

Town of Albion  
Regular Monthly Meeting  
July 14, 2015

Present: Supervisor Aaron Walter  
Councilman Thomas Reff  
Councilman Brad Hilton  
Councilman Randy Mattison  
Recording Secretary: Amy J. Ford, Town Clerk  
Absent: Councilman Lonny Mattison

Supervisor Walter called the meeting to order at 7:20 pm then led the Pledge of Allegiance to the Flag.

*Previous monthly minutes (6/09/15):* **Motion made by Councilman Hilton seconded by Councilman Mattison to accept the minutes as written. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Mattison – aye**

*Reports:* 1) Oswego Co. Legislator: Mr. Potter read the list of fourteen resolutions the County Legislature had passed for the month of July 2015. A copy is available in the Town Clerk's office.  
2) Tug Hill Commission: Ms. Malinowski stated she had nothing new to add.  
3) Hwy Supt.: Mr. Cronk reported the following: A) Motor paving (millings) have been completed for Sheepskin Rd & Cemetery St. B) Town will have a problem with the County – the town looks to lose 60% of the snow & ice contracts. The Hwy Supt.'s will have a meeting Wednesday, July 29<sup>th</sup> at the Eis House in Mexico. The County also will not pay for anymore sand hauling; and they want the town's to keep track (sign on or off) when they are on the County roads. C) Shoulders on Sheepskin need to be done and the County has the only machine to do them. D) One of the workers had used the town loader to remove a down tree from the road near the school. The policy states that if only one man is available then the loader is to be used. Councilman Mattison asked if Mr. Cronk was training his men in Haz-Mat (chemical hazards). Mr. Cronk stated he was not, also the Cemetery workers would not be trained by him. Councilman Mattison stated that all town employees should be trained. Supervisor Walter (as owner of the Altmar Hotel) asked Mr. Cronk for his assistance with closing Mill St. when he holds the Bar Challenge. The lots on the eastside of Mill St. would be used and the only from Bridge St. to the property line would be closed. Mr. Cronk stated he would as Hwy Supt. close the section of road; Supervisor Walter would have to contact the neighbors. Supervisor Walter stated that no drinking would be allowed in the street, only on the Altmar Hotel's property.  
4) DCO: Mr. Cronk reported: A) The Town of Parish' DCO had contacted him regarding a proposed dangerous dog moving into Albion. Mrs. Ford stated the dog has been licensed and the owner is denying the dog is dangerous. B) Another dog has bitten an USPS driver and that case is now in the hands of the Oswego Co. Health Dept. The dog is chained up.  
5) Supt. of Cemeteries: Ms. Butler was absent but Supervisor Walter reported that seven plots have been sold. The workers are getting straight pay for working on the weekends. He has asked for more information on the invoices for the mower.  
6) CEO/BI: Mr. Mowers submitted his report for June 2015: Issued: 15 permits (11 renewals; 1 residential; 3 other). Also issued: 1 Certificate of Occupancy & 3 Certificates of Completion. He has 24 continued education credits to date.

7) Town Justice: Judge Allen stated that since last month's meeting both him & Supervisor Walter have made phone calls; they had agreed to put the Judicial Grant work out for bid; the legal notice had ran for two weeks. The only bids received were two for the construction and one for the air conditioning.

- Mr. Will Shepard bid \$8,297.00 for the construction of the bench
- Mr. Frank Cronk bid \$14,500.00 for the construction of the bench
- G & J Mechanicals bid \$11,600.00 for the air conditioning (HVAC)

Judge Allen has the bids for the furniture; he would also check with the State to see if any left over money from the construction/supplies could be used with the \$6,000 (HVAC). This would help lower the amount the town needs to cover the bid. Small discussion was made on this topic.

Supervisor Walter stated he would like more info on the quote from G & J Mechanicals. Once the work begins, it should take about three weeks to complete.

8) Fire dept.: Chief Holcomb was absent but submitted the following report for June 2015: Responded to 26 calls. Beginning June 1, 2015 check balance = \$54,531.86; expenses = \$2,746.98. Total amount moved to July's checking = \$51,784.88. Chief Holcomb also submitted his quarterly report for the months of April, May & June: total expenses were = \$8,165.97. Check balance at the start of April = \$55,937.59; ending balance moved to July's checking = \$51,784.88.

9) NOCA: Mr. Dealing submitted NOCA's quarterly report for the months of April, May & June 2015: total revenues = \$300,264.89; total expenses = \$299,733.01. Net income (loss) = \$531.88. Beginning balance in April = \$147,905.52; total amount moved forward to July 2015 = \$148,437.40. Mr. Dealing then reported: A) after meeting with the insurance representatives there will be an 11.4% increase, not including comp. B) NOCA's 1<sup>st</sup> budget meeting for 2016 would be held on 07/25/15 at 10 am. C) They have had problems with the snow removal contractor; the State will be paid directly from now on. They are looking for a replacement contractor. D) The cost of comp. has been increasing regularly even without a claim.

10) Town Clerk: For the month of June 2015: total disbursed = \$1,115.00 (Town = \$1,076.50, NYS Ag & Markets = \$16.00, NYS Dept. of Health = \$22.50). Mrs. Ford issued 1 marriage license, 14 certified copies, and 16 dog licenses & entered 2 miscellaneous revenues (\$312.00 for Hwy scrap & \$20.00 for a bad check). She also collected \$547.00 for the 16 bldg. permits. Petty cash is at \$25.00. Mrs. Ford then informed the board that she would like to purchase a new phone/fax/answering machine for \$107.00. She has contacted Auction's International and their representative would be coming to take pictures and inventory the items Mr. Cronk & she has on Friday July 17<sup>th</sup> at 10:30 am. **Motion made by Councilman Mattison seconded by Councilman Hilton to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Mattison – aye**

11) Supervisor: For the month of July 2015 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$12,596.46	General Money Market = \$22,365.12
Hwy Money Market = \$6.84	Hwy Money Market = \$48,244.45
<u>Account Balances (as of 6/30/15)</u>	
General Money Market = \$388,385.21	Hwy Money Market = \$391,201.07
General Checking Account = \$19,590.75	Hwy Checking Account = \$4,393.80
Trust & Agency = \$15,425.37	Cemetery = \$90,153.54
<u>Total = \$909,149.74</u>	

**Motion made by Councilman Reff seconded by Councilman Hilton to accept the report as read. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Mattison – aye**

Supervisor Walter also reported: A) The Flu Clinic through Rite Aid would be held sometime in August/September. B) He has received the Teamsters contract for finalization; he would like the board to give it a final look over before he signs it and issues the Hwy workers their retro pay.

*Pay Bills:* General abstract #7: bills # 195 - #223 = \$14,022.46. Bill # 224 is to be added for the Judicial Grant copier from Oneida Office Supply for \$ 511.00. General abstract #7: bills # 195 - #224 = \$14,533.46

**Motion made by Councilman Hilton seconded by Councilman Mattison to accept and pay all general bills for July 2015 with corrections made. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Mattison – aye**

Hwy abstract # 7: bills # 94 - # 101 = \$2,458.88. **Motion made by Councilman Reff seconded by Councilman Mattison to accept and pay all Hwy bills for July 2015 as submitted. Motion carried.**

**Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Mattison – aye**

*Old Business:* 1) Distribution of Lighting District cost – contract up in June 2015: Supervisor Walter received two contracts with National Grid. The first was for replacing a light fixture and the second is dated in 1966 for a perpetual contract. He has given the town's attorney a copy of the perpetual contract to look over.

2) Austin Road/Road maintenance & classification: The town has done the first step already with a 2010 Local Law.

3) Municipal signage: nothing new

4) Fleet Plan implementation: Budget time

5) 59 Howardville Drive: have not heard anything

*New Business:* 1) Municipal water study: Both Councilmen Reff & Hilton agree to get a grant for both the feasibility & engineering studies. Councilman Mattison stated he wouldn't make a decision based on the outcome of the Hearing; he would like it put on the ballot in November to get the whole town's opinion.

Supervisor Walter stated the bonus money from the Tail Water Lodges PILOT program could cover the town's 5% share of the \$50,000 grant. **Motion made by Councilman Reff seconded by Councilman Hilton to continue with the NYS Community Development Block Grant (CDBG) application for the maximum amount of Fifty Thousand (\$50,000) dollars with the contingent on the studies being implemented on a phase approach. Motion carried. Adopted (3-1) Supervisor Walter – aye;**

**Councilman Reff – aye; Councilman Hilton – aye; Councilman Mattison – nay**

2) Town properties: Councilman Hilton presented copies of Town owned parcels that he suggests the board sell to put them back on the tax roll. The parcels being: A) Barber Rd; 9.5 acres (2<sup>nd</sup> parcel Hwy Garage). B) Cordoroy Rd; 25 acres (land locked, swampy). C) ST Route 104 Dugway; 84' x 45' (Grange – used previously for voting District #2). Supervisor Walter stated this would be tabled until next month.

*Reports continued:* 11) Paul Baxter, Circuit Rider (Tug Hill): Mr. Baxter stated the Salmon River Municipal Agreement has passed. The Tug Hill Director is stepping down; however, Ms. Malinowski would be the internment until someone new is appointed.

*Adjournment:* **Motion made by Councilman Hilton seconded by Councilman Mattison to adjourn the meeting. Motion carried. Adopted (4-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Mattison – aye**

Supervisor Walter called the meeting to a close at 8:40pm

Respectfully submitted,

Amy J. Ford  
Town Clerk