

Town of Albion
Regular Monthly Meeting
January 9, 2018

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 7:05pm, the Pledge had already been said at the Organizational meeting prior.

Previous monthly minutes (special mtg. 12/27/17): **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept the minutes as written. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Hwy Supt.: Mr. Cronk reported the following: A) He has been off work due to a knee replacement; he would like to give credit to the Hwy workers for their hard work. The board also expressed their thanks as well. B) The loader has a leak; the repairman hasn't showed up yet. Town of Orwell is on standby if needed. C) Fuel problem – the blend should be 50/50. Supervisor Walter would contact the supplier. Mr. Cronk would like to change carriers. D) New pick-up: Supervisor Walter stated FX Caprara Ford hasn't gotten back to him. Mr. Cronk stated he would like a cap put on for DCO use. E) Salt: What the County gave has been exalted. OGS needs to be contacted by the end of the month. F) Mill St. issue: the resident at the end of the road has stopped the plow from going to the end that is in the town's right-of-way. Supervisor Walter stated that the plow should go to where the town owns which is the end of the road. He would also talk to the resident to have the barriers removed. G) Mr. Cronk asked about the retirement resolution. Mrs. Ford stated she has handled it. Councilman Corlis stated he would like a decision on the oil/fuel. Supervisor Walter stated he would get quotes on fixed rates. Councilman R. Mattison stated that the town should get three quotes every January and this should be put in the paper. Diesel/heating fuel for the Hwy Dept. and Municipal Building.

2) DCO: Mr. Cronk reported nothing new other than if the State mandates heated kennels he would have to be compensated. Supervisor Walter stated that when it comes to light the board would deal with it.

3) Supt. of Cemeteries: Mrs. Walter was absent. Supervisor Walter stated he forgot November 2017 report but there was a burial for \$600.00

4) CEO/BI: Mr. Mowers submitted the following report for December 2017 as follows: Issued 1 Certificate of Occupancy and 2 Certificates of Completion. He still maintains 24 continued educational credits. Mr. Mowers then stated that Local Law #1 of 2017 had some changes made between being submitted to the town attorney and adoption. Supervisor Walter would contact Ms. Nelson (town attorney) about the error. Mr. Mowers would give Supervisor Walter a corrected copy of the law the way it should have been so he can pass it onto Ms. Nelson.

5) Town Justice: Judge Allen stated that his fax/copier machine will not send faxes; ha has been using Mrs. Ford's fax to send. He has contacted the State and he will be getting a new machine free of charge.

6) Fire Dept.: Chief Holcomb was absent but had submitted his quarterly financial review for the months of Oct., Nov., and Dec. 2017.

7) NOCA: Ms. Stephanie Pierce is the new liaison for NOCA. She was absent but submitted the following report along with NOCA's quarterly report for the months of Oct., Nov., and Dec. 2017. Also given was a copy of the past eleven years of calls totaled. Her report is as follows: A) Town monies for NOCA goes by population (28-30%). B) Audits for 2016 & 2017 still need to be completed. C) Ambulance would be replaced in May 2018 along with stretchers. D) Another ambulance is slated for replacement in 2019 from Canada. Starting price is \$120,000.00 E) NOCA has had to raise salaries and the price of insurance has gone up on its own.

8) Town Clerk: For December 2017: Total take-in/disbursed = \$491.18 (Town = \$486.18; NYS Ag & Markets = \$5.00). Issued 5 dog licenses (4 renewals & 1 original) Sent 17 dog renewals for January 2018; 2 late dog notices for December (gave until 1/16/18) Entered 2 bldg. permits; 1 junkyard application fess & 1 refund check from Frontier. Petty cash is at \$25.00 (as of 12/29/17). Mrs. Ford also submitted her annual report as follows: Issued 41 certified copies, 7 marriage licenses, 2 junkyard licenses, 10 fish cleaning permits & 157 dog licenses. Entered 118 building permits Total collected and disbursed = \$19,126.68 (Town = \$18,759.18; NYS Ag & Markets = \$210.00 & NYS Dept. of Health = \$157.50

Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

9) Supervisor: For January 2018 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$18,200.77	General Money Market = \$357,284.13
Hwy Money Market = \$501,324.30	Hwy Money Market = \$83,964.57
<u>Account Balances (as of 12/31/17)</u>	
General Money Market = \$389,208.80	Hwy Money Market = \$334,808.42
General Checking Account = \$19,623.49	Hwy Checking Account = \$36,105.16
Trust & Agency = \$22,312.07	Cemetery = \$128,183.05
CDBG = \$12,456.00	
Total = \$942,696.99	

Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Audit Bills: General abstract # 1, bills # 1 - # 24 = \$24,919.32. Mrs. Ford stated she forgot to add the first payment of the 2018 Fire Contract of \$52,750.00. This added bill would be # 19 to the Altmar Fire Department for \$52,750.00; which would bring the total amount for abstract # 1 to \$77,669.32

Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept and pay all general bills for January 2018 with corrections made. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Hwy abstract # 1, bills # 1 - # 9 = \$7,446.74. **Motion made by Councilman R. Mattison seconded by Councilman Corlis to accept and pay all Hwy bills for January 2018 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Old Business: 1) Town Properties – revised lease agreement executed and returned and Supervisor Walter has deposited the check.

2) Noise ordinance: nothing new.

3) Water project – district information: Supervisor Walter stated the board would have to wait until he hears if the town was given an extension on the grant.

4) Heavy rescue & pumper - tanker– set minimum bids on trucks: Board agreed not to accept any less than \$5,000 for the pumper-tanker. Supervisor Walter would get the information on the heavy rescue so Mrs. Ford could place it on Auctions International.

5) Boiler RFP – scope & timetable: this will be discussed at next month’s meeting.

6) Proposed Boarding House Local Law review/comments: Board reviewed the proposed local law and agreed that there will be a Public Hearing on March 13th at 6:30pm before the regular monthly meeting.

Reports continued: 10) Tug Hill Circuit Rider: Mr. Baxter submitted the following report: A) Flyers for the Local Government Conference on March 29th have been sent out. B) Proposed dates have been requested from the North Shore & Salmon Rivers Chiefs elected last week for a joint meeting sometime in late January. C) Tug Hill Commission will meet on January 22nd at 10am at the West Monroe Town Hall. This would be open to the public.

***Adjournment:* Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**
Supervisor Walter called the meeting to a close at 8:01pm.

Respectfully submitted,
Amy J. Ford, RMO
Town Clerk