

Town of Albion
Regular Monthly Meeting
May 8, 2018

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Recording Secretary: Amy J. Ford, Town Clerk
Absent: Councilman Richard Mullin

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous monthly minutes (4/12: Workshop; Public Hearing; Regular & 4/25: Special): Mrs. Ford stated she had corrected the spelling of two words in the Special Meeting minutes. **Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to accept the minutes with corrections made. Motion carried Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye**

Reports: 1) Oswego County Legislator: Mr. Potter read the list of thirteen resolutions the Legislature would be voting on Thursday, May 10th. He then briefly went over the resolution regarding the proposed Local Law # 4 of 2018 that amends Local Law # 1 of 2015. A copy of this report will be available in the Clerk's office.

2) Hwy Supt.: Mr. Cronk reported the following: A) He presented the board a copy of a contract letter the prior Supervisor – Mr. Rick Stowell had signed back in 2007 stating who took care of Howardville Drive. B) Mr. Cronk also gave proof to the board regarding the Oswego County ATV Club paying to fix the trails they use. C) Mr. Cronk submitted some bills that his insurance company didn't pay. D) Mr. Cronk then stated he would be retiring August 31, 2018. E) The board was informed that the County has begun to lower the load amount of salt to towns per year. F) All the stone has been hauled for this year and the oil truck would be coming next week. G) He was notified that the motor paving truck did not get the oil to the edge of the roads last year; that is why some roads are crumbling on their edges. H) Mr. Cronk has learned that Stadium International has lost a law suit; he doesn't know if this would have an impact for the town trucks. I) Mr. Cronk then presented pictures of a trailer that could haul the Hwy equipment. He needs the board's approval to purchase it since it's over the \$3,000 limit. **Motion made by Councilman Corlis seconded by Councilman R. Mattison to grant authorization to Mr. Cronk to purchase said trailer for \$5,000. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye** J) He has bought culvert pipes; one will be put in Hasto Rd and Bull Run Rd. K) He's had a problem with his computer, Mrs. Ted Bennett has fixed it for him free of charge; but she has stated that both computer and printer do need an upgrade. L) Lastly, the broom has been fixed thanks to Mr. Ted Bennett.

3) DCO: Mr. Cronk reported the following: A) He would like to stay on as DCO. B) Heated kennels would be mandatory soon and that would make him increase day care cost to \$10/day instead of \$5/day.

4) Supt. of Cemeteries: Mrs. Walter was absent but submitted her report for March 2018 which had no sales reported.

5) CEO/BI: Mr. Mowers reported for April 2018 as follows: Issued eleven permits (6 renewals; 2 residential; & 3 garage/pole barn); also given were two Certificates of Completion. Mr. Mowers now has

24 hours of continued education credits to date. He then stated he had to void one permit, reason being – marital issues.

6) Fire Dept.: Chief Holcomb was absent but submitted his monthly report for April which Supervisor Walter briefly read. Councilman Corlis asked if Supervisor Walter could check on the transparency of the reports given and on the use of the Fire Chief’s fire vehicle being used for private usage. Supervisor Walter then gave copies of a letter from Chief Holcomb regarding a new law Governor Cuomo has signed; which goes into effect January 1, 2019. This law will mandate volunteer fire companies to have disability insurance; Chief Holcomb stated this would increase the 2019 Fire Contract with the Town between \$2000 & \$4000. When more info becomes available Chief Holcomb will inform the board.

7) Town Justice: Judge Allen stated that he had given Supervisor Walter his monthly report and check prior to the meeting. Judge Allen stated that it’s been quiet with all the business being in the City of Oswego. He was still getting information on the proposed surcharge, as soon as he learns anything new he would inform the board. Judge Allen then asked on the progress with Spectrum and the phones. Supervisor Walter stated he has not heard from Spectrum.

8) NOCA: Ms. Stephanie Pierce was absent and did not submit a report.

9) Town Clerk: Mrs. Ford reported the following for April 2018: Total take in/disbursed = \$804.00 (Town = \$790.00 & NYS Ag & Markets = \$14.00). She issued 10 dog license renewals; 1 certified death; 1 junkyard license. She sent out 16 dog renewals for May; 8 late dog renewals for April (gave until 5/15/18). She entered 13 building permits, and petty cash is at \$25.00 (as of 4/30/18). She previously had given Supervisor Walter a check for \$530.23 that was for second notices and interest from the 2018 tax season. Mrs. Ford stated that she has learned a lot from her conference and is processing the date; she did however learn that the town needs to take a sexual harassment class, and have it documented. Mrs. Ford has been notified that Local Law # 1 of 2018 “Boarding Houses” has been filed with the State as of 4/19/18. **Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye** Supervisor Walter asked if she has heard anything with the Standard Work Day Report. Mrs. Ford stated no she hasn’t.

10) Supervisor: Ford May 2018 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$19,474.30	General Money Market = \$37,838.13
Hwy Money Market = \$12,089.55	Hwy Money Market = \$35,257.42
<u>Account Balances (as of 4/30/18)</u>	
General Money Market = \$859,485.84	Hwy Money Market = \$438,035.62
General Checking Account = \$26,451.31	Hwy Checking Account = \$36,474.09
Trust & Agency = \$24,505.08	Cemetery = \$129,606.69
CDBG = \$12,456.00	
Total = \$1,527,014.63	

Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye

Resolution # 3 of 2018
Transfer of Funds
Cemeteries Contractual Expense – A8810.4

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a Regular Meeting of said Board on the 8th day of May 2018, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A8810.4 – Cemeteries Contractual Expense is to be raised Two Thousand Five Hundred dollars (\$2,500), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 8th day of May 2018

Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to accept resolution #3 of 2018 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye

Audit Bills: General abstract #5, bills # 116 - #136 = \$9,368.61. **Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept and pay all general bills for May 2018 as submitted. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye**

Hwy abstract #5, bills # 57 - # 67 = \$22,318.97. **Motion made by Councilman Corlis seconded by Councilman R. Mattison to accept and pay all Hwy bills for May 2018 as submitted. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye**

Supervisor Walter stated he has notified North Shore Oil Company to stop delivering fuel oil to the Municipal Building.

Old Business: 1) Town Properties: Cell tower is moving along.

2) Noise Ordinance: nothing new.

3) Heavy Rescue: Supervisor Walter has information from Firetec and he is trying to set up a free quote from them.

4) Boiler RFP: Supervisor Walter has obtained information on the propane fueled boiler that was not included with the original bid from Woodcock & Armani. The board is still working on the scope of the bids submitted at last month's meeting.

New Business: 1) Cemetery improvements: tabled

2) Howardville Drive snow clearing: tabled

3) Unemployment hearing: Date/time – TBD

4) Supervisor Walter has received an email on Health Insurance quotes for Hwy Supt. Cronk; his coverage runs out June 1, 2018. The board will get copies of said quotes in their municipal building mailboxes. Mr. Cronk asked if his coverage would extend the three months after he retires to cover those first three months he had to pay for insurance himself when he was first elected back in 2008. Mrs. Ford would check the minutes to confirm.

Public Comment: **Motion made by Councilman Corlis seconded by Councilman R. Mattison to pay the medical bills submitted by Mr. Cronk that his insurance did not cover. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye** Supervisor Walter stated that these paid bills would be on June's general abstract.

***Adjournment:* Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to adjourn the meeting. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye**

Supervisor Walter called the meeting to a close at 7:22pm.

Respectfully submitted,

Amy J. Ford, RMO
Town Clerk