

Town of Albion
Regular Monthly Meeting
August 9, 2016

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30 pm then led in the Pledge of Allegiance to the Flag.

Previous monthly minutes (7/12/16 – Reg. mtg. 7/20/16 – Workshop): **Motion made by Councilman Lonny Mattison seconded by Councilman Randy Mattison to accept the minutes as written. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Oswego County Legislator: Mr. Potter reported the following – A) The Fitzpatrick Power Plant was purchased and will stay open. B) County Legislators would be holding their August meeting in Pulaski at the H. Douglas Barclay Court House on Thursday the 11th at 2pm. C) He read the list of nine proposed resolutions that would be voted on Thursday. A copy of the list would be available in the Town Clerk's office.

2) Hwy Supt.: Mr. Cronk reported on the following: A) CHIP's monies would be going up (\$154,000). B) He and one of the Hwy workers had gone to Viking and had a three hour meeting going over the new truck and setting up the final stages. The new truck should be ready by the end of October 2016 for winter with the sander on it. In the spring the truck would need to be fitted with its box. C) He borrowed a roller from the Town of Williamstown and was using it in the Town of Orwell when the brakes failed. He had it shipped out to be fixed; the other towns will help with the cost. Mr. Cronk would like to purchase a used roller himself that he has seen on sale at Tracey Road Equipment for \$18,000. He would use the left over money in his Perm Improvement & Capital Outlay account. D) Mr. Cronk would also like to use the 1984 red pickup (old fire truck) parked out back of the municipal building, in exchange for the white pickup which he would like to put up for auction. Supervisor Walter stated the board would have to make a decision regarding the red pickup. Small discussion was made on this topic. E) The Hwy workers have 50+ cords of wood among other things ready for auction. F) Mr. Cronk stated he would like to motor pave Bull Run Rd to Co Rt 28. Councilman Randy Mattison stated there was standing water on Towsley Rd from the latest storm. He also suggested that Mr. Cronk look into newer up to date road signs that are better with visibility.

3) DCO: Mr. Cronk reported: A) He had taken a dog he picked up two weeks ago to Paws Across Oswego County. B) He's dealt with the situation of dogs & geese on Towne Rd; he told the parties involved that he deals mainly with dogs.

4) Supt. of Cemeteries: Ms. Butler was absent. Supervisor Walter stated Ms. Butler was still obtaining quotes for the new tractor.

5) Sole Assessor: Mr. Maxwell reported: A) Tail-water Lodge has another PILOT Program. B) NYS is doing a town wide assessment survey to see if Albion is at 100% assessment. C) The previous years building permits and the assessments from the previous Assessor are off. For example: Maple Landing has buildings on different parcels that are assessed for vacant land. D) RV sites in the town are becoming a

pain. The board needs to start addressing “zoning” for these. E) Only new property owners will have to notify the State themselves to be signed up for the STAR Program. Mrs. Ford has the number.

Mr. Cronk stated that the Oswego County ATV Club had to go through the County Health Dept. for their RV site. Mrs. Ford would contact the County Health Dept. to get a list of RV sites in the town that are in compliance.

6) CEO/BI: Mr. Mowers was absent, but submitted the following report: For July 2016 – Issued twelve permits (6 renewals, 1 original & 5 other). Gave two Certificates of Completion; voided one permit. Still has 24 hours of continued educational credits to date.

7) Town Justice: Judge Allen reported he had submitted his monthly report & check prior to the meeting. He then asked the board to do another resolution like the one they did in 2014 allowing him to apply for another Judicial Grant.

Resolution # 7 of 2016
Authorizing the Filing of an Application for the Justice Court Assistance Program 2016

WHEREAS, The Town of Albion Board of Councilmen has discussed the necessity of assistance in the operation of their Town Court

WHEREAS, The Town of Albion Board has reached consensus on the importance of the preparation of a Justice Court assistance program application to secure funding to undertake these improvements with their court

NOW, THEREFORE BE IT RESOLVED, by the Town of Albion Board, that it hereby authorizes the filing of an application for the Justice Court Assistance Program 2016

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized and directed to execute the application on behalf of the Town of Albion Board

Dated this 9th day of August 2016

Motion made by Councilman Randy Mattison seconded by Councilman Lonny Mattison to accept resolution # 7 of 2016 as read by Supervisor Walter. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

8) Fire Dept.: Chief Holcomb was absent but submitted the following report for July 2016: Calls = 33 (YTD = 187). Beginning check balance = \$54,629.03 Expenses = \$1,445.70 Checking account balance moved to August 2016 = \$53,183.33. Councilman Corlis asked if Chief Holcomb was questioned about the oversight on his quarterly report he submitted last month. Supervisor Walter stated he hasn't spoken to him yet.

9) NOCA: Mr. Dealing stated they are beginning budget negotiations; they are down about 100 calls from last year which means they are shy about \$126,000. In the month of July alone they have built up over \$100,000 in insurance; about \$50,000 has been recovered and they are waiting for the rest. NOCA would be raising coverage for next year because 2016 has been so far a bad year.

10) Town Clerk: Mrs. Ford reported for July 2016: A) Total take in/disbursed = \$359.00 (Town = \$318.50, NYS Ag & Markets = \$18.00 & NYS Dept. of Health = \$22.50). She issued 16 dog renewals, 10 certified death certificates & one marriage license. Entered four building permits, sent out 16 dog renewals for August and 15 late notices for July (gave until 8/12/16). Petty cash is at \$25.00 (as of 7/29/16). B) The Tug Hill Commission & the State Comptroller would be holding a meeting here in Albion on Tuesday, August 30th at 6:30pm on “Town Budget Process”. C) Mrs. Ford then stated she had Jury Duty starting the 15th of August so she might not be in next week (she would need to call after 5pm on Friday the 12th). D) The Post Office box fee will now have to be paid by the first of the month that it is due; it would have to be paid like the utility bills are paid. E) Williamson Law Books would be increasing the software cost by 2% (\$9.00 for each); total increase would be \$18.00. F) Local Law # 1 of 2016 “Austin Rd” has been filed in Albany on 7/18/16. G) A representative from PESH Mr. Nicholas L. Grzymala was here for

an inspection on Friday the 5th; he found minor things and the town would be sent a report within the coming weeks. **Motion made by Councilman Lonny Mattison seconded by Councilman Corlis to accept the report as read. Motion carried Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**
11) Supervisor: For the month of August 2016

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$10,618.69	General Money Market = 22,071.84
Hwy Money Market = \$5.78	Hwy Money Market = \$27,672.10
<u>Account Balances (as of 7/29/16)</u>	
General Money Market = \$714,221.57	Hwy Money Market = \$327,070.44
General Checking Account = \$27,219.84	Hwy Checking Account = \$8,741.48
Trust & Agency = \$15,653.59	Cemetery = \$110,033.84
CDBG = \$1.00	
Total = \$1,202,941.76	

Motion made by Councilman Lonny Mattison seconded by Councilman Randy Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Pay Bills: General abstract # 8, bills # 199 - # 218 = \$34,737.28 Supervisor Walter stated that Hwy bill # 95 needs to be added and removed from the Hwy abstract. Total for general abstract # 8 = \$34,827.28 with bills numbered # 199 - # 219. **Motion made by Councilman Randy Mattison seconded by Councilman Lonny Mattison to accept and pay all general bills for August 2016 with corrections made. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**
Hwy abstract # 8, bills # 93 - #100 = \$53,766.39 Supervisor Walter stated bill # 95 be moved to general abstract # 8; will now be # 219. Mr. Cronk requested a new Hwy bill be added for lumber from Mr. Ellwyn Barber. Total for Hwy abstract # 8 = \$53,941.59 with bills numbered #93 - #101 (#95 moved to general). **Motion made by Councilman Corlis seconded by Councilman Lonny Mattison to accept and pay all Hwy bills for August 2016 with corrections made. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Old Business: 1) 59 Howardville Drive: State & County both deny road ownership; town would need historical information: Supervisor Walter asked the board if any of them knew when the road was created. Mr. Cronk would check with former Hwy Superintendents & employees. Small discussion was made on said topic. Supervisor Walter stated he would contact the town historian as the last resort.
2) Town Properties: Town needs to meet with vendor to discuss siting of cell tower.
3) Upstate NY Poison Control Outreach Program: nothing new to report.
4) Senior Citizen Club Financial Request: Board would review during budget preparation for 2017.
5) Dog Control Law/Kennel Law: Supervisor Walter & the town attorney are working on the draft markup.
6) Regulating Telecommunications Facilities Law: Final copy being drafted by town attorney.
7) Noise Ordinance: nothing new to report.

New Business: 1) APW School District Capital Project: Ms. Anita Murphy, APW School Superintendent & other school board members were present to go over the proposed Capital Project. Ms. Murphy handed

out information regarding the proposal; she stated that there would be a voter information meeting on Thursday, August 25, 2016 in the dining room of the Jr/Sr. High School at 6pm. Then on Tuesday, September 6, 2016 from 11 am – 8 pm the public would be able to vote on said proposal at the District Office at the Jr/Sr. High School. Ms. Murphy then stated that the school board would not do any projects that were not aid able. Supervisor Walter asked if Ms. Murphy would explain Proposition # 3 to those present. Ms. Murphy stated that Proposition #3 regarded the repair reserve fund & that the APW School District School Board would be given authorization to transfer a sum not to exceed \$5,089,099.00 from the districts fund balance to the repair reserve fund established in June 2016. Small discussion regarding field access & class repair was made.

2) Ted Bennett – mobile home variance: Mr. Bennett had to leave early so Mr. Cronk presented pictures of the mobile home in question to the board. The town's CEO/BI had previously submitted his recommendations to the board regarding this property. The board agreed to allow the variance as long as the town's CEO/BI would make sure the proper procedures were taken and the mobile home was moved and in compliance within sixty (60) days.

3) NYS DEC – Parking Lot Plowing: A representative from the NYS DEC stated that the County used to plow out the parking lots and keep them clean would not be doing it any longer. He would like for the town board to sit down with the NYS DEC and discuss taking over the work for \$10,000. Hwy Supt. Cronk stated the town wouldn't be able to due to workers & equipment. He also stated that if the town board was interested, then it couldn't be done for less than \$15,000. Judge Allen suggested that the DEC go out for bids to get a handle on how much it would cost. Small discussion was made on property trading & taxes.

Reports continued: 12) Tug Hill Circuit Rider: Mr. Baxter reported the following – A) Tug Hill Commission & the State Comptroller would be having a workshop here at the Albion Municipal Building on Tuesday, August 30, 2016 at 6:30pm regarding Town Budget Process. B) Emerald Ash Borer workshop would be held on Wednesday, August 17, 2016 at the Town of Lee Municipal Building. C) Training schedule for Planning Board/Zoning Boards would be coming soon. D) The town website is up to date. E) County Legislature would be meeting at the H. Douglas Barclay Court House in the Village of Pulaski on Thursday, August 11, 2016 at 2 pm. Mr. Baxter also stated that he had come to Albion on the first of August to adjust the Judge's computers at no cost. Judge Allen & the town board thanked him for the service. Judge Allen also stated that he would send a letter to the Tug Hill Commission after Monday, August 15, 2016 (DA Night) to let them know how well his computers worked or didn't.

Adjournment: Motion made by Councilman Lonny Mattison seconded by Councilman Randy Mattison to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye
Supervisor Walter called the meeting to a close at 8:25 pm.

Respectfully submitted,
Amy J. Ford, RMO
Town Clerk