019

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to open at 6:30pm, followed by the Pledge of Allegiance to the Flag.

Previous monthly minutes (Special 7/1/19; Regular 7/9/19 & Workshop 7/16/19): Supervisor Walter stated he had given Mrs. Ford a few suggestions for the workshop minutes. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept all minutes as written. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Oswego County Legislator: Mr. Potter stated their next meeting would be at 2pm on 8/15/19; he then read the list of seven proposed resolutions and six proposed budget modifications. Supervisor Walter asked if there would be any changes to the Hwy Supt.'s agreements with the County. Mr. Potter stated the agreement would mostly be the same with \$8000/mile for doing County roads. 2) Hwy Supt.: Mr. Bennett reported: A) Towsley Rd is ready to be oiled & stoned. B) The workers are just going along with what they have. C) County will screen sand this year, but he doesn't know if they will next year. D) 2016/2017 won't fit in the old barn; Supervisor Walter suggested that it be parked outside with cameras on it. 3) DCO: Mr. Cronk reported: A) not much happening. B) A lot of dogs are being reported missing in the area. C) NYS Ag & Markets are asking Town Justices to take a course regarding dangerous dogs. 4) Supt. of Cemeteries: Mrs. Walter was absent but submitted her report for June 2019. Supervisor Walter read the following: Sold two foundations (1 = \$75.00; 1 = \$90.00) = \$165.00 total revenue. 5) CEO/BI: Mr. Mowers reported for July 2019: Issued fifteen permits (8 renewals; 1 residential; 3 garage/pole barns; 3 additions/alterations). Also gave 2 Certificates of Occupancy & 4 Certificates of Completion. He handled one formal complaint and still has 26 continued educational credits to date. Councilman Mullin asked about the former Salmon River Inn property. Mr. Mowers stated they did a perk test and have to get an engineer. Mr. Mowers then asked for Board approval to contact the town's attorney regarding property on ST Rte 13. The Board gave their approval. 6) Town Justice: Judge Allen reported: A) Bubis property – the violations need to be dealt with; letters have been sent back & forth. The town attorney has not heard from Bubis' attorney. Judge Allen stated he would contact Mr. Bubis to inform him his month is up. B) Judge Allen would like a cigarette container for outside. 7) Fire Dept.: Fire Chief Holcomb was absent but had submitted the following monthly report for July 2019: Calls = 30; beginning check balance = \$45,533.11; expenses = \$1,966.49; check balance moved to August = \$43,536.62. 8) NOCA: Ms. Pierce reported: A) Ms. Nancy Dingway will now be the new liaison for Sandy Creek. B) Paramedics & EMT's will be getting a \$2.00 wage increase. C) The controlled substance office would be

covered by two part timers. D) The doctor who is covering for NOCA needs to sign a contract. E) The new ambulance would be arriving in September 2019; the other new ambulance’s roof is still leaking. F) There is talk about obtaining another “basic” ambulance for back up when others are down for repairs. G) Scheduled meetings between board members & staff and budget for next year’s raises need to be set. H) To date NOCA has had 1119 calls. I) Audits for 2017 & 2018 = \$14,000. J) MVP has increased 24% for employees insurance – Silver 3.

9) Town Clerk: Mrs. Ford reported: A) For July 2019: Total take in/disbursed = \$1,071.00 (Town - \$987.50; NYS Ag & Markets = \$16.00; NYS Health Dept. = \$67.50). Issued 14 dog renewals; 3 marriage licenses; 8 certified death certificates; 4 certified copies of marriage Sent out 21 dog renewals for August & 8 late dog notices for July (gave until 8/16/19). Entered 15 building permits & petty cash is at \$25.00 (as of 7/31/19). B) On 7/25/19 Mr. Baxter had showed her how to put minutes and notices on the town website, which she will keep updated. C) Mr. Baxter has recommended that she replace her laptop which is around ten years old. Mrs. Ford stated she has enough money in her accounts. D) The Tug Hill Commission has requested the use of the meeting room on Wednesday, August 28th from 6-9pm for a Budget Workshop. Mr. Laird Petrie, Associate Director from the State Comptroller’s office would be in attendance. **Motion made by Councilman R. Mattison seconded by L. Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

10) Supervisor: For August 2019 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$523,454.84	General Money Market = \$26,560.06
Hwy Money Market = \$145.70	Hwy Money Market = \$104,335.70
<u>Account Balances (as Of 7/31/19)</u>	
General Money Market = \$1,472,771.59	Hwy Money Market = \$292,699.34
General Checking Account = \$24,061.33	Hwy Checking Account = \$36,176.98
Trust & Agency = \$28,332.55	Cemetery = \$145,897.79
CBDG = \$35,494.28	

Total = \$2,035,433.86

Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 8 of 2019
Transfer of funds
A1920.4 – Municipal Association dues Contractual Expense

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 13th day of August, 2019 as follows:
WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,
NOW, THEREFORE, the budget appropriated in the following account: A1920.4 – Municipal Association Dues Contractual Expense is to be raised Three Hundred dollars (\$300.00), and said funds are to be transferred from account A1990.4 – Contingency
Dated this 13th day of August 2019

Motion made by Councilman R. Mattison seconded by Councilman Corlis to accept resolution # 8 of 2019 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 9 of 2019
Transfer of funds
SL1-5182.4 – Lighting District

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 13th day of August 2019 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: SL1-5182.4 – Lighting District is to be raised Four Thousand dollars (\$4,000.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 13th day of August 2019

Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept resolution #9 of 2019 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Amended Town Budget: Roll call vote as follows – Councilman Mullin – aye; Councilman Corlis – aye; Councilman L. Mattison – aye; Councilman R. Mattison – aye; Supervisor Walter – aye

Supervisor Walter stated that J & S Commercial Construction had submitted a bid for package # 1 for \$169,600.00. Their first installment of 10% (\$16,960.00) is on general abstract #8 of 2019. **Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to award the bid to J & S Commercial Construction. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Audit Bills: General abstract #8; bills # 189 – 214 = \$31,414.42. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept and pay all general bills for August 2019 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy abstract #8; bills #103 - #116 = \$36,207.60. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept and pay all Hwy bills for August 2019 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports continued: 11) Tug Hill Circuit Rider: Mr. Baxter reported: A) Met with Albion Town Clerk and oriented her on posting minutes and notices on the town website. He would be available to assist her as needed. B) There will be a Budget Workshop on 8/28/19 in Albion at the Municipal Building from 6-9pm. He handed out flyers and stated that all were welcomed to attend.

Old Business: 1) Town Properties: nothing new.

2) Heavy Rescue: Some are interested, haven't heard anything lately.

3) Status of Dugway building: nothing new.

4) Update on Hwy barn fire/insurance: Have received partial payment of \$500,000.00 for the building and \$20,000.00 on the replacement materials. Within 30 – 60 days everything should be completed.

5) Hwy garage reconstruction bids: Plumbing is awarded to Precision Plumbing & Heating = \$12,215.00; the Electric is awarded to HaTech/Brian Britton = \$54,750.00

New Business: 1) Maplelawn Cemetery: Mrs. Charlotte Degaetano and Mr. Edward Bennett have asked the Board for a donation of \$2,000.00; this would help keep Maplelawn in the black, otherwise they would have to have the Town take the cemetery over. Neither party wants that. Supervisor Walter stated he would consult with the town attorney and get back to them.

2) Re-purchase of cemetery plots: Supervisor Walter stated he would also consult the town attorney on this.

3) Mid River Campground subdivision: Mr. Mike McAliney would like to subdivide 10 acres into two parcels. The Board agreed with the subdivision. Supervisor Walter would write a letter stating the agreement for Mr. McAliney.

Public Comment: 1) Mr. Rick Stowell stated that he was against as track excavator; stating that out of 932 towns in NYS less than 10% have track excavators. However, a wheeled excavator would be okay. Small discussion make on townships & types of excavators was made.

Adjournment: **Motion made by Councilman L. Mattison seconded by Councilman Corlis to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**
Supervisor Walter called the meeting to a close at 7:41pm

Respectfully submitted,

Amy J. Ford, RMO
Town Clerk