

Town of Albion
Regular Monthly Meeting
November 13, 2018

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk
Absent: Councilman Richard Corlis Sr.

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous Monthly Minutes (Reg. 10/09 & Workshop 10/19): **Motion made by Councilman L. Mattison seconded by Councilman Mullin to accept the minutes as submitted. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Mullin – aye**

Supervisor Walter stated that he would like the board to do a roll call vote on the 2019 Preliminary Budget: Roll Call Vote as follows: Councilman Mullin – yes; Councilman R. Mattison – yes; Councilman L. Mattison – yes; Supervisor Walter – yes. The 2019 Preliminary Budget passed (4-0).

Reports: 1) Oswego County Legislator: Mr. Potter read the list of resolutions and stated he had voted against the resolution on authorizing the sale of county property 2011-46-04 at the November county auction.

2) Tug Hill Circuit Rider: Supervisor Walter stated Mr. Baxter was running late, but had submitted his report which Supervisor Walter read as follows: A) He's worked on Supervisor's computer. B) Tug Hill Commission celebrated its 45th Anniversary on Thursday, November 8th at the Grape & Grog in Camden. C) On November 14th at 8:30 am at the Adams Municipal Building (3 South Main St.) there would be a presentation on issues concerning the Emerald Ash Borer. D) He has updated the town's website with the Assessors new hours and contact info.

3) Hwy Supt.: Mr. Bennett reported the following: A) Tracey Road Equipment and Stadium International have taken the two plow trucks to be fixed; that were purchased from them by the town. B) The loader has gone back to Milton-Cat to be fixed as well. C) The two pickup trucks would be going to Tracey Road Equipment to be repaired tomorrow. Supervisor Walter stated: A) that a file needs to be kept on all purchases for insurance reasons. Mrs. Ford stated that she has one already started; she would make a copy for him. B) The adjusters and insurance companies are in mediation and he hasn't received no response; maybe in 7-10 days. C) The checks he received from the insurance company for the pickups have been sent back due to the low amount. Mr. Bennett then stated that the trailer has arrived for the men; the electrician & plumber would have to do their things. Supervisor Walter stated that any manual labor done needs to be recorded for insurance; the town would be receiving an advanced check of \$50,000 toward expenditures. Councilman R. Mattison stated that the outside lights are on in the sat shed and back door. Mr. Bennett stated that is where the trailer is and where the men park; he also stated he would need a phone and computer when he gets his office in order. DCO Cronk offered the Oswego County ATV Clubs hand held radios to use. Mr. Bennett thanked him for the offer.

4) DCO: Mr. Cronk reported: A) On State route 13 he picked up a dog and in a couple of days would be taking it to Watertown to have pictures taken to be adopted. B) Lady in the trailer park has been complaining about the dogs outside the park barking all the time; she has threatened to call the ASPCA. Mr. Cronk has talked with the dog's owner. C) The NYS Ag & Markets have inspected his kennel and he has passed. D) Mr. Cronk would like to increase his daycare fee from \$5/day to \$10/day. This would help with the heat cost; the increase is still lower than other towns. The board agreed to the increase. E) He would be going away in January and his son would be covering for him.

5) Supt. of Cemeteries: Mrs. Walter was absent but had submitted her report for September 2018 as follows: Sold 4 plots; 1 full burial; 1 cremation burial; 2 weekend burials & 8 corner markers. Total revenue = \$3,260.00.

6) CEO/BI: Mr. Mowers reported the following for October 2018: Issued 6 permits (2 renewals & 4 garage/pole barns); 4 certificates (1 Occupancy & 3 Completion). He still has 24 hours of continued educational credits to date. Total revenue = \$240.00

7) Town Justice: Judge Allen reported the following: A) Things are going good; the fishermen are paying their fines. He has taken in \$1600 just today. B) He will be having a trial on January 11, 2019. The town would have to foot the cost of a constable and possibly a stenographer; he's working on another way as to not have one. Judge Allen then reminded the board that the money from his software account would be going back into the general fund this year; but he has divided the amount into his other accounts for next year just in case the State changes its mind.

8) Fire Dept.: Chief Holcomb was absent, no report was given.

9) NOCA: Ms. Pierce reported the following: A) Their Christmas party would be December 10th at the River House. B) Someone put diesel into the gas only ambulance; they were able to clear the engine without trouble. C) Have to purchase specific equipment for training. D) They need a MD for narcotic overseer. E) They are purchasing three recliners @\$899/chair. F) The NOCA credit card didn't work in another state so the employee had to use their own. G) The attorney is dragging his foot about the deed for the land. H) NOCA plans on giving its personnel \$100-\$150 bonuses for Christmas.

10) Town Clerk: For October 2018 as follows: Total take in/disbursed = \$3,159.93 (Town = \$3,138.93; NYS Ag & Markets = \$21.00). Issued 13 dog licenses (8 renewals & 5 original); 13 certified death certificates. Sent out 21 dog renewals for November (no late notices for October); entered 6 building permits and petty cash is at \$25.00 as of 10/31/18. Mrs. Ford also reported: A) Usherwood technician came to help with a paper jam; he also set up a payroll icon for Supervisor Walter. B) Scanning problem has been fixed as well. C) American Power & Gas has sent a refund check of \$68.67 for the Hwy electric accounts; they are the suppliers. D) Bob Boutell has resigned as Deputy Treasurer; his replacement is Brian Twiss who has management background but is willing to learn the tax business. **Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Mullin – aye**

11) Supervisor: For November 2018 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$3,415.75	General Money Market = \$37,422.71
Hwy Money Market = \$24,334.57	Hwy Money Market = \$20,109.76
Account Balances (as of 10/31/18)	
General Money Market = \$823,487.43	Hwy Money Market = \$206,976.04
General Checking Account = \$20,532.42	Hwy Checking Account = \$36,871.50
Trust & Agency = \$18,569.82	Cemetery = \$136,651.51
CBDG = \$35,501.00	

Total = \$1,278,589.72

Motion made by Councilman L. Mattison seconded by Councilman Mullin to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Mullin – aye

Resolution # 10 of 2018
Transfer of Funds
Buildings, Equip. & Capital Outlay: A1620.2

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 13th day of November 2018, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1620.2 – Buildings, Equip. & Capital Outlay is to be raised Three Thousand Five Hundred dollars (\$3,500.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 13th day of November 2018

Motion made by Councilman L. Mattison seconded by Councilman Mullin to accept resolution # 10 of 2018 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Mullin – aye

Audit Bills: General abstract #11, bills # 279 - #322 = \$17,664.45. **Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to accept and pay all general bills as submitted. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Mullin – aye**

Hwy abstract # 11, bills # 122 - #137 = \$48,741.31. Mrs. Ford stated that bill # 136 would be increased from \$200 to \$800 making to total amount for abstract #11 = \$49,341.31. **Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to accept and pay all Hwy bills for November 2018 as corrected. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Mullin – aye**

Old Business: 1) Town properties: have not heard back

2) Noise ordinance: nothing new

3) Heavy Rescue: Mrs. Ford gave the truck key to Supervisor Walter

4) Alarm service: the information was given to the board back in August. Mrs. Ford would send the info by email to the board.

5) Status of Dugway building: In Supervisor Walter's hands.

New Business: NONE

Reports continued: 12) Tug Hill Circuit Rider: Mr. Baxter stated that there was no good news pertaining to Supervisor Walters computer; the problem is a micro-start fault. He did fix it before but now the hard drive might also be gone. A new computer is definitely needed. Supervisor Walter stated he had budgeted for a new one for next year; he would just have to get one now and wait on submitting the bill until next year. Mr. Mowers stated he could have Seneca Data retrieve the necessary info from the computer. Mr. Baxter then stated that the Tug Hill book is out and he would give a copy to the town. Mrs. Ford thanked Mr. Baxter for updating the website with the Assessor's info. Supervisor Walter asked which towns were overriding the tax cap. Mr. Baxter stated the Town of Parish was.

Public Comment: 1) Mr. James Wheeler asked about the tabled White's Lumber bill from last month. Whose is it? Hwy Supt. Bennet stated it was the Town of Amboy's bill.

2) Councilman Mullin asked about the WEX bill at the late fee. Mrs. Ford stated she found that it was not recorded on the Supervisors paid check list. The town is now caught up with amounts owed.

Adjournment: **Motion made by Councilman L. Mattison seconded by Councilman Mullin to adjourn the meeting. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Mullin – aye**

Supervisor Walter called the meeting to a close at 7:30pm.

Respectfully submitted,

Amy J. Ford, RMO
Town Clerk