

Town of Albion
Regular Monthly Meeting
April 12, 2016

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous monthly minutes (03/08/16): **Motion made by Councilman R. Mattison seconded by Councilman Corlis to accept the minutes as written. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Oswego County Legislator: Mr. Potter reported: A) The Oswego County Fair Housing Council would be celebrating the County's 200th birthday with a coloring contest for children Pre-K – 6th grade (4 – 12 yrs. old). Copies of the coloring test would be made available in the municipal building hallway. B) County Legislature would be holding their meeting on Thursday, April 14th along with three Public Hearings. C) The cut-off date to buy back any land in the 2016 Tax Property auction would be May 12th, 2016. D) The County is having trouble finding a jail physician. Mr. Potter then briefly went over the list of 15 proposed resolutions the Legislature would be voting on. A copy of the resolutions would be available in the Town Clerk's office. Supervisor Walter asked if a committee would be made up on the appointment of individuals to the Board of Directors of the Oswego County Land Bank Corporation. Mr. Potter stated they already have a committee and he would inform the board with updates regularly. 2) Hwy Supt.: Mr. Cronk reported: A) He needs to be informed no later than July if a road needs to be extended. B) Towsley Rd. should be finished this week; the Hwy workers have been back brush/trees. Two big trees would have to be taken down by a bucket truck. C) New chainsaw (20" bar) has been bought; the old saws (16-18 yrs. Old) just don't cut it. He did trade one in toward the new one. D) The week of the 18th he would be having two full timers taking vacations (planned & accepted 1 month ago). The third full timer would be using the boom (on loan) to mow roads. He would also be on vacation. E) Three pick-ups are in need of repair; he has planned on having part-timer Darryl Stevens come in and work on them and also to keep track of the man mowing in case he needs anything. F) He received an offer on a 2016 Caterpillar 938M (Fusion). The offer is good until June 2016. The net trade price would be \$8,961.47. G) The workers have cut enough wood for two years and they are now piling it for auction. Councilman Corlis asked why he waited until the trucks really needed to be fixed before getting the universals repaired. Mr. Cronk stated that he waited until they were not being used to get them fixed. Councilman R. Mattison asked what the full timer would be doing when the other two were on vacation. Mr. Cronk stated that he would be mowing and the part-timer would be fixing the trucks and checking on the full timer. 3) DCO: Mr. Cronk stated nothing to report for March in Albion. The NYS Dept. of Ag & Markets has been coming down hard on the other town's DCO's because of the required contracts. He doesn't have to have one since he lives in the town of Albion. Councilman Corlis stated something needs to be done with unlicensed dogs. Councilman R. Mattison stated that the rabies clinics are for both dogs & cats.

Supervisor Walter stated the board would have to wait until budget time to put money aside for an enumeration. The board would have to advertise for bids to get the amount it would cost to do one.

4) Supt. of Cemeteries: Ms. Butler was absent. Supervisor Walter stated that Ms. Butler would be using a young man that needs 110 hours of community service in the cemetery. Also, the maintenance workers have been dealing with the leaf blower breaking down. The Riverside Cemetery is now open.

5) CEO/BI: Mr. Mowers reported for March 2016: Issued 5 permits (2 renewals, 1 residential, 1 commercial & 1 other). He took in and turned over to the Town Clerk \$2,800.00. He also has 24 continued education credits as of 3/31/16. Mr. Mowers stated that the New International Code would be changing policy on sprinkler systems. Only those with over two stories need to have sprinklers. However, they need carbon detectors; same as commercial properties. He would like to hold a seminar for the local contractors here in Albion, to help bring them up on the new changes with the New International Codes. Supervisor Walter stated there would be a free class given on the new codes on Clay, NY coming this June. Those interested need to have passed a 2014 test prior to being allowed to attend. Councilman R. Mattison stated that the issue with the Amish using Town sign posts to hang their own signs needs to be taken care of. It's hazardous; the Amish signs need their own stakes/posts. Councilman Corlis asked if the new CEO/BI Supervisor still wants the Amish to get building permits. Mr. Mowers stated he has been giving out letters stating the change in codes. Supervisor Walter stated that Mr. Mowers has donated the security cameras but he would like to get reimbursed for the 32" monitor. (Bill # 121 on general abstract # 4 = \$160.00). The board agreed.

6) Town Justice: Judge Allen stated the court could not have the security cameras on during any arraignments or on court nights. He would turn off/on the monitor. Judge Allen has already submitted his March 2016 report/check to Supervisor Walter and he stated that he now has caller ID.

7) Fire Dept.: Chief Holcomb was absent, but submitted his report for March 2016: Total calls = 31, beginning balance = \$46,646.87, expenses = \$3,334.81. Checking account balance moved to April 2016 = \$82,112.00. Chief Holcomb also submitted the quarterly report. Councilman Corlis stated he would like a detailed report on just where/what the money is being spent on.

8) NOCA: Mr. Dealing was absent, but he had submitted the quarterly report to Mrs. Ford who made copies for the board. Supervisor Walter stated that for both the Fire Dept. & NOCA, their annual report at the end of the year shows what/where the money was spent on.

9) Town Clerk: For the month of March 2016 as follows: Total take in/disbursed = \$3,026.00 (Town = \$2,997.50, NYS Dept. of Ag & Markets = \$6.00, NYS Dept. of Health = \$22.50). Issued 16 dog renewals for April, sent 8 late notices for March (gave until 4/11/16). Issued 1 marriage license and 1 junkyard permit. Entered 6 building permits and petty cash is at \$25.00 (as of 3/31/16). 2016 Tax season is over just have to settle with the County Treasurer. Appointed her daughter as Deputy Town Clerk and she will be covering the office while the Town Clerk is at the NYSTCA Conference. **Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison- aye; Councilman Corlis – aye; Councilman Mullin – aye.**

10) Supervisor: For April 2016 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$6,565.17	General Money Market = \$84,268.47
Hwy Money Market = \$6.62	Hwy Money Marker = \$39,365.11
<u>Account Balances (as of 3/31/16)</u>	
General Money Market = \$769,059.60	Hwy Money Market = \$372,999.05
General Checking = \$26,108.95	Hwy Checking = \$2,081.72
Trust & Agency = \$17,406.44	Cemetery = \$102,983.51

CBDG = \$1.00

Total = \$1,290,640.27

Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Supervisor Walter then reported the following: 1) Resolution # 5 of 2016

Resolution # 5 of 2016

Transfer of Funds (A1420.4 – Attorney CE)

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 12th day of April 2016 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1420.4 – Attorney Contractual Expense is to be raised Three Thousand dollars (\$3,000), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 12th day of April 2016

Motion made by Councilman L. Mattison seconded by Councilman Mullin to accept resolution # 5 of 2016 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

2) Altmar Genesee, LLC (aka Tail-water Lodge) – UTEP Deviation: Supervisor Walter stated they are requesting another PILOT for the addition being built and they would like a cap on assessments. Supervisor Walter stated he has sent back a three page letter of the Town's disapproval for both.

Audit Bills: General abstract # 4, bills #93 - #130 = \$21,088.24. Supervisor Walter stated that on bill # 111 the word cemetery should be removed from the description. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept and pay all general bills for April 2016 with corrections made. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy abstract # 4, bills #41 - #54 = \$13,734.00. **Motion made by Councilman Corlis seconded by Councilman R. Mattison to accept and pay all Hwy bills for April 2016 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports continued: 11) Tug Hill Circuit Rider: Mr. Baxter reported: A) They had their 2016 Tug Hill Local Government Conference. B) The Tug Hill Commission would be meeting on Monday, April 18th at 10am in the Town of Ava Town Hall. C) Publication of "Headwaters" is now available. D) Mr. Baxter asked if the Salmon River Council of Local Governments (SRCLG) could use the meeting room here in Albion on Monday April 25th from 7pm -9pm. The doors need to be open by 6:45pm. The Board agreed. Mrs. Ford asked if there were any grants available for dog enumerations. Mr. Baxter would check and get back to her.

Old Business: 1) Distribution of Lighting District Costs – letter sent, awaiting response: Councilman R. Mattison stated that the town was paying \$810.61 for this month's bill; and wondered if this included the lights that were out.

2) Austin Rd/Road maintenance & classification: Public Hearing date is set for Tuesday, May 17th at 6:30pm. Tabled until then

3) 59 Howardville Drive: Reviewing previous meeting minutes & records: Mrs. Jackson was present and Supervisor Walter stated that Mrs. Ford had found information & minutes from 1984 and he was still checking with the County & State. Legally this is not a town road: A) it's not listed on any town maps. B) There is no record of it being a town road. He has talked with the town attorney and the County Clerk.

Mr. & Mrs. Bruce Hinman (1355 ST Rte 104) stated if the town would be willing to build a turn around on his property; then the trucks could use it instead of backing down.

4) Town properties: Supervisor Walter stated the land behind Mr. Charles Trumbles property on Co Rt 22 is really wet. He would be showing the other town property behind the Hwy Barn on Barber Rd to the gentleman who is interested in buying.

5) Upstate NY Poison Control Outreach Program: nothing new

6) Senior Citizen Club Financial Request: Supervisor Walter would send a letter

New Business: 1) Disbursement of former village property: The State Police have released the computer & nook bought by the former village clerk. The board agreed to take possession of them.

2) Local Law # 2 of 2011 "Dog Control Law": Mrs. Ford would like for the board to amend or revamp the section on kennels. As of now the law states no kennel licenses are to be issued.

3) Councilman Corlis asked if Local Law # 1 of 2001 "Telecommunication" aka cell tower law could be abolished. Supervisor Walter stated he would have something by next month's meeting.

4) Audit the Town Clerk & Tax Collector's 2015 books. Board agreed to audit the books on Tuesday, May 10th at 6pm before the regular monthly meeting. Mrs. Ford would post it in the papers.

Public Comment: 1) Mr. James Ellis, Commander/President of American Legion Post # 1435 (Russell/Tyron) asked if the old flags not be removed by the maintenance workers; he has volunteers that wouldn't know where to place new flags if they were. Also, the Memorial Day Parade would be on Monday, May 30th.

2) Councilman Corlis stated that the town should do a community wide fund raiser for the Legion Post # 1435. Supervisor Walter stated there were people already working on it at the local bar.

Adjournment: **Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**
Supervisor Walter called the meeting to a close at 7:50pm.

Respectfully submitted,
Amy J. Ford, RMO
Town Clerk