

Town of Albion
Regular Monthly Meeting
December 11, 2018

Present: Supervisor Aaron Walter
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk
Absent: Councilman Randy Mattison

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous Monthly Minutes (11/07: P.H. & 11/13: Reg.): Supervisor Walter had made suggestions which Mrs. Ford took in consideration. **Motion made by Councilman Mattison seconded by Councilman Corlis to accept the minutes as written. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Oswego County Legislator: Mr. Potter was absent but had submitted the list of 31 resolutions the Legislature would vote on 12/13/18. Supervisor Walter briefly went over the list.

2) Hwy Supt.: Mr. Bennett reported the following: A) The Hwy Dept. is back running. B) The State truck would be going back; it has less than 200 miles put on it. C) The Parish truck is up & going. D) He was given a decent purchasing price on the 2001 Mexico truck of \$25,000; this includes the plow & box. Mr. Joe Rose stated that his fence was broken by the snow coming off the snowplow. He stated the snowplow is 6-8' over just in front of his place. Mr. Bennett stated he would put snow stakes up tomorrow. Mr. Bennett continued his report: E) Internet is needed in his office. F) He is getting back \$180,000 in CHIPs money.

3) DCO: Mr. Cronk was absent; no report submitted.

4) Supt. of Cemeteries: Mrs. Walter was absent but had submitted the following report for October 2018: Total monies = \$580.00: Sold 1 plot & 4 corner markers.

5) CEO/BI: Mr. Mowers reported for November 2018 as follows: Issued 6 permits (2 renewals, 1 residential & 3 pole barn); Collected = \$415.00; gave 6 certificates (1 Occupancy & 5 Completions). He still has 24 hours of continued educational credits to date. Mr. Mowers also reported that the Tail Water Lodge would not be issued a C/O until the ground (landscaping) is up to spec's. Supervisor Walter asked about the property on Albion Cross Rd; haven't done anything with it. Mr. Mowers stated the insurance company has a hold on it. He would not issue any permits for a new structure. Supervisor Walter asked if Mr. Mowers could send a letter to the insurance company asking for any supporting documentation; Mr. Mowers stated he would.

6) Town Justice: Judge Allen reported the following: A) He had to be recertified for the bench; the trial is still on for 01/11/19. B) He took in over 2 thousand for fishing violations this pass Monday night.

7) Fire Dept.: Chief Holcomb was absent but submitted the following monthly report for November 2018. Total calls = 33; beginning balance as of 11/01/18 = \$23,527.85; total expenses = \$1,052.20; balance moved to 12/01/18 = \$22,475.65. For the 2019 Fire Contract, Equipment Lease & Building Lease: the only change was the mandatory increase of insurance, which was included in the 2019 Town Budget. **Motion made by Councilman Mattison seconded by Councilman Mullin to accept the 2019 Fire Contract, Equipment Lease & Building Lease as submitted. Motion carried. Adopted (4-0)**

Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

8) NOCA: Ms. Pierce was absent but submitted the following report which Supervisor Walter read for December 2018: A) the new ambulances leaks have not been fixed; the Canadian repairman hasn't showed up yet. B) Their computer room is overheating, they have to purchase a sensor heater cooler & do a paper log. C) They would like the next ambulance to be more like a truck and have 4-wheel drive. D) At their next meeting they would be having sexual harassment training. E) The 2013 ambulance is having problems with the speakers malfunctioning; the light box is overheating and the wheel bearings are gone in the front. F) They have found a MD to cover narcotics. G) Calls are down due to people using their own vehicles to transport.

9) Town Clerk: For November 2018 as follows: Total take in/disbursed = \$757.00 (Town = \$722.50; NYS Ag & Markets = \$12.00; NYS Dept. of Health = \$22.50). Issued 10 dog licenses (7 renewals & 3 original); 1 marriage license & 2 certified marriage copies. Sent out 5 dog renewals for December & 13 late notices for November (gave until 12/14/18). Entered 12 building permits & petty cash is at \$25.00 (as of 11/30/18). Mrs. Ford stated that the Albion Game Club has a scheduled meeting on Friday the 14th; would Candlelight Christmas have a conflict with it? Supervisor Walter stated he had talked to Mr. McDermott, President of the Albion Game Club and had told him that he would have use of one table and twelve chairs. Also Mrs. Ford stated that two lights were out in the meeting room; Supervisor Walter stated he would pick some up. **Motion made by Councilman Corlis seconded by Councilman Mullin to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

10) Supervisor: For December 2018 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$20,057.58	General Money Market = \$29,301.96
Hwy Money Market = \$7.86	Hwy Money Market = \$66,144.74
<u>Account Balances (as of 11/30/18)</u>	
General Money Market = \$814,368.05	Hwy Money Market = \$140,839.16
General Checking Account = \$24,115.72	Hwy Checking Account = \$46,360.44
Trust & Agency = \$20,571.76	Cemetery = \$139,919.96
CBDG = \$35,501.00	
Total = \$1,221,676.09	

Motion made by Councilman Mullin seconded by Councilman Mattison to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 11 of 2018
Transfer of Funds
Supervisor Supplies – A1220.43

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 11th day of December 2018, as follows:
WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,
NOW, THEREFORE, the budget appropriated in the following account: A1220.43 – Supervisor supplies is to be raised Two Hundred Sixty-five dollars (\$265.00), and said funds are to be transferred from account A1990.4 – Contingency
Dated this 11th day of December 2018

Motion made by Councilman Mattison seconded by Councilman Corlis to accept resolution # 11 of 2018 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 12 of 2018
Transfer of Funds
Building Contractual Expense (utilities, maintenance, repairs & trash) – A1620.41

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 11th day of December 2018, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1620.41 – Building Contractual Expense (utilities, maintenance, repairs & trash) is to be raised Four Thousand dollars (\$4,000.00), and said funds are to be transferred from account A5132.42 – Garage Heating Fuel.

Dated this 11th day of December 2018

Motion made by Councilman Corlis seconded by Councilman Mattison to accept resolution # 12 of 2018 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 13 of 2018
Transfer of Funds
Hospital & Medical Insurance – A9060.8

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 11th day of December 2018, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A9060.8 – Hospital & Medical Insurance is to be raised Four Hundred dollars (\$400.00), and said funds are to be transferred from account A5132.42 – Garage Heating Fuel.

Dated this 11th day of December 2018

Motion made by Councilman Mattison seconded by Councilman Corlis to accept resolution # 13 of 2018 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 14 of 2018
Transfer of Funds
Building Repair – DA1620.4

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 11th day of December 2018, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA1620.4 – Building Repair is to be raised Ten Thousand dollars (\$10,000.00), and said funds are to be transferred from account DA5112.2 – Perm Improvement Equipment & Capital Outlay

Dated this 11th day of December 2018

Motion made by Councilman Corlis seconded by Councilman Mattison to accept resolution # 14 of 2018 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 15 of 2018
Transfer of Funds
Fuel for Equipment – DA5110.42

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 11th day of December 2018, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA5110.42 – Fuel for Equipment is to be raised Four Hundred dollars (\$400.00), and said funds are to be transferred from account DA5142.42 – Snow Removal Fuel for Equipment

Dated this 11th day of December 2018

Motion made by Councilman Corlis seconded by Councilman Mullin to accept resolution # 15 of 2018 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin

Audit Bills: General abstract # 12, bills # 323 - # 346 = \$20,084.64. Councilman Mullin stated that bill # 332 should be pulled and checked for mistakes. Total amount for abstract # 12 = \$18,900.70. **Motion made by Councilman Corlis seconded by Councilman Mattison to accept and pay all general bills for December 2018 except for bill # 332. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy abstract # 12, bills # 138 - # 151 = \$73,468.72. **Motion made by Councilman Corlis seconded by Councilman Mattison to accept and pay all Hwy bills for December 2018 as submitted. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Old Business: 1) Town Properties: Supervisor Walter stated the option period ran out on November 27, 2018. The developer has requested an extension of the option period. The Board agreed to a three month extension.

2) Noise Ordinance: nothing new

3) Heavy rescue: have received listing documents from firetec.com

4) Alarm service for Municipal Building: Supervisor Walter suggested the security package with smoke detector. Board would decide next month.

5) Status of Dugway building: nothing new

6) Update on Hwy barn fire/insurance: A) 2016/2017 truck – nothing has been agreed on it. B) 2010/2011 truck – still talking; it has been taken apart. C) Have not heard on the two pickup trucks or loader. D) On the barn itself – the town adjuster suggested for \$1.1 million; the insurance company replied with \$690,000.00. This would replace sheathing, roof, siding, electric, walls and fix the structure in corner where the fire mostly was. Also would cover sheetrock in office; the rest could be pressure washed. Supervisor Walter would work on a scope package for bids for the spring.

New Business: 1) Candlelight Christmas – use of the Municipal Building & Fire Bay: Board agreed

2) Year-end & Organizational Meetings: Board agreed to have an end of the year meeting on Thursday, December 27th at 5pm for any necessary business. The Board also agreed to have their 2019 January Organizational meeting prior to the regular monthly meeting on January 8th at 6pm.

Reports continued: 11) Tug Hill Circuit Rider: Mr. Baxter reported the following: A) He tried to recover files from Supervisor Walter's computer; he could not. However, he did recover a number of files previously when the boot failed back in March 2018. Mr. Baxter suggests that Mr. Mowers try and recover the files if the Board considers that option. B) Mr. Baxter then presented the Board with a copy of "Tug Hill: Shaping the Future of the Region". The book cost \$20.00 and is available through Amazon.com, Kinney Drugs, local book sellers and the Tug Hill Tomorrow Land Trust's website at <http://tughilltomorrowlandtrust.org/shop/>

Public Comment: NONE

***Adjournment:* Motion made by Councilman Mattison seconded by Councilman Corlis to adjourn the meeting. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Supervisor Walter called the meeting to a close at 7:31 pm.

Respectfully submitted,

Amy J. Ford, RMO
Town Clerk