

Town of Albion
Regular Monthly Meeting
February 9, 2016

Present: Supervisor Aaron Walter
Councilman Randy Mattison
Councilman Lonny Mattison
Councilman Richard Corlis
Councilman Richard Mullin
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous Monthly Minutes: 01/05/16 (Organizational & Regular): **Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to accept the minutes as written. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Reports: 1) Oswego County Legislator: Mr. Potter read the list of twelve resolutions the County Legislature would be voting on. He then gave Supervisor Walter a list of county wide tax rates. A list of resolutions read would be available in the Town Clerk's office.

2) Tug Hill Circuit Rider: Mr. Baxter stated he had additional flyers for the Association of Town's Conference if anyone was interested in attending. He then stated the Tug Hill Commission has appointed Ms. Katie Malinowski as the new Executive Director. Ms. Malinowski had been acting as executive director since Mr. Bartow retired last July. Mr. Baxter then handed out booklets for the 2015-2016 Winter/Spring events for Oswego County. Extra copies would be available in the hallway of the municipal building.

3) Hwy Supt.: Mr. Cronk reported on the following: A) Tow has a lot of salt, he has cut back 50 ton. B) Mattison Rd is softening up and the plow trucks are getting stuck. He has talked with family members and they stated nothing is going to be built this winter. C) Mr. Cronk would like to raise the part-time pay for the wingmen who also does mechanical work; the only wingman that does both is Mr. Derel Stevens. The raise would be from \$10/hr. to \$12/hr. The board agreed to the raise. D) Stone/Oil: He plans on keeping just two trucks harnessed for the rest of the winter and have the third truck for hauling stone; to get an early start. Councilman R. Mattison stated that there is garbage and tires being thrown out on Hong Kong Rd. Mr. Cronk stated that the Hwy workers cannot legally go onto private property to pick up trash. Mr. Carl Anson Sr. stated that the stone from last April/May that was put down has been pushed to the edge of the roads and the plows have now plowed the stone away. Mr. Cronk stated the town doubles seals the stone but they do not sweep because it wastes too much stone. The way the town does stone/oiling the road lasts up to three years. Small discussion on stone/oiling was made.

4) DCO: Mr. Cronk stated he received the late renewal list for Jan. 2016 from Mrs. Ford who stated they had been taken care of. Mr. Cronk has talked with the dog owner whose dog has been running loose in the streets of the prior village of Altmar.

5) Supt. of Cemeteries: Ms. Butler was absent. Supervisor Walter stated nothing new to report.

6) Sole Assessor: Mr. Maxwell was absent. Supervisor Walter stated nothing new to report.

7) CEO/BI: Mr. Mowers submitted his report for January 2016. He issued 1 renewal and 2 formal complaints. Property on ST Rt. 13 was tagged as unlivable and 1625 ST Rt. 104 was tagged for violations. Mr. Mowers then stated the mobile home on Hong Kong Rd would be removed. Mr. Gary Bubis would be in Court on March 7th. Mr. Mowers then stated that his Supervisor from the State has

made a decision that ALL Amish would need building permits. Councilman R. Mattison asked if Mr. Mowers could ask the Amish not to put their signs on Town sign posts. Mr. Mowers stated he would.

8) Fire Dept.: Chief Holcomb was absent but had submitted the following report for January 2016. Total calls for 2015 = 317; total calls for the month = 20. Beginning check balance = \$1,592.91. Deposit = \$51,900.00 Expenses = \$1,882.36. Balance moved to February 2016 = \$51,610.61.

9) NOCA: Mr. Dealing stated that they would be making the final payment on the Firefighters Grant they were awarded years ago for \$500,000.

10) Town Clerk: Mrs. Ford reported for January 2016: Total take in/disbursed = \$530.00 (town = \$485.50; NYS Dept. of Ag & Markets = \$22.00; NYS Dept. of Health = \$22.50). She issued 12 dog licenses, 1 marriage license and 1 certified copy of birth. Entered 4 bldg. permits and sent out 10 dog license renewals for February and gave the DCO a list of 3 late renewals. Petty cash is at \$25.00 as of 1/31/16. Mrs. Ford stated the Tug Hill Commission has requested the use of the meeting room on 2/29/16 from 6-7:30pm; they would like the door to be opened by 5:30pm. Mrs. Ford submitted her 2015 Annual report, and then gave Supervisor Walter a check for \$635,484.71 (Six hundred thirty-five thousand four hundred eighty-four dollars and seventy-one cents), for the 2016 Town Tax Warrant. Mrs. Ford then stated the Board of Elections had sent a list of Primaries for this year and the ones in Sept. & Nov. would conflict with the monthly town board meetings. **Motion made by Councilman Corlis seconded by Councilman L. Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

11) Supervisor: For February 2016 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$6,340.15	General Money Market = \$81,491.23
Hwy Money Market = \$7.80	Hwy Money Market = \$30,744.65
<u>Account Balance (as of 1/31/16)</u>	
General Money = \$ 243,326.01	Hwy Money Market = \$448,472.33
General Checking Account = \$19,625.65	Hwy Checking Account = \$2,081.72
Trust & Agency = \$13,321.72	Cemetery = \$102,970.81
CBDG Account = \$1.00	
Total= \$829,799.24	

Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

Supervisor Walter also reported: 1) Board of Assessment Review re-appointment of Ms. Suzanne Schouten. **Motion made by Councilman R. Mattison seconded by Councilman Mullin to re-appoint Ms. Schouten to the B.A.R. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

2) Tug Hill Commission meeting on the 29th of this month regarding Harden properties up for sale across the County. Councilman Corlis and Councilman Mullin will attend.

3) CBDG status: New account listed on his report is part of the deal. He has completed the application and would have it in the mail.

Pay Bills: General abstract # 2, bills # 29- # 63 =\$16,729.20 **Motion made by Councilman L. Mattison seconded by Councilman Corlis to accept and pay all general bills for February 2016 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Hwy abstract # 2, bills # 14 - # 27 = \$8,243.83 **Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to accept and pay all Hwy bills for February 2016 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Old Business: 1) Distribution of Lighting District cost: Just waiting for Supervisor Walter to get pole numbers.

2) Austin Road: **Motion made by Councilman L. Mattison seconded by Councilman Corlis to allow Supervisor Walter to sign SEQR (Short Environmental Quality Report) forms. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Resolution # 2 of 2016
Order for Public Hearing for Local Law # 1 of 2016
(Regarding Austin Road)

At a Regular meeting of the Town Board for the Town of Albion held the 9th day of February, 2016 at the Town Hall, 15 Bridge Street, Altmar, New York 13302, County of Oswego, State of New York at 6:30pm.

RESOLUTION/ORDER FOR PUBLIC HEARING ON THE ADOPTION OF LOCAL LAW # 1 OF 2016 TO DESIGNATE THE ENTIRE LENGTH OF AUSTIN ROAD IN THE TOWN OF ALBION AS A MINIMUM MAINTENANCE ROAD

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly under take the enactment of a local law in the Town of Albion, such that there are no other involved agencies within the meaning of the New York Environmental Quality Review Act (SEQR) with respect to the proposed enactment of said Local Law, with the results that the Town Board shall act as lead agency in this matter; and WHEREAS, the adoption to said Local Law is an unlisted action for purposes of environmental review under SEQR; and WHEREAS, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

WHEREAS, the said EAF has been prepared and has been reviewed by the Town Board; and

WHEREAS, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria;

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that the enactment of proposed Local Law 1 of 2016 is an unlisted action, there are no other involved agencies and this Board shall act as lead agency in this matter for the purposes of SEQR review; and it is further

RESOLVED AND DETERMINED that the Town Board of the Town of Albion has reviewed the recommendations submitted by the Town of Albion Highway Superintendent and hereby issues the following findings in support of the designation of Austin Road as a minimum maintenance road:

1. Based upon the observations of the Town of Albion Highway Superintendent, the Town Board finds that the volume of motor vehicle traffic on the above described Austin Road is much less than fifty (50) vehicles per day.
2. Upon the designation of the above described Austin Road as a minimum maintenance road the property owners of land abutting these roads will continue to have reasonable access to their property.
3. Upon designation of the above described Austin Road as a minimum maintenance road traveling at a reasonable and prudent speed, under the circumstances, shall not be placed in a hazardous situation.
4. The above described Austin Road does not constitute a farm access road as defined in Local Law # 1 of 2013.
5. The above described Austin Road does not constitute access to a year round residence; and is further

On motion made by Lonny Mattison and seconded by Randy Mattison, BE IT RESOLVED as follows:

ORDERED, that the Town of Albion shall hold a Public Hearing as to the enactment of proposed Local Law 1 of 2016, said hearing to be held the 17th day of May, 2016 at 6:30pm, at the Albion Town hall, 15 Bridge Street, Altmar, New York 13302, at which time and place all persons interested in the subject thereof may be heard.

ORDERED, that the Town Clerk of the Town of Albion is hereby authorized and directed to publish a copy of this Resolution/Order in the Salmon River News and Queen Central News, the official newspapers for the Town of Albion, and post a copy of same on the sign board of the Town of Albion in the time and manner required by law.

Motion passed unanimously as follows: David Aaron Walter, Supervisor – aye; Randy Mattison, Councilman – aye; Richard Corlis, Councilman – aye; Rich Mullin, Councilman – aye; Lonny Mattison, Councilman – aye

Amy J. Ford, Town Clerk

Motion made by Councilman L. Mattison seconded by Councilman R. Mattison to accept resolution # 2 of 2016 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

3) 59 Howardville Drive: nothing new

4) Town Properties: need to determine sale method

- 5) Fuel purchases: Hwy Supt. Cronk has talked with Mirabito Energy Products.
- 6) Upstate NY Poison Control Outreach Program: Town needs to set a date & time this summer.

New Business: 1) DEC (Dept. of Environmental Conservation) to purchase tax map # 088.19-1-4.1 (Da & La Lodge). The board agreed not to sell the property and have it removed from the tax roll.

Resolution # 3 of 2016
NYS DEC Acquisition of Tax Map Parcel 88.19-1-4.1

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 9th day of February, 2016 as follows:

WHEREAS, the New York State Department of Environmental Conservation is considering an open space project to acquire a parcel of land on Bridge Street in the Town of Albion, specifically tax map parcel 88.19-1-4.1;

WHEREAS, the land in question is intended to be paid for with funds from the Environmental Protection Fund;

WHEREAS, the land in question has not been specifically listed on a prior state land acquisition plan;

NOW, THEREFORE, the Town Board of the Town of Albion hereby objects to the acquisition of the land by the New York State Department of Environmental Conservation, as it is their wish that it be sold on the open market so as to remain on the tax roll.

Dated this 9th day of February, 2016

Motion made by Councilman R. Mattison seconded by Councilman Corlis to accept resolution # 3 of 2016 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye

2) RFQ for Professional Engineering Services: Mrs. Ford would place this in both papers. A copy will be attached to the minutes in the official minute book.

Public Comment: 1) Councilman Corlis asked if the Cemetery and Fire dept. were audited. Supervisor Walter stated that the Cemetery was part of his report and the town could not request to audit the Fire Dept. He would ask Chief Holcomb for a better monthly report however.

2) Mr. William Sheeley asked about Howardville Drive. Supervisor Walter stated he hasn't received anything new from Ms. Tabitha Jackson. Mr. Sheeley then asked how many acres Da & La Lodge had. He was told there wasn't much to it.

3) Mr. Carl Anson Sr. asked about the municipal water issue. Supervisor Walter stated the CDBG (Community Development Building Grant) is the municipal water issue and the town has received the grant. The RFQ (Request For Qualification) would be in the papers. This is still in the early stages, but by the end of August the town should have the answers to how much it would cost and who would get it.

4) Mr. Wayne Dealing stated that NOCA had told the towns they would do an audit every four years through Ferguson CPA, P.C.; who were charging \$3,000 for a review and \$7,000 for a full audit. Now they are asking for \$12,500 for a full audit. Mr. Dealing stated that NOCA is solvent as of now.

Adjournment: **Motion made by Councilman L. Mattison seconded by Councilman Corlis to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye; Councilman Corlis – aye; Councilman Mullin – aye**

Supervisor Walter called the meeting to a close at 7:34pm

Respectfully submitted,
Amy J. Ford, RMO
Town Clerk