

Town of Albion
Regular Monthly Meeting
June 9, 2015

Present: Supervisor Aaron Walter
Councilman Thomas Reff
Councilman Brad Hilton
Councilman Randy Mattison
Councilman Lonny Mattison
Recording Secretary: Amy J. Ford, Town Clerk

Supervisor Walter called the meeting to order at 6:30pm then led in the Pledge of Allegiance to the Flag.

Previous monthly minutes (5/12/15): Supervisor Walter stated that under New Business section (3), he was misquoted on the amount for the Feasibility and Engineering studies. The amount “just” for the Feasibility study would be around \$4,000 and between \$10,000 to \$12,000 for the Engineering study.

Motion made by Councilman Lonny Mattison seconded by Councilman Hilton to accept the minutes with corrections made. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye

Reports: 1) Oswego County Legislator: Mr. Potter stated the Legislature would be meeting on Thursday, June 11th at 7pm at the County Office Bldg. to go over and vote on the twelve proposed resolutions which he then briefly went over. Mr. Potter stated that one of the resolutions was the changing of the County’s business hours for July & August to 8:30am to 4:00pm. He also stated that the Sandy Creek Central School Girls softball team would be honored at the Thursday’s meeting. Copies of the resolutions will be available in the Town Clerks office.

2) Hwy Supt.: Mr. Cronk reported the following: A) The State would no longer be doing “Right to Know” safety classes; the County would be training the Town Hwy Supt’s., who then in turn would train their men. B) On June 16th at 7am at the Scriba County Hwy Dept. there will be a meeting on the rate cuts the County will be doing regarding sand hauling, equipment rental and CHIPS monies. Mr. Cronk would like some or all of the board to accompany him to this meeting. C) The milling program with the State will begin again soon. D) Due to the weather the oil & stoning has been put behind. E) Albion has worked with other Towns to get them caught up and in turn they will help when we start cutting trees.

Supervisor Walter stated that money needs to be transferred into one of the Hwy accounts for this month, but would like to get together with Mr. Cronk to figure out an amount for the rest of the year. Councilman Randy Mattison asked if the safety class would have multiple instructors. Mr. Cronk stated he would get more information on the 22nd of June when he goes through training. Councilman Lonny Mattison asked if the fuel tanks that were removed from the Municipal Bldg. had been listed yet. Mr. Cronk stated not yet; Mrs. Ford would contact Auctions International and set up a time.

3) DCO: Mr. Cronk reported: A) the Pitt-bull from County Route 22 was kept eighteen days, but he only charged for five days. The ASPCA took the dog which then bit two people and was put down. The town would not be held responsible.

4) Supt. of Cemeteries: Ms. Butler reported that two foundations were poured and there will be a burial sometime in July. Councilman Lonny Mattison asked if the abandoned cemetery on County Route 28 had been fixed. Supervisor Walter stated it hasn’t. Mr. Cronk stated once the ground dries out a bit he would fill the graves in and try to correct the leaning headstone. Councilman Randy Mattison stated he

had talked with the State Comptroller and was told there is no law regarding fixing cemeteries. Supervisor Walter stated he would look into the Cemetery Law manual regarding fixing headstones and filling in graves.

Councilman Hilton stated he received a complaint that Riverside Cemetery was not ready for Memorial Day. He drove through the cemetery the day before Memorial Day and saw four people working. Councilman Randy Mattison stated that some graves near the main monument need to be filled in. Ms. Butler stated she had instructed the workers to concentrate around the main monument for the Memorial Day ceremony. Mr. Cronk then asked if he could fill in his brother's grave on his own time. Supervisor Walter stated he would look into seeing if he could. Small discussion was made on perpetual care.

5) CEO/BI: Mr. Mowers submitted his report for May 2015. He issued 14 permits: 11 renewals, 3 other (pool/shed/OWTS). Also issued were 2 Certificates of Completion, he received two formal complaints and voided 1 permit.

6) Town Justice: Judge Allen briefly went over the Special meeting minutes of April 30th 2015 regarding the Judicial Grant. He addressed the board and informed Supervisor Walter that in regards to the Judicial Grant he was the Chief Financial Officer and the board members were only to audit and make sure the grant money was being spent correctly. Also, the board was only in control of the \$6,000 set aside for the air conditioning; he did not need board approval. Heated discussion was made on this topic.

7) Fire Dept.: Chief Holcomb was absent but submitted the following report for May 2015. They responded to 31 calls. Beginning May 1, 2015: Check Register Balance = \$55,937.59. Expenses = \$1,405.73. Checking Account Balance moved to June 2015 = \$54,531.86.

8) NOCA: Mr. Dealing reported the following: A) a new Urgent Care has opened in Pulaski next to the Family Dollar. B) A new ambulance crew has been put on because of the Urgent Care calls. C) NOCA can now pick up their own calls and assist McFee (Mexico). D) Calls are up 100%. E) Possibly no change in the 2016 proposed budget. F) Obamacare increases will have double digits (19%). G) State income tax has been filed and they are waiting for their return. H) June 25th – possible meeting with Towns. I) 2nd Quarterly report will be given at next month's meeting.

9) Town Clerk: Mrs. Ford reported she has compiled a list of un-used office equipment from the vault; Supervisor's & Assessor's offices and she will contact Auctions International to set up a date & time after the computers are wiped clean. For the month of May 2015 total taken in & disbursed was \$784.50 (Town = \$767.50; NYS Ag & Markets = \$17.00). Petty cash is at \$25.00. **Motion made by Councilman Randy Mattison seconded by Councilman Reff to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye**

10) Supervisor: Supervisor Walter went over the following:

1) Resolution # 4 of 2015
Transfer of Funds (Cemetery Flags)

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 9th day of June, 2015, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A8810.22 – Cemetery Flags is to be raised One Hundred ninety eight dollars and two cents (\$198.02), and said funds are to be transferred from account A6510.4 – Veterans Service Contractual Expense.

Dated this 9th day of June 2015

Motion made by Councilman Lonny Mattison seconded by Councilman Randy Mattison to accept resolution # 4 of 2015 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman

Reff – aye; Councilman Hilton – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye

2) Resolution # 5 of 2015

Transfer of Funds (Cemetery CE)

BE IT RESOLVED, THE Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 9th day of June 2015, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: A8810.4 – Cemeteries Contractual Expense is to be raised Two Thousand Seven Hundred thirty dollars (\$2,730.00), and said funds are to be transferred from account A1990.4 – Contingency

Dated this 9th day of June 2015

Motion made by Councilman Hilton seconded by Councilman Reff to accept resolution # 5 of 2015 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye

3) Resolution # 6 of 2015

Transfer of Funds (Machinery CE)

BE IT RESOLVED, the Town Board of the Town of Albion, Oswego County, New York, at a regular meeting of said Board on the 9th day of June 2015, as follows:

WHEREAS, the Town of Albion Town Board has found it necessary for the fiscal accuracy of the town to make a certain transfer of money and raise the amount originally appropriated,

NOW, THEREFORE, the budget appropriated in the following account: DA5130.4 – Machinery Contractual Expense is to be raised Eight Thousand fifty dollars (\$8,050.00), and said funds are to be transferred from account DA5142.42 – Snow Removal Fuel for Equipment

Dated this 9th day of June 2015

Motion made by Councilman Hilton seconded by Councilman Lonny Mattison to accept resolution # 6 of 2015 as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye

Councilman Randy Mattison stated he would like to put a limit on the number of resolutions and cost control. He would also like a total amount for Machinery CE that will cover the rest of the year for next month's meeting.

4) Salmon River Council of Governments Inter-municipal Agreement. Mrs. Ford will sign and put the Town seal on it and send it to Mr. Baxter. Copies will be made for Supervisor Walter & herself. **Motion made by Councilman Randy Mattison seconded by Councilman Hilton to accept the agreement. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye**

5) Letter from Linda Lockwood, Oswego County Legislature Chair, Upstate Revitalization Sub Committee. Regarding: improving Oswego County.

6) Tug Hill Commission Associate Circuit Rider: Still talking.

7) Town of Amboy Shared Services Agreement: **Motion made by Councilman Lonny Mattison seconded by Councilman Hilton to accept the agreement. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye** Mrs. Ford will sign & put the Town seal on it and send it back to Amboy. Copies will be made for the Supervisor, Hwy Supt. & herself.

8) For the month of June 2015 as follows:

<u>Receipts</u>	<u>Disbursements</u>
General Money Market = \$402.06	General Money Market = \$25,584.71
Hwy Money Market = \$14,931.32	Hwy Money Market = \$26,700.50
<u>Account Balances (as of 5/31/15)</u>	
General Money Market = \$398,153.87	Hwy Money Market = \$439,438.71
General Checking Account = \$18,877.50	Hwy Checking Account = \$10,465.00

Trust & Agency = \$13,207.58

Cemetery = \$90,147.98

Total = \$970,290.64

Motion made by Councilman Lonny Mattison seconded by Councilman Randy Mattison to accept the report as read. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye

Pay Bills: General abstract # 6 of 2015, bills # 172 - # 194 = \$10,057.56. Supervisor Walter stated that bill # 190 needed the appropriation number changed to A8810.4 from A8810.21. The total amount would not change. **Motion made by Councilman Hilton seconded by Councilman Reff to accept and pay all general bills for June 2015 with correction made. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye**

Hwy abstract # 6 of 2015, bills # 81 - # 93 = \$35,417.52. **Motion made by Councilman Reff seconded by Councilman Hilton to accept and pay all Hwy bills for June 2015 as submitted. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye**

Old Business: 1) Distribution of Lighting District Cost – contract up June 2015: Supervisor Walter stated he is still working with Kandy Carvey via e-mails & cell phone calls.

2) Austin Road/ Road maintenance & classification: It's in the Town attorney's hands.

3) Municipal Building signage: nothing yet

4) Fleet Plan implementation: pending budget time

5) 59 Howardville Drive: nothing new

New Business: 1) Municipal Building feasibility study: Supervisor Walter stated he received a phone call from Mr. Swanson of the Tail Water Lodge asking about municipal water. Supervisor Walter along with County Legislator Potter met with Mr. Swanson. The first step would be a feasibility study and the second step would be an engineering study. Supervisor Walter then gave the floor to Mr. Eric Pond, P.E. from Barton & Loguidice (Consulting Engineering Firm). Mr. Pond stated the following: a) He & his firm have worked with other town's in Oswego County when they formed their water districts. b) He recommends starting with small baby steps. c) The needs of the community should be heard; who needs water etc... D) Find potential water sources. E) Are there financial grants available; feasibility study would be \$4,000 to \$5,000 F) How long would it take –could take up to six months. Councilman Randy Mattison stated the Town of Albion is a big spread-out township and would everyone be able to get water; and then asked if the water could cross State Route 13. Mr. Pond stated it could. Mr. Pond then stated that a water district would be formed if either of the following was done: a) the townspeople would decide with a petition if they wanted water. b) By order of the board for a petition for a referendum, or by c) a direct referendum by the board. Mr. Rick Stowell stated that it should be placed on the ballot for a referendum vote in November of this year. Small discussion was made on benefits from municipal water/cost.

2) Hwy Dept. equipment usage: tabled until next month.

Reports continued: 11) Tug Hill Circuit Rider: Mr. Baxter reported: A) the SRCLG had met in Albion on Tuesday June 2nd and he thanked the board for hosting. The next meeting will be in August B) He handed

out pamphlet's for the 2015 Summer & Fall events for Oswego County; available in the hallway. Supervisor Walter then asked if Mr. Baxter would assist Mrs. Ford with getting the old computers ready for sale. Mr. Baxter stated he would.

Public Comment: 1) Mr. Rick Stowell asked if Supervisor Walter did anything with the Property Tax Freeze Program. Supervisor Walter stated he did not but he plans on partaking in it for 2016.

Adjournment: **Motion made by Councilman Randy Mattison seconded by Councilman Lonny Mattison to adjourn the meeting. Motion carried. Adopted (5-0) Supervisor Walter – aye; Councilman Reff – aye; Councilman Hilton – aye; Councilman Randy Mattison – aye; Councilman Lonny Mattison – aye**

Supervisor Walter called the meeting to a close at 8:15pm.

Respectfully submitted;

Amy J. Ford
Albion Town Clerk