

Town of Albion  
Regular Monthly Meeting  
July 11, 2017

Present: Supervisor Aaron Walter  
Councilman Randy Mattison  
Councilman Lonny Mattison  
Councilman Richard Corlis Sr.  
Councilman Richard Mullin  
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6: 30pm then led in the Pledge of Allegiance to the Flag. *Previous monthly minutes (6/13/17 – including P.H. & Reg.):* **Motion made by Councilman Randy Mattison seconded by Councilman Corlis to accept the minutes as written. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

*Old Business:* 1) Nosek subdivision: Mr. John Nosek had previously sent maps and his proposal to the board. He would like a 50' right of way for access to parcel 2A. The board agreed to allow the subdivision contingent to the right of way to 1B that allows access for 2B. Mr. Nosek would send a corrected map for Supervisor Walter to sign.

*Reports:* 1) Oswego County Legislator: Mr. Potter read the list of twelve resolutions along with information on a public hearing regarding proposed County of Oswego Local Law # 3 of 2017 entitled "A Local Law Imposing Wireless Communications Surcharges Pursuant to the Authority of New York State Tax Law NO. 186 – G within the County of Oswego" with another resolution passing it. Copy of the report would be available in the Town Clerk's office.

2) Hwy Supt.: Mr. Cronk reported on the following: A) He needs Oswego County Hwy Supt. Kurt Ospelt to sign the permit for the beaver problem. B) Still waiting for the permit from the DEC on Mattison Rd. C) He's getting screen gravel from Coffin's in Sandy Creek to build up Mattison Rd. Mr. Cronk stated it was more cost effective. D) Tree work needs to be done; the County isn't helping so he thinks to go with a private contractor. E) Old millings would be used to build up Jackson Hill and then it will be oiled & double sealed. They will dump snow on the Bristol property since it's in the town's right of way. F) Mr. Cronk would be going on vacation the first week of August. Also at the same time one of the full time workers would be taking time off. G) The pipe on Mattison Rd does not need to be replaced in his opinion. The board agreed to leave the pipe alone.

Councilman Randy Mattison asked the following questions: 1) Co Rt 28 abandoned cemetery – why is it partially mowed & who is responsible for maintenance? Supervisor Walter would talk with the Cemetery workers to have them maintain it. The other abandoned cemeteries in the town would be taken care of by the Hwy workers. 2) Albion Cross Rd has some potholes. Mr. Cronk stated they would be filled prior to oil & stoning. 3) Mr. Cronk's Supt.'s pickup truck needs to be replaced; the board needs to set money aside at budget time. 4) Loader replacement? Mr. Cronk stated he would get the prices; but the 1 & 2 year plans are gone. Mr. Cronk continued his report: H) The flail mower is shot; he would like to get a regular brush hog mower. He would get quotes for next meeting.

3) DCO: Mr. Cronk reported the following: A) Issue on Castor Rd; they would be in court on the 17<sup>th</sup>.

4) Supt. of Cemeteries: Ms. Butler was absent; Supervisor Walter stated that Mr. Tom Robbins would be cutting the trees.

- 5) Assessor: Mr. Maxwell was absent. The board agreed to go into executive session at the next monthly meeting with Mr. Maxwell. Supervisor Walter would confirm this with the Assessor.
- 6) CEO/BI: Mr. Mowers submitted the following report for June 2017: Issued 15 permits (9 renewals, 6 other). Collected \$350.00; also issued 2 Certificates of Completions and one formal complaint that has been addressed and corrected. He still has 24 continued educational credits to date. Supervisor Walter stated that the town attorney has been swamped but would have the ICC Local Law by next meeting. Mr. Mowers stated that law needs to be passed ASAP so he could issue permits for new homes that are soon to be built.
- 7) Town Justice: Judge Allen was absent.
- 8) Fire Dept.: Chief Holcomb was absent but submitted the quarterly financial report for April, May & June 2017. Mr. Wayne Dealing stated that the list of officials needed updating for the emergency management department. Mrs. Ford would look into this. Also, Mr. Dealing stated that the board would need to take an ICS course.
- 9) NOCA: Mr. Dealing reported the following: A) 2<sup>nd</sup> quarter report was received by the board. B) They are \$10,000 below average from last year. C) NOCA #1 is being replaced within the next six months; just waiting for a gas engine to be available. D) They would be going into a budget workshop on August 5<sup>th</sup>; nothing has been said about increases.
- 10) Town Clerk: For the month of June 2017 as follows: Total take in/disbursed = \$228.00 (Town = \$200; NYS Ag & Markets = \$28.00). Issued 14 dog renewals & 10 original dog licenses; sent out 13 dog renewal for July and 5 late notices for June (giving until 7/18/17). Entered 3 building permits & 1 junkyard permit; petty cash is at \$25.00 (as of 6/30/17). **Motion made by Councilman Lonny Mattison seconded by Councilman Randy Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**
- 11) Supervisor: For July 2017 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$13,272.89	General Money Market = \$26,160.30
Hwy Money Market = \$5.92	Hwy Money market = \$41,639.76
<u>Account Balances (as of 6/30/17)</u>	
General Money Market = \$643,051.87	Hwy Money Market = \$338,748.69
General Checking Account = \$20,540.41	Hwy Checking Account = \$31,504.72
Trust & Agency = \$16,793.91	Cemetery = \$120,717.52
CDBG = \$12,456.00	

Total = \$1,183,813.12

**Motion made by Councilman Lonny Mattison seconded by Councilman Randy Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Supervisor Walter also reported on the following: A) Teamsters contract negotiations would be on August 16<sup>th</sup> at 6pm. They would be entering into executive session immediately after the meeting is called to order.

B) Resolution # 5 of 2017:

Resolution # 5 of 2017  
Transfer of Funds  
Municipal Court Contractual Expense

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 11<sup>th</sup> day of July 2017, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1110.4 – Municipal Court Contractual Expense is to be raised Four dollars (\$4.00), and said funds are to be transferred from account A1990.4 – Contingency  
Dated this 11<sup>th</sup> day of July 2017

**Motion made by Councilman Corlis seconded by Councilman Lonny Mattison to accept resolution # 5 of 2017 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

C) Resolution # 6 of 2017

Resolution # 6 of 2017  
Transfer of Funds  
Traffic Control Equipment

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 11<sup>th</sup> day of July 2017, as follows:

WHEREAS, the town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A3310.2 – Traffic Control Equipment is to be raised Seventy dollars (\$70.00), and said funds are to be transferred from account A12990.4 – Contingency

Dated this 11<sup>th</sup> day of July 2017

**Motion made by Councilman Corlis seconded by Councilman Lonny Mattison to accept resolution # 6 of 2017 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

D) Resolution #7 of 2017

Resolution # 7 of 2017  
Transfer of Funds  
Snow Removal Contractual Expense

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 11<sup>th</sup> day of July 2017, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA5142.4 – Snow Removal Contractual Expense is to be raised Eight Thousand dollars (\$8,000), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 11<sup>th</sup> day of July 2017

**Motion made by Councilman Lonny Mattison seconded by Councilman Corlis to accept resolution # 7 of 2017 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

E) Supervisor Walter then stated that the Supervisor's shared services meeting would be focusing on bigger issues next year. For this year the board would know more by August's board meeting. July 26<sup>th</sup> meeting would be missed by Supervisor Walter.

12) Tug Hill Circuit Rider: Mr. Baxter reported: A) He had attended a staff meeting in Camden earlier in the day. B) He would be collecting fall events information. C) The meeting for October is still being decided.

*Audit bills:*

General abstract #7, bills #161 - #189 = \$10,719.48. **Motion made by Councilman Mullin seconded by Councilman Lonny Mattison to accept and pay all general bills for July 2017 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy abstract # 7, bills #89 - # 104 = \$43,534.97. **Motion made by Councilman Corlis seconded by Councilman Mullin to accept and pay all Hwy bills for July 2017 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

*Old Business continued:* 2) Town Properties: Developer is preparing a revised contract for leasing a cell tower; it should be done by next meeting.

- 3) Dog Control Law/Kennel Law: Town attorney is reviewing it.
- 4) Noise Ordinance: nothing new.
- 5) Gas tamper purchase: nothing new.
- 6) Local Law for Building Code adopting ICC 2015: Town attorney is reviewing it.
- 7) Hwy Supt. Health Insurance: Mr. Cronk does not contribute to the premium. Board agrees that this information be broadcasted that the Hwy Supt.'s position would need to contribute to the premium. The board would be deciding the amount by next meeting.
- 8) Mentor Ambulance: Councilman Corlis questioned the cost of the ambulance corp. Supervisor Walter stated he has a county list. **Motion made by Councilman Lonny Mattison seconded by Councilman Randy Mattison to have Councilman Corlis contact Mentor Ambulance to see if they would cover Albion and the cost for next meeting. Motion carried. Adopted (4-1) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Mullin – aye; Councilman Corlis – abstained**
- 9) Locks: Councilman Mullin asked about the locks on the doors. Supervisor Walter stated that the KEVO lock would go on his door. Mr. Mowers stated that he could put the hardware on the front doors.

*New Business:* 1) Municipal Water – Engineering Study is complete. The public informational meeting would be on Thursday, August 10<sup>th</sup> at 6:30pm.

2) Councilman Randy Mattison stated that the town should make some improvements with beautification. Supervisor Walter stated that at budget time the board could put money into an account for town improvements.

*Public Comment:* 1) Mr. Baxter stated that budget workshop information would be coming.

*Adjournment:* **Motion made by Councilman Randy Mattison seconded by Councilman Lonny Mattison to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**  
Supervisor Walter called the meeting to a close at 7:55pm.

Respectfully submitted,

Amy J. Ford, RMO  
Town Clerk