

**Town of Albion  
Organizational Meeting  
January 7, 2014**

**Present: Supervisor Walter  
Councilman Reff  
Councilman Hilton  
Councilman R. Mattison  
Councilman L. Mattison  
Town Clerk Ford**

After the Pledge of Allegiance to the Flag was spoken, Supervisor Walter called the meeting to order at 6:30pm.

Supervisor Walter stated that the Rules of Procedure and Conduct are to be the same as the previous year. He then went over the Non-elected positions. There are two open positions on the Board of Assessment Review. Mrs. Ford will advertise for these positions.

The following are the committees Supervisor Walter has appointed the Councilmen and himself to: Village of Altmar – Supervisor, Councilman Reff, Councilman Hilton  
Communications: Councilman Hilton, Councilman L. Mattison  
Insurance: Councilman Hilton, Councilman R. Mattison  
Fire Dept.: Supervisor Walter, Councilman Reff, Councilman L. Mattison  
American Disabilities Act: Councilman Reff, Councilman L. Mattison  
Highway: Supervisor Walter, Councilman Reff, Councilman R. Mattison  
Buildings: Supervisor Walter, Councilman Hilton, Councilman R. Mattison  
Subdivisions: The whole board.

There are no changes to the Procurement Policy or the Investment Policies and Guidelines. In the Resolutions, the only change would be to the official Town paper. The Town will now have two, the Oswego County Weeklies and the Queen Central News.

Supervisor Walter stated he would appoint himself as the Town's delegate to the Association of Towns, since no other board member showed interest.

The Town Board will audit the Department Heads books & files using the following schedule:  
Town Justice: February 2014. Town Clerk: March 2014. Town Supervisor: April 2014. Tax Collector: May 2014.

Motion was made by Councilor Hilton to adjourn the meeting, seconded by Councilman R. Mattison. Motion carried. Adopted (5-0). Supervisor Walter – aye, Councilman Reff – aye, Councilman Hilton – aye, Councilman R. Mattison – aye, Councilman L. Mattison – aye. Supervisor Walter called the meeting to a close at 6:39pm.

*Respectfully submitted;  
Amy J. Ford  
Albion Town Clerk*