

Town of Albion
Regular Monthly Meeting
July 9, 2019

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous monthly minutes (Public Hearing 6/6/19; Special & Regular 6/11/19): **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept all sets of minutes as written. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Oswego County Legislator: Mr. Potter stated the next meeting of the Legislature would be Thursday, July 12th at 2pm at the County Building; he then proceeded to read the list of resolutions. Supervisor Walter asked about the resolution establishing the 2019 County Equalization rates for towns and cities within Oswego County. Mr. Potter stated that the money would go to the County. Also, the County Auction would be in late August early September this year. Mr. Potter then stated that the term limit for Legislators would be on the ballot in November; and the Health Dept. vehicles would be sold by Enterprise Fleet Management Inc.

2) Hwy Supt.: Mr. Bennett reported the following: A) 1 ½ miles of motor pave have been done. First coat of sealant is done as well. B) 2016/2017 has some wiring issues. C) The red pickup truck needs repairs done; he would like another truck. D) 2010/2011 had its bushing repaired. E) He's getting stressed about the repairs to the garage/barn. F) The Hwy Dept. is on schedule. G) They need to help Williamstown on Co Rt 183. H) Steve had made a deal with the State to double seal in front of their building on St Rt 104. I) the second Town mowing started today. Councilman R. Mattison asked about the pothole at the intersection of Hong Kong Rd & St Rt 104. Mr. Bennett stated he would contact the State to fix it. J) Four wheelers have been leaving gravel in the road at the intersection of Co Rt 22N and River Street. Councilman Mullin asked if there was diesel fuel at the barn and if so why was there a bill for fuel for the rented excavator. Mr. Bennett explained that he had it stored at the old barn and didn't get a chance to fill it before it was picked up. Councilman Corlis then asked for a vote for a fourth man for the Hwy Dept. **Roll call vote: R. Mattison – yes; L. Mattison – yes; Walter – no; Mullin – no; Corlis – yes. (3-2)** Supervisor Walter then stated that the board had to state whether they were for a full time teamster or a part time worker. **Roll call vote: Corlis – full time teamster; R. Mattison – not a teamster, part time worker; L. Mattison – not a teamster, part time worker. (1-2)**

3) Assessor: Mr. Maxwell was absent; Supervisor Walter stated he had received an email but hasn't had the time to fully read it. The board would table the re-appointment vote for next month.

4) Supt. of Cemeteries: Mrs. Walter was absent but Supervisor Walter read the following report for May 2019 as follows: Total sales = \$775 (1 full burial; 1 cremation; 1 foundation).

5) CEO/BI: Mr. Mowers submitted the following report for June 2019 as follows: Issued twenty permits (17 renewals; 1 residential; 2 additions/alterations). Issued two Certificates of Occupancy and three Certificates of Completion; he's dealing with a complaint and has voided three permits. Mr. Mowers also

attended a Drone Training Class in Liverpool on June 20th as part of FFA 349 & 107 certification; this now brings his total of continued educational credits to 26.

6) Town Justice: Judge Allen was absent.

7) Fire Dept.: Chief Holcomb was absent but had submitted his monthly report and quarterly report which Supervisor Walter briefly read as follows: Monthly report for June 2019: Calls = 11. Beginning balance = \$47,796.43; expenses = \$2,263.32; balance moved to July = \$45,533.11

Quarterly report for April-May-June 2019: Beginning balance in April = \$80,478.89; expenses = \$34,945.78; balance moved to July 2019 = \$45,533.11.

8) NOCA: Supervisor Walter briefly went over the quarterly report for the months of April-May-June 2019: Total revenues = \$339,045.47; expenses = \$324,424.40; net income (loss) for 2nd quarter = \$14,621.07; beginning balance in April = \$98,254.16; total balance moved to July 2019 = \$112,875.23.

Ms. Pierce then gave the following report: A) the land next door will be cleared when Coffin’s Gravel & Excavating gets the time. B) They are looking into other fund raising ways other than mailing out letters asking for donations. C) One of the ambulances has leaks again. D) Washing machine will be replaced by a Speed Queen commercial washer from Camden for \$950.00. E) The liaison from Redfield needs to be replaced as well as two other board positions. F) She has signed a Confidentiality & Conflict of Interest Policy & Disclosure form with NOCA.

9) Town Clerk: For the month of June 2019: Total take in/disbursed = \$758.00 (Town = \$715.50; NYS Ag & Market = \$20.00; NYS Health Dept. = \$22.50. Issued 16 dog licenses; 1 marriage license; 6 certified death certificates; 1 certified copy of marriage Sent out 16 dog renewals for July and 22 late dog notices for June (gave until 7/12/19). Entered 21 bldg. permits and petty cash is at \$25.00 (as of 6/28/19). Mrs. Ford then stated she had received a letter/newsletter from the Half-Shire Historical Society looking for a donation. Supervisor Walter stated that this should be tabled until budget time.

Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

10) Supervisor: For July 2019 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$12,092.34	General Money Market = \$33,257.28
Hwy Money Market = \$38,466.45	Hwy Money Market = \$34,235.58
<u>Account Balances (as of 6/30/19)</u>	
General Money Market = \$975,876.81	Hwy Money Market = \$396,889.34
General Checking Account = \$24,326.33	Hwy Checking Account = \$37,451.98
Trust & Agency = \$25,095.74	Cemetery = \$145,061.17
CBDG = \$35,487.34	

Total = \$1,640,188.71

Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 5 of 2019
Transfer of Funds
A5132.2 – Garage equipment (tools)

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 9th of July 2019, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A5132.2 – Garage equipment (tools) is to be raised One Thousand dollars (\$1000.00), and said funds are to be transferred from account A5132.42 – Garage Heating Fuel
Dated this 9th day of July 2019

Motion made by Councilman L. Mattison seconded by R. Mattison to accept resolution #5 as read.

Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 6 of 2019
Transfer of Funds
A5132.4 – Garage Contractual Expense

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 9th day of July 2019 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A5132.4 – Garage Contractual Expense is to be raised Three Thousand dollars (\$3,000.00), and said funds are to be transferred from account A5132.42 – Garage Heating Fuel

Dated this 9th day of July 2019

Motion made by Councilman Corlis seconded by Councilman R. Mattison to accept resolution #6 of 2019 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 7 of 2019
Transfer of Funds
DA5130.4 – Machinery Contractual Expense

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 9th day of July 2019 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA5130.4 – Machinery Contractual Expense is to be raised Twenty Thousand dollars (\$20,000.00), and said funds are to be transferred from account DA5112.2 – Perm Improvement Equipment & Capital Outlay

Dated this 9th day of July 2019

Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept resolution #7 of 2019 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Amended Budget roll call vote: **R. Mattison – aye; L. Mattison – aye; Mullin – aye; Corlis – aye; Walter – aye.**

Audit bills: General abstract # 7, bills # 165 - # 188 = \$10,244.91. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept and pay all general bills for July 2019 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy abstract #7, bills # 90 - # 102 = \$81,067.92. Councilman L. Mattison asked what bill # 94 was for. Mr. Bennett stated that Buckroo was used to remove oil from the sides of vehicles. **Motion made by Councilman Corlis seconded by Councilman R. Mattison to accept and pay all Hwy bills for July 2019 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Old Business: 1) Town properties: nothing new

2) Heavy rescue: the listing agent would like to lower the price. The board agreed to keep it as is.

3) Status of Dugway building: nothing new

4 & 5) update on Hwy garage fire insurance & reconstruction bids: only bids received were for electric and plumbing, nothing on the rest. O'Donnell/Walker gave a quote only for labor nothing on material for the outside/roof. Nothing else to report

Reports continued: 11) Tug Hill Circuit Rider: Mr. Baxter reported the following: A) He attended the 2019 Invasive Species Symposium at the Tailwater Lodge on June 20th. B) Next meeting of the Oswego County Tourism Advisory Council would be in Hastings on July 16th at 10am at the Fort Brewerton and Oliver Stevens Blockhouse Museum & Historical Park. C) He has posted the town's final version of the 2019 tax roll on the town's website. Mr. Baxter stated he would schedule a time/date to meet with Mrs. Ford to show her how she could add info to the town's website herself. Councilman R. Mattison stated that Oswego County was #1 in rabies cases. Mr. Baxter stated he would look into this.

New Business: 1) Supervisor Walter stated that he found an on-line Sexual Harassment Class that was \$25/person. After a small discussion, Supervisor Walter stated he would look into scheduling a class with other towns.

2) The Board agreed to hold a workshop meeting on Tuesday, July 16th at 6pm to discuss items associated with the Hwy Dept. This meeting would be open to the public.

Public Comment: 1) Mr. Rick Stowell stated that the town should look into a small dump truck. Supervisor Walter stated that this would be one of the topics at the workshop on the 16th.

2) Mr. Carl Anson Sr. asked if there was going to be an inside contractor for the reconstruction of the Hwy garage. The answer was no. Supervisor Walter stated there were six different bid packages and only some came back, he's waiting for others.

***Adjournment:* Motion made by Councilman R. Mattison seconded by Councilman Corlis to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**
Supervisor Walter called the meeting to a close at 7:25pm.

Respectfully submitted,
Amy J. Ford, RMO
Town Clerk