

Town of Albion
Regular Monthly Meeting
December 12, 2017

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous Monthly minutes: Mrs. Ford stated that on Hwy abstract #11, bill #153 was incorrect (\$641.40); the bill itself was correct just the amount on the abstract that should have been \$641.60. Making the total amount of abstract #11 = \$28,408.48. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept the minutes with corrections made. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Hwy Supt.: **Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to enter into executive session at 6:32pm to discuss the medical financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Motion made by Councilman Corlis seconded by Councilman L. Mattison to reenter into the regular meeting at 6:41pm. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Mr. Cronk then reported on the following: A) He would like to replace his pickup truck that has over 207,000 miles on it with a new 2016 F250 with a v-plow from FX Caprara Ford in Pulaski. He says he could get a good deal for it. Councilman Corlis would go with Mr. Cronk to check out deals. B) The CHIP's check should be mailed no later than the 16th of December. C) On the new plow truck the breaker is running hot. Mr. Cronk would be having someone look at it. D) All four plow trucks are up & running. He has the 2010/2011 running only one shift.

Councilman R. Mattison asked if the heating fuel problem has been settled. Mr. Cronk stated yes, that he has them scheduled for a fill up every eighteen days max.

2) DCO: Mr. Cronk stated that he had received a call from Richland's DCO regarding a dog on Towsley Rd. The resident is in Albion and has kept the dog for three weeks before calling Richlands DCO; who then informed Mr. Cronk since this was in his jurisdiction.

3) Supt. of Cemeteries: Mrs. Walter was absent. Supervisor Walter stated he has misplaced her report but there was nothing new to report. Councilman Mullin asked about the new leaf blower that was purchased. Supervisor Walter stated that the old one kept giving shocks.

4) CEO/BI: Mr. Mowers was absent but had submitted the following report for November 2017: Issued 3 permits (all under "other"); gave 3 certificates of completion and voided one permit. He still has 24 continued educational credits. Mrs. Ford stated she has received an application and filing fee for a junkyard from Amanda Bice-Graham (4-Plus Recycling). They had let their prior permit lapse and now

they have to start the necessary junkyard process again. Supervisor Walter will check on the law requirements.

5) Town Justice: Judge Allen stated that he has collected over \$20,000 in fines within the last three months. He also asked why his phone bill was so high. Supervisor Walter stated that it was for two months; also Spectrum does not have the town in their scheduling yet so the town is in limbo for the time being.

6) Fire Dept.: Chief Holcomb was absent. Supervisor Walter stated nothing new to report, the 2018 Fire Contract would be ready to sign at the next meeting. Mrs. Ford asked if the payments were still split in two or were they going to be like NOCA's and paid monthly. Supervisor Walter stated that they were to be paid in January and March.

7) NOCA: Mr. Dealing was absent. Supervisor Walter stated he received a letter of interest for the liaison position; the board would wait for more people to respond.

8) Town Clerk: For November 2017 as follows: Issued 15 dog licenses (9 renewals & 6 original); 10 certified copies. Sent out 5 dog renewals for December and 12 late dog notices for November giving until 12/14/17; entered three building permits and as of 11/30/17 petty cash is at \$25.00. **Motion made by Councilman Mullin seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

9) Supervisor: For December 2017 as follows:

<u>Receipts</u>	<u>Disbursement</u>
General Money Market = \$149,904.55	General Money Market = \$40,481.88
Hwy Money Market = \$5.91	Hwy Money Market = \$74,451.35
<u>Account Balances (as of 11/30/17)</u>	
General Money Market = \$746,459.25	Hwy Money Market = \$96,128.90
General Checking Account = \$32,604.67	Hwy Checking Account = \$68,066.29
Trust & Agency = \$19,386.31	Cemetery = \$128,174.89
CDBG = \$12,456.00	

Total = \$1,103,276.31

Motion made by Councilman R. Mattison seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin

Resolution # 13 of 2017
Transfer of funds
Assessor's phone – A1355.41

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 12th day of December 2017, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1355.41 – Assessors telephone is to be raised Seventy dollars (\$70.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 12th day of December 2017

Motion made by Councilman Mullin seconded by Councilman L. Mattison to accept resolution # 13 of 2017 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 14 of 2017
Transfer of funds
Municipal Association Dues Contractual Expense – A1910.4

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 12th day of December 2017, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1910.4 – Municipal Association Dues Contractual Expense is to be raised One Hundred Twenty-eight dollars (\$128.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 12th day of December 2017

Motion made by Councilman R. Mattison seconded by Councilman Mullin to accept resolution # 14 of 2017 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 15 of 2017
Transfer of funds
Garage phone – A5132.42

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 12th day of December 2017, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A5132.42 – Garage Telephone is to be raised One Hundred Ten dollars (\$110.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 12th day of December 2017

Motion made by Councilman L. Mattison seconded by Councilman Mullin to accept resolution # 15 of 2017 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 16 of 2017
Transfer of funds
Cemeteries Personal Service – Maintenance Employees – A8810.12

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 12th day of December 2017, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A8810.12 – Cemeteries Personal Services – Maintenance Employees is to be raised Seven Hundred Eighty-five dollars (\$785.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 12th day of December 2017

Motion made by Councilman L. Mattison seconded by Councilman Mullin to accept resolution # 16 of 2017 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 17 of 2017
Transfer of funds
Social Security (employer contribution) – A9030.8

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 12th day of December 2017, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A9030.8 – Social Security (employer contribution) is to be raised Nine Hundred Seventy dollars (\$970.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 12th day of December 2017

Motion made by Councilman R. Mattison seconded by Councilman Mullin to accept resolution # 17 of 2017 as read. Motion carried. Adopted (5-0) Supervisor – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 18 of 2017
Transfer of funds
General Repairs – Personal Services – DA5110.1)

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 12th day of December 2017, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA5110.1 – General Repairs – Personal Services is to be raised Ten Thousand Twenty dollars (\$10,020.00), and said funds are to be transferred from account DA5142.42 – Snow Removal Fuel for Equipment Dated this 12th day of December 2017

Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to accept resolution # 18 of 2017 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Resolution # 19 of 2017
Transfer of funds
Snow Removal – Contractual Expense – DA5142.4

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 12th day of December 2017, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA5142.4 – Snow Removal – Contractual Expense is to be raised Five Thousand Six Hundred dollars (\$5,600.00), and said funds are to be transferred from account DA5142.1 – Snow Removal – Personal Services Dated this 12th day of December 2017

Motion made by Councilman Mullin seconded by Councilman L. Mattison to accept resolution #19 of 2017 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

SEQR part 2 & 3:

Resolution # 20 of 2017
Proposed Action: Albion Water System Project
RESOLUTION DETERMINING THAT THE PROPOSED ALBION WATER SYSTEM PROJECT IS A TYPE 1 ACTION WILL NOT HAVE A SIGNIFICANT ADVERSE IMPACT ON THE ENVIRONMENT

WHEREAS, the Town of Albion (Town) is proposing the Albion Water System Project (Project), located in the Town of Albion, Oswego County, New York; and

WHEREAS, the Project has been classified as a “Type I Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, the Town sent a letter and Part 1 of a Full Environmental Assessment Form (FEAF) to other potentially “Interested Agencies” and “Involved Agencies” (as these terms are defined in the SEQRA Regulations found at 6 NYCRR Part 617), indicating the Town’s desire to serve as the “Lead Agency” (as this quoted term is defined in the SEQRA Regulations) and to complete a coordinated review of the Project (in accordance with 6 NYCRR Part 616.6); and

WHEREAS, responses from Interested and Involved Agencies were requested, and each of the potentially Interested and Involved Agencies has agreed to, or raised no objections to, the Town of Albion Town Board serving as Lead Agency for the Project; and

WHEREAS, pursuant to the SEQRA Regulations, the Town of Albion Town Board has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, and (b) examining the FEAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the FEAF, together with other available supporting information, to identify the relevant areas of environmental concern:

NOW, THEREFORE, BE IT

RESOLVED that, the Town of Albion Town Board hereby establishes itself as Lead Agency for the Project; and

BE IT FURTHER RESOLVED, that based upon an examination of the FEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Town’s knowledge of the area surrounding the Project, the Town of Albion Town Board makes the determination that the Project will not have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement; and

BE IT FURTHER RESOLVED, that as a consequence of such findings and declaration, and in compliance with the requirements of SEQRA, the Town of Albion Town Board, as Lead Agency, hereby directs the Town of Albion Town Supervisor to sign the FEAF Part 3 – Determination of Significance indicating that a Negative Declaration has been issued for the Project; this Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Aaron Walter, Supervisor – aye
Richard Corlis Sr., Board Member – aye
Lonny Mattison, Board Member – aye
Randy Mattison, Board Member – aye
Richard Mullin, Board Member – aye

The foregoing resolution was thereupon declared duly adopted.

Dated this this 12th day of December 2017

Pay Bills: General abstract # 12, bills # 297 - # 333 = \$ 23,101.50. **Motion made by Councilman Corlis seconded by Councilman Mullin to accept and pay all general bills for December 2017 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy abstract # 12, bills # 154 - #164 = \$61,589.40. **Motion made by Councilman Corlis seconded by Councilman R. Mattison to accept and pay all Hwy bills for December 2017 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Old Business: 1) Town Properties: revised lease agreement has been signed and returned. Supervisor Walter has already received a check of \$750.00; this will be first of many option payments.

2) Noise Ordinance: nothing new.

3) Water Project – SEQRA & Resolution # 20: already done earlier in minutes.

4) Heavy Rescue & Pumper Truck: Auction's International will be involved after Supervisor Walter contacts Chief Holcomb to find out where both trucks are.

5) Boiler RFP – scope & timetable: Board agreed that the new boiler would be basic and propane with high proficiency for fuel. Supervisor Walter would have the specifications by the end of the year meeting.

New Business: 1) Hail damage repair: Supervisor Walter received three quotes as follows: A) O'Donnell/Walker Home Improvement = \$7,433.64

B) William Shephard = \$8,130.00

C) NYMIR = \$\$7,580.50

The Board agreed to go with O'Donnell/Walker Home Improvement.

2) Proposed Boarding House Law review/comment: Postponed until end of year meeting.

3) Year-end Special Meeting will be Wednesday, December 27th at 6pm. This will cover any necessary town business.

Adjournment: Motion made by Councilman Corlis seconded by Councilman R. Mattison to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Supervisor Walter called the meeting to a close at 7:25pm.

Respectfully submitted,
Amy J. Ford, RMO
Town Clerk