

Town of Albion
Regular Monthly Meeting
November 10, 2015

Present: Supervisor Aaron Walter
Councilman Thomas Reff
Councilman Randy Mattison
Councilman Lonny Mattison
Recording Secretary: Amy J. Ford, Town Clerk
Absent: Councilman Brad Hilton

Supervisor Walter called the meeting to order at 6:35 pm then led in the Pledge of Allegiance to the Flag.

Previous Monthly Minutes (10/13, 10/14 & 10/28/15): Mrs. Ford stated that on general abstract # 10 she had corrected appropriation numbers on bill's #284 to A1110.2 and bill # 287 to A5132.4. **Motion made by Councilman L. Mattison seconded by Councilman Reff to accept the minutes with corrections made. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye**

Reports: 1) Oswego County Legislator: Mr. Potter was congratulated on being re-elected for another 2-yr. term. He then briefly went over the list of resolutions the County Legislature would be voting on. Copy of the list would be available in the Clerk's office. Mr. Potter then answered the following questions: A) Councilman L. Mattison asked about the Pulaski Transfer Station and if it was closing. Mr. Potter stated that he did not see it closing in the foreseeable future. B) Councilman R. Mattison asked if the Nuclear Power Plant would be turning the property back the way it was when it closes. Mr. Potter stated that the Legislature would be discussing that issue. C) Councilman Reff asked about the solar power panels at the County DPW in Pulaski. Mr. Potter stated that they are almost paying for themselves.

2) Hwy Supt.: Mr. Cronk reported the following: A) CHIPS monies would be coming in soon; the e-mail system worked great. The town should be getting about \$144,404.79 by December 2015. B) The oil & stone work has been completed for the year; the following town roads have been done: Sheepskin (1.1 mile), Sloperville (7/10th mile), Barber (1.1 mile), Castor (4/10th mile), Centerville west (1 mile – pre patched) and Cemetery St. (2/10th mile). C) Mr. Cronk asked if the bills that come in December would be paid with 2015 funds or 2016 funds. Supervisor Aaron stated the bills that come in December would be paid in December. D) Mr. Cronk stated that he has done some research and found that the boards' choice of a snowplow seems to have electrical problems, and if it breaks down it would need to be towed. Supervisor Walter stated that the board would discuss this later. Supervisor Walter then stated that Mr. Cronk would have to give him his recommendation on Austin Rd.; then the board could move forward with a resolution next month. Councilman R. Mattison asked if there was a difference between paving a road or oil & stoning it. Mr. Cronk stated that blacktop is more expensive and by the State's standard the oil & stone would last up to ten years. Mr. Cronk then stated he planned on doing Hong Kong Rd next year.

3) DCO: Mr. Cronk reported: A) Six dogs were abused at 2064 ST Rte. 13. The State Police & the ASPCA handled the situation while he was in the hospital; the owners had a court date on the 16th of this month. The dogs were taken away. Mrs. Ford stated that she had licensed the four dogs in the top

apartment at 29 Albion Cross Rd's; whereas the dogs in the bottom apartment have gone passed their renewal date.

4) Supt. of Cemeteries: Ms. Butler was absent; however Supervisor Walter stated that the scanning of records was complete (Legacy Mark Grant) and were being sent to Pennsylvania for the final step.

5) CEO/BI: Mr. Mowers stated he extended his report to 11/01/15 to cover the fire at 37 Albion Cross rd. Also the house at 6 Church Street has a don not occupy placard and will be demolished. Mr. Mowers then gave his report for October 2015 (including 11/01/15): Issued nine permits (4 renewals, 2 additions, 3 others); six Certificates of Completion and he still has 24 Continued Education Credits. Mr. Mowers then stated he has received a map for property on ST Rte. 104; the owner would like to do another subdivision (he is within his rights to do so). However, there are not enough road frontages to comply with the town's regulations and the NYS Fire Code. Supervisor Walter stated he would contact the town's attorney and have her review the matter.

6) Fire Dept.: Chief Holcomb was absent but submitted the following report for October 2015: 26 call; Beginning balance = \$46,919.09; expenses = \$13,995.72; balance moved to November = \$32,923.37. Chief Holcomb also submitted his quarterly report along with the Fire Dept.'s Treasurer's report for October 2015. There was a small discussion on the meeting room's set up.

7) NOCA: Mr. Dealing stated the NYS Attorney General is cracking down on businesses that are not fulfilling their responsibilities and they are cutting down on fraud.

8) Town Clerk: Mrs. Ford reported for October 2015: Total take in/disbursement = \$741.50 (town = \$722.50, NYS Ag. & Markets = \$19.00). She issued 6 certified copies, 11 dog licenses, 1 fish cleaning permit & entered 9 building permits. Petty cash is at \$25.00 (as of 10/30/15). **Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman R. Mattison – aye; Councilman L. Mattison.** Mrs. Ford also stated that she received a letter from Real Property stating Ms. Susanne Schouten's appointment to the B.A.R. would be up next year; Supervisor Walter took the letter.

9) Supervisor: For the month of November as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$2,830.47	General Money Market = \$23,049.28
Hwy Money Market = \$6,138.41	Hwy Money Market = \$104,269.85
<u>Account Balances (as of 10/31/15)</u>	
General Money Market = \$337,414.23	Hwy Money Market = \$246,364.26
General Checking Account = \$24,173.62	Hwy Checking Account = \$6,449.44
Trust & Agency = \$16,986.03	Cemetery = \$99,588.62
Total = \$730,976.20	

Motion made by Councilman Reff seconded by Councilman L. Mattison to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye

Resolution # 13 of 2015
Transfer of Funds (Machinery CE- DA5130.4)

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 10th day of November 2015, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA5130.4 – Machinery Contractual Expense is to be raised Two Thousand dollars (\$2,000.00), and said funds are to be transferred from account DA5110.42 – Fuel for Equipment

Dated this 10th day of November 2015

Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to accept resolution # 13 of 2015 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye

Resolution # 14 of 2015
Transfer of Funds (Accounting CE – A1320.4)

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 10th day of November 2015, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A1320.4 – Accounting Contractual Expense is to be raised Two Thousand dollars (\$2,000.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 10th day of November 2015

Motion made by Councilman R. Mattison seconded by Councilman L. Mattison to accept resolution # 14 of 2015 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye

Resolution # 15 of 2015
Snowplow Financing

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 10th day of November 2015, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary to purchase a new Dump Truck and necessary equipment for the purpose of plowing snow (ie: plow, wing, sander, lights, etc.),

NOW, THEREFORE, the Board authorizes the purchase of a 2017 Western Star truck and necessary equipment for a combined amount not to exceed \$185,000.00 and authorizes a 4-year statutory installment bond to be issued with NBT Bank in the amount not to exceed \$185,000.00 at an interest rate of no more than 4% to finance the purchase of the truck and equipment.

Dated this 10th day of November 2015

Motion made by Councilman R. Mattison seconded by L. Mattison to accept resolution # 15 of 2015 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye

Resolution # 16 of 2015
Snowmobile Operation/Access on Town Roads (Pulaski St.)

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 10th day of November 2015, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary to restrict the operation/access of snowmobiles on certain Town roads,

NOW, THEREFORE, the Board hereby closes Pulaski Street to snowmobile operation/access from its western intersection with State Route 13 to a point 1/10th of a mile east, in the interest of the safety of the public.

Dated this 10th day of November 2015

Motion made by Councilman Reff seconded by Councilman R. Mattison to accept resolution # 16 of 2015 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye

Resolution # 17 of 2015
Third Party Custodial Agreement

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 10th day of November 2015, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary to authorize collateral to secure its deposits and authorize a designee to execute an agreement governing the arrangement,

NOW, THEREFORE, the Board hereby authorizes the use of Eligible Securities and Eligible Letters of Credit ad collateral as pledged to secure its deposits that exceed FDIC coverage,

FURTHER, the Board hereby authorizes its Chief Fiscal Officer/ Town Supervisor to execute a Third Party Custodial Agreement governing the above arrangement, as required under NYS General Municipal Law.

Dated this 10th day of November 2015

Motion made by Councilman L. Mattison seconded by Councilman Reff to accept resolution # 17 of 2015 as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye

Reports Continued:

10) Town Justice: Judge Allen stated that with the help of Mrs. Ford the figures of all the Judicial Grant monies spent have been accounted for and he has received the O.K. from Albany to sign the report and submit it to them. Mr. Bryan Meyers asked about fishing tickets. Judge Allen stated they were down.

11) Tug Hill Circuit Rider: Mr. Baxter reported the following: A) the town's website is up to date including September's minutes, he only lacks January's. B) The Tug Hill Commission's Annual report has been sent out. C) "Oswego County Hidden Treasure" publication is out and features the Salmon River Falls. D) County's 2015/2016 Winter & Spring events publications are out as well. E) There's still a vacancy for the Tug Hill Executive Director since Mr. John Bartow stepped down. The Deputy Executive Director is filling in for now. F) Training session for Planning Boards will be next month.

Pay Bills: General abstract # 11, bills # 298 - # 328 = \$19,427.78 **Motion made by Councilman L. Mattison seconded by Councilman Reff to accept and pay all general bills for November 2015 as submitted. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye**

Hwy abstract # 11, bills # 135 - # 147 = \$78,855.30 **Motion made by Councilman R. Mattison seconded by Councilman Reff to accept and pay all Hwy bills for November 2015 as submitted. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye**

Old Business: 1) Distribution of Lighting District Cost – reviewing former Village records: The town's attorney has stated to Supervisor Walter that the town is obligated to pay what is owed. However, Supervisor Walter did some research into the former Village records and came up with a "Red Cap Service Clause". The town can choose seven lights to be turned off for 3 years; the board needs to come up with a list of lights by next month's meeting. Supervisor Walter would have the bills he's been holding from July to present on December's general abstract.

2) Austin Road/Road maintenance & classification – resolution pending: Supervisor Walter & Hwy Supt. Cronk would get together and work on this.

3) Municipal Building signage: Supervisor Walter has received the letters, they would be up next week; just have to decide where to place them.

4) Fleet Plan implementation: Supervisor Walter stated he would like the town board to buy a new plow truck this year then buy another in four years, and so on until the oldest truck would be eight years old not twelve or fifteen like they are now when the town is ready to sell/trade.

5) 59 Howardville Drive: nothing new

6) Town Properties: the board needs to determine sale method. Small discussion

New Business: 1) 2016 Budget Adoption: Special Meeting on Wednesday, November 18th at 6pm. Mrs. Ford would notify the papers and post it on the door & boards.

2) Former Village Clerk's restitution: Supervisor Walter stated that rumors have been floating around that Ms. Bailey would be released soon. Judge Allen stated that Ms. Bailey has to pay \$1,000.00 per month for 117 months or she goes back to jail for the full time she was sentenced to and she still has to pay the money back. She would have a Probation Officer out of Syracuse. Ms. Debra Smith stated that

according to a website Ms. Bailey would be having a parole hearing in December 2015; if she's not being released then she would be on another list of parole hearings.

***Adjournment:* Motion made by Councilman L. Mattison seconded by Councilman Reff to adjourn the meeting. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman R. Mattison – aye; Councilman L. Mattison – aye**

Supervisor Walter called the meeting to a close at 7:56pm.

Respectfully submitted,
Amy J. Ford
Town Clerk