

Town of Albion
Regular Monthly Meeting
March 8, 2016

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis Sr.
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous Monthly Minutes (2/09/16): Mrs. Ford stated that on General abstract # 2, bill # 57 she had the wrong amounts listed. The total for the bill should have been \$180.00 not \$183.48; the break down should have been \$176.52/\$3.48 respectively. Supervisor Walter has sent out a corrected check. **Motion made by Councilman R. Mattison seconded by Councilman Corlis to accept the minutes with corrections made. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison 0 aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Oswego County Legislator: Mr. Potter read the list of resolutions the Legislature would be voting on. Supervisor Walter asked when the bridge over Caughdenoy Creek would be worked on, and Mr. Potter stated this summer. Mr. Potter also gave an Economic Development Survey along with the list of resolutions to Mrs. Ford, she would make copies of the survey for the board and the resolutions would be on file in her office.

2) Hwy Supt.: Mr. Cronk reported the following: A) He has had a talk with the workers and they are now off winter hours; they would go back if the weather changes. B) He has been hauling brush with his own big truck since the town trucks are still harnessed. He would like a tank of gas and the shifting fixed for the use of it. The board agreed. C) Out of the 250 tons of salt ordered, the town has 106 tons but he has to take at least 175 tons. He usually gets 40-60 from the County if needed, but he will refuse the salt this year. D) He would order the stone for the roads he plans on doing this year. E) Bill # 34 on Hwy abstract #3 for \$470.00 is for the 2007 International spreader that was damaged in the accident with a car.

3) DCO: Mr. Cronk stated that the NYS Ag & Markets Health Inspector has been going to other towns requesting the town boards and DCO's to sign Kennel Agreement contracts. Mr. Cronk then stated he had a vicious dog in the Town of Boylston and they had to use the pole to get near him; the dog has been put down.

4) Supt. of Cemeteries: Ms. Butler was absent. Supervisor Walter stated that she plans on opening Riverside Cemetery on Monday, March 14th – weather permitting.

5) CEO/BI: Mr. Mowers stated the problem with a septic system on So. Albion Rd has been taken care of. He has submitted the following report for February 2016: Issued 5 permits (2 renewals, 2 additions & 1 other). He's collected \$225.00 for the month.

6) Town Justice: Judge Allen stated he had submitted his report & check for February 2016 to Supervisor Walter prior to the meeting. Judge Allen asked if the town could get caller ID, Mrs. Ford would call Frontier and see. He also asked the board's permission to apply for another grant if one comes up; a resolution would have to be written for the permission. Judge Allen then stated that he has received many compliments from out of town attorneys on the bench and furniture.

7) Fire Dept.: Chief Holcomb was absent but submitted the following report for February 2016: Total calls = 22 (YTD = 42). 2016 Fire Contract = \$103,800, received \$51,900 in January. Beginning check balance - \$51,610.61, expenses = \$4,963.74. Balance moved to March = \$ 46,646.87. Supervisor Walter stated he has asked Chief Holcomb for a better report and was told that the quarterly report would be available by the end of March for April's meeting.

8) NOCA: Mr. Dealing was absent but he had informed Supervisor Walter that NOCA was looking into purchasing a new ambulance.

9) Town Clerk: Mrs. Ford reported for February 2016: Total take in/disbursed =\$245.00 (Town = \$225.00, NY Ag & Markets = \$20.00). She issued 10 dog licenses, 1 certified marriage & entered 4 bldg. permits. Petty cash is at \$25.00 as of 2/29/16. Mrs. Ford then stated she has sent out 9 dog license renewal notices for March and has given DCO Cronk a list of late renewals. She informed the board that she has been assigned the date of April 12th @3pm to settle the 2016 tax books with the County. **Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

10) Supervisor: For March 2016 as follows:

<u>Receipt</u>	<u>Disbursements</u>
General Money Market = \$638,407.42	General Money Market = \$28,030.80
Hwy Money Market = \$6,673.27	Hwy Money Market = \$40,263.62
<u>Account Balances (as of 2/29/16)</u>	
General Money Market = \$844,577.45	Hwy Money Market = \$403,604.15
General Checking Account = \$27,057.18	Hwy Checking Account = \$3,139.86
Trust & Agency = \$18,618.53	Cemetery = \$102,976.95
CDBG = \$1.00	
<u>Total = \$1,399,975.12</u>	

Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Supervisor then reported the following:

1)

Resolution # 4 of 2016
Transfer of Funds
(A1110.4 – Municipal Court Contractual Expense)

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 8th day of March 2016 as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1110.4 – Municipal Court Contractual Expense is to be raised One Hundred ten dollars (\$110.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 8th day of March 2016

Motion made by Councilman R. Mattison seconded by Councilman Mullin to accept resolution # 4 of 2016 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

2) Altmar Genesse LLC (aka Tailwater Lodge) is requesting another PILOT on a 10,000sq. Foot attached addition. There will be a meeting on Monday, March 14th at 2pm. Supervisor Walter stated the PILOT that they have in place now would not run out until 2023.

Audit Bills: General abstract # 3, bills # 64 - # 92 = \$69,061.27. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept and pay all general bills for March 2016 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy abstract # 3, bills # 28 - # 40 = \$12,312.19. **Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to accept and pay all Hwy bills for March 2016 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Old Business: 1) Distribution of Lighting District Cost: by next meeting

2) Austin Rd: Notice (RFQ) has been placed in the paper & will be placed again; the town attorney has sent notices to property owners regarding the Public Hearing to be held on 5/17/16 @ 6:30pm. Both the attorney's bill & legal notice are on general abstract # 3 of 2016.

3) 59 Howardville Dr.: Mr. & Mrs. Brian Jackson were present and asked the board if they would bring the road up to standards. As of now no ambulances or fire trucks could get down the road. Supervisor Walter stated he would contact the State & the town attorney to see what the next step would be. He would keep in contact with Mr. & Mrs. Jackson through e-mails prior to next month's meeting.

4) Town Properties: waiting for the snow to melt.

5) Upstate NY Poison Control Outreach Program: Supervisor Walter would see if June 22nd would work for them.

New Business: 1) Senior Citizen Club Financial Request: Supervisor Walter stated he received a letter requesting funds. The town had given them a donation in the past of \$800.00 for the Programs for the Aging. The previous town board had removed the funds from the budget back in 2012. Supervisor Walter would ask Ms. Paula Hauer to attend the next board meeting in April to explain just where the donation would go.

2) Councilman Corlis asked about giving the Hwy workers (permanent) a cost of living increase. Supervisor Walter stated the board would have to wait until the Teamster Contract is up for negotiations.

3) Justice Court Book Audit: the board would go into executive session after Public comments.

4) Councilman Corlis stated there were too many keys to the building, something needs to be done. Small discussion was made.

Public Comment: 1) Mr. Brian Myers stated he approached Mr. Bob Ellis from VFW Post # 1435 (Altmar), regarding the donation the board gives them every year. Supervisor Walter stated that the board has given two years' worth of donations last year since the Post did not submit a request in 2014. Supervisor Walter stated the Board does plan on donating to the Post this year when they receive a letter of request/bill.

2) Mr. Mowers stated that maybe a surveillance system should be considered for the Municipal Building. Mrs. Ford suggested a grant might be helpful with the cost.

3) Councilman R. Mattison asked if the maintenance workers could remove the Manger scene prior to starting work in the cemetery.

Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to enter into executive session to Audit the Judicial Books at 7:30pm. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Motion made by Councilman R. Mattison seconded by Councilman Corliss to re-enter into the regular meeting at 7:41pm. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Motion made by Councilman Corlis seconded by Councilman Mullin to accept the Judicial Books as audited. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

***Adjournment:* Motion made by Councilman L. Mattison seconded by Councilman Corlis to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Supervisor Walter called the meeting to a close at 7:43pm.

Respectfully submitted,

Amy J. Ford, RMO
Town Clerk