

Town of Albion
Regular Monthly Minutes
September 11, 2018

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous monthly minutes (8/3 – Special & 8/14 – Regular): **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept the minutes as written. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Presentation: APW Superintendent of Schools Eric Knuth gave a presentation regarding the Capital Project for 2019. Mr. Knuth explained that on October 2, 2018 there would be a vote on a \$2 million capital project; this project would focus on security for the schools. Mr. Knuth stressed that there would be NO additional tax impact. He then answered questions from those present. There would be a public hearing on Sept. 20th from 6pm - ? At the Jr./Sr. High School dining room; then the vote would be on October 2nd from 11am to 8pm at the Jr./Sr. High School.

Reports: 1) Oswego County Legislator: Mr. Potter stated that the Legislature passed a resolution on establishing the 2018 County Equalization rates for Towns & Cities within Oswego County. The Town of Albion is at 90%. Mr. Potter then read the list of resolutions would be voting on Thursday, Sept. 12th. Copies of both would be available in the Town Clerks office.

2) Hwy Supt.: Mr. Bennett reported the following: A) He fixed the window at the Dugway building. B) He's moved the heavy rescue from the old barn to the municipal building because it was in the way. C) The 2007 International needs a new dump box. D) The men would like to know how much vacation time they have left. Supervisor Walter stated he had it. E) Oil & stoning is done for the year. F) He would like to get a gradall for the town and not have to rely on Williamstown's; he's priced an over the rail mower and it would cost \$7300/month to rent. G) The red truck needs to be sold; it's in the way. H) The white truck has new/used tires. I) $\frac{3}{4}$ of the road signs are illegal; he thought he could use new faces but they won't work. If he buys in bulk then the price would be lower. Mr. Cronk stated that maybe the Oswego County ATV Club could buy them; the board agreed. Mr. Bennet & Mr. Cronk would work on a solution regarding the problem with ATV's and Town roads. J) The new trailer is registered and licensed. Councilman R. Mattison stated that some bills don't explain what they are for. Mr. Bennett stated that he would make sure next month they do. Also Councilman R. Mattison stated that there is a pothole near the Doggy Dude Ranch; Mr. Bennett stated he would check it out and get it fixed. K) They would be cutting shoulders soon. L) Millings are coming to an end. This would cost the town more; they have enough millings for patching but not for motor paving. Discussion on road materials was made.

3) DCO: Mr. Cronk reported: A) Call on Cemetery Street regarding a dog bite. Dog was licensed and its rabies is up to date. B) There are neighbors on ST Rte. 13 that are fighting about one's dog being on the others property. Mr. Cronk stated there was nothing he could do.

4) Supt. of Cemeteries: Mrs. Walter was absent but had submitted her July 2018 report; which Supervisor Walter read as follows: Total revenue = \$380.00 (1 cremation burial = \$300 and 4 corner markers = \$80).

5) CEO/BI: Mr. Mowers reported for August 2018 as follows: Issued 16 permits (10 renewals; 2 residential; 1 garage & 2 other). He gave 1 Certificate of Completion & 4 Certificates of Compliance. He still has 24 continued educational credits to date. Mr. Mowers then stated he has issued violations for the property on Albion Cross Road; they have a Court appearance set for October 15th. There are new regulations now that need to be met.

6) Town Justice: Judge Allen was absent but had stated to Supervisor Walter that he had a meeting/dinner in Syracuse Thursday Sept. 13th.

7) NOCA: Ms. Pierce reported the following: A) the new \$160,000 ambulance needed a new heavier under carriage, and the lights had leaks but have been fixed. B) Medical insurance has gone up since the contract been signed. C) They are wondering if they would get an increase of payment from Medicare & Medicaid. D) Planning on ordering two more ambulances.

8) Town Clerk: For the month of August 2018 as follows: Total take in/disbursed = \$1,110.00 (Town = \$1,016.50; NYS Ag & Markets = \$26.00; NYS Health Dept. = \$67.50) Issued 16 dog licenses (12 renewals & 4 originals), 3 marriage licenses, 10 certified death certificates, & 1 fish cleaning license. Sent out 16 dog notices for September and 11 late dog license notices for August (gave until 9/17/18). Entered 9 building permits (5 renewals & 4 original); one miscellaneous revenue (refund check from FX Caprara for Hwy); and petty cash is at \$25.00 (as of 8/31/18). Mrs. Ford also stated that the new copier arrived on 8/31/18 and it is working wonderfully. The technician took the old copier and would erase the hard drive; should receive a certificate stating it has been wiped, the tech just didn't know the cost. Mrs. Ford has been contacted by the Food Bank of CNY, they would like to use the municipal buildings parking lot for a food give away. This would be on Tuesday, October 16th from 4pm to whenever the food is gone.

Motion made by Councilman R. Mattison seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Supervisor Walter asked if she has been contacted by the County Treasurer, Mrs. Ford stated that she has not been. Supervisor Walter would send another e-mail.

9) Tug Hill Circuit Rider: Mr. Baxter reported the following: A) the shared services plan with the County, Towns, Villages & Cities was passed on 8/30/18 in Mexico, NY. B) NYS Tug Hill Commission would be holding their next meeting on Monday, Sept. 17th at the Altmar/Albion Municipal Building, Altmar from 10am to noon. This would be open to the public. C) The SUNY Oswego Meteorology Dept. would be giving a public presentation on lake effect snow Monday, Sept. 24th at 7pm. This will be held at the Sandy Creek Town Hall. The Tug Hill Commission is organizing this event so RSVP's need to call (315)785-2380 or email gwen@tughill.org by Sept. 20th. D) They have a new paper out on Cemetery Abandonment and Municipal Responsibilities on their website: The email address is as follows:

www.tughill.org/publications/technical-issue-papers/. E) The deadline to put items on the County's Winter & Spring Events Tourism Calendar is Friday, Sept. 14th. F) The Town's budget workshop would be held in Schuyler; Mr. Baxter has copies of the information for the town board.

10) Supervisor: For September 2018 as follows:

Receipts
General Money Market = \$2,584.36
Hwy Money Market = \$13.34

Disbursements
General Money Market = \$56,333.43
Hwy Money Market = \$91,234.69

Account Balances (as of 8/31/18)

General Money Market = \$806,610.35	Hwy Money Market = \$244,379.25
General Checking Account = \$23,962.81	Hwy Checking Account = \$38,956.42
Trust & Agency = \$22,386.59	Cemetery = \$136,254.41
CDBG = \$12,456.00	

Total = \$1,285,005.83

Motion made by Councilman R. Mattison seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Audit Bills: General abstract #9, bills # 234- #256 = \$12,851.77. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept and pay all general bills for September 2018 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**
Hwy abstract 39, bills # 106 - #114 = \$29,321.75. **Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept and pay all Hwy bills for September 2018 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Old Business: 1) Town properties: no update on status. Supervisor Walter would check on date of renewal.

2) Noise ordinance: nothing new.

3) Heavy Rescue: Town has received listing documents from Firetech.com

4) Alarm service for municipal building: This will be discussed at budget time.

5) Status of Dugway voting building: Mrs. Ford stated that Town Historian Florence Gardner has looked into the Historical criteria and the building does not meet the standards to be placed on the Historical List; there is no paperwork on it. Supervisor Walter would contact the surrounding neighbors to see if any would like to purchase it.

New Business: 1) Community service suggestions for a town resident: The board suggested a few things but did not agree to any.

2) Request to waive 30 day notice for liquor license application: The board has no problem with the waiver; Supervisor Walter suggested Mr. Braley have his lawyer send an 8 ½ x 11 paper stating the intent and Mrs. Ford would post it in the outside board.

3) Sexual Harassment/workplace violence training: This would be held by both the Village & Town Boards of Parish, NY on Thursday, Sept. 13th at 7pm.

Public Comment: 1) Councilman R. Mattison stated that there was no reason the grass clippings not be taken care of after the mowing was done in front of the municipal building. The maintenance workers do have a leaf blower. Supervisor Walter stated he would have a talk with the workers.

Adjournment: **Motion made by Councilman L. Mattison seconded by Councilman Corlis to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**
Supervisor Walter called the meeting to a close at 7:37pm

Respectfully submitted,
Amy J. Ford, RMO
Town Clerk