

**AAMB  
Organizational Meeting  
January 6, 2009**

**Present: Frederick Stowell: Supervisor  
Jack Barker: Council member  
Nancy Sheeley: Council member  
Ron Eldred: Council member  
Carl Anson Jr.: Council member  
Recording Secretary: Amy J. Ford; Town Clerk**

Supervisor Stowell called the meeting to order at 6:34pm, followed by the Pledge of Allegiance to the Flag.

Supervisor Stowell handed out the following:

- Rules of Procedure and Conduct
- Non-elected appointments and Supervisor's appointments
- Committees: Supervisor Stowell would contact the board members if he requests their assistance
- Procurement Policy and Investments/Guidelines
- Resolutions and Claims Procedures
- Code of Ethics and Procedures for Auditing Claims

Dates for workshops to audit department head books are:

- Town Justice – February
- Town Clerk – March
- Supervisor – April
- Tax Collector – May

Supervisor Stowell would like the board's action on the following:

- Subdivision Regulations
- Investment/Procurement Policy
- Town Board/Hwy Supt. agreement on Hwy money expenditures

There have been changes to the Processing/Auditing Claim Procedures; these will be utilized throughout the year.

Supervisor Stowell would like Mrs. Ford to contact the following of the names and addresses of the Town Officials:

- Executive Director, Association of Towns
- NYS Dept. of Audit & Control
- Oswego County Clerk
- NYS Board of Equalization & Assessment for Assessor with the date of appointment & expiration

Supervisor Stowell would like Hwy Supt. Cronk to submit his (5) five year Hwy Improvement & Maintenance plan by March 2009 meeting.

**Motion made by Councilor Anson Jr. seconded by Councilor Sheeley to accept all previous blanket resolutions as Resolution # 1 of 2009. Motion carried. Adopted (5-0)**

**Councilor Barker: aye**

**Councilor Sheeley: aye**

**Councilor Eldred: aye**

**Councilor Anson Jr.: aye**

**Supervisor Stowell: aye.**

Copy of the organizational packet will follow these minutes.

Supervisor Stowell called the meeting to a close at 7:01pm

Dated this 6<sup>th</sup> day of January 2009

Amy J. Ford

Albion Town Clerk